



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional¹ agreement 2017/2018 – 2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (e.g. of the course catalogue)
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	Institutional Coordinator: Prof. João Amaro de Matos, ----- Subject Area Contact: Prof. Rui Fernando dos Santos Pereira Martins Email: rfspm@fct.unl.pt Phone: +351 21 294 85 67 ----- Administrative contact: SAM Email: div.a.ae.mobilidade@fct.unl.pt Phone: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
UNIVERSIDAD DE OVIEDO	E OVIEDO01	Institutional Coordinator: Francisco José Borge López Address: C/ Principado, nº 3, 1º. 33007 - Oviedo Phone: +34 985 10 49 10 Email: inter.incoming@univi.es ----- Academic Coordinator: Javier Belzunce Varela Address: campus universitario, 33203, Gijón, Asturias, Spain Phone: +34 985 18 20 24 Email: belzunce@uniovi.es	http://www.uniovi.es/internacional/extranjeros

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E OVIEDO01	P LISBOA03	0710	Engineering and Engineering trades	1 st , 2 nd , 3 rd	2 students x 5 months (each)	TO BE DEFINED
P LISBOA03	E OVIEDO01	0710	Engineering and Engineering trades	1 st , 2 nd , 3 rd	2 students x 5 months (each)	TO BE DEFINED

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
E OVIEDO01	P LISBOA03	0710	Engineering and Engineering trades	2 teachers x 5 days (a minimum of 8 hours, each lecturer)	2 teachers x 5 days (each)
P LISBOA03	E OVIEDO01	0710	Engineering and Engineering trades	2 teachers x 5 days (a minimum of 8 hours, each lecturer)	2 teachers x 5 days (each)

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA03		Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	B1 Portuguese / B1 English	B2 English
E OVIEDO01		Spanish	English	B1 Spanish / B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	31 st May	31 st October
E OVIEDO01	Nomination and Application deadline 30 th May	Nomination and Application deadline 15 th November

[*to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Termination of the agreement

In case of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

P LISBOA03:

Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

E OVIEDO01:

Information available at:

<http://www.uniovi.es/en/internacional/extranjeros/estudiar>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt Tel.: +351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
E OVIEDO01	inter.incoming@uniovi.es	https://www.uniovi.es/internacional/extranjeros/planifica/formalizacion

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

At P LISBOA03:

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Institution [Erasmus code]	Contact details (email, phone)	Insurance cover	Website for information
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt Tel.: +351 21 294 78 20/7	All students enrolled in P LISBOA03 are covered by an accident and third-party liability insurance.	
E OVIEDO01	inter.movilidad@uniovi.es	Insurance cover is <u>not</u> automatically provided	http://www.uniovi.es/internacional/extranjeros/planifica/documentacion

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt Tel.: +351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
E OVIEDO01	inter.accom@uniovi.es	https://www.uniovi.es/vida/alojamiento

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
P LISBOA03	Prof. João Amaro de Matos Erasmus Institutional Coordinator	18/10/2017	
E OVIEDO01	Francisco Borge López PhD-Vicerrector de Extensión Universitaria y Proyección Internacional	05-10-2017	

⁵ Scanned signatures are accepted

