



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (email, phone)	Website
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	Institutional Coordinator : Prof. João Amaro de Matos Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8 ----- Subject Area Contact: Prof. Fernando Lidon Email: fjl@fct.unl.pt Tel.: +351 21 2948300 ----- Administrative contact: SAM Email: dly.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	www.unl.pt http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
BULGARIAN ACADEMY OF SCIENCES – Institute of Plant Physiology and Genetics	BG SOFIA30	Institutional Coordinator: Prof. Evdokia Pasheva Erasmus Coordinator: Tomina Galibova, 1,15 November Str., Sofia 1040 Email: tominaqlb@cu.bas.bg Tel. +359 2 979 5387 Academic Contact: Prof. Violeta Velikova Email: violeta.velikova@gmail.com	http://www.bas.bg/ Course catalogue in English: http://bas.bg/images/erasmus/course_catalogue-edu-bas1.pdf http://www.bio21.bas.bg/ippg/en/

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
P LISBOA03	BG SOFIA30	0511	Biology	3 rd	4 * 5 months	4 * 2 months
BG SOFIA30	P LISBOA03	0511	Biology	3 rd	4 * 5 months	4 * 2 months

Staff mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
P LISBOA03	BG SOFIA30	0511	Biology	14 days * 8h	
BG SOFIA30	P LISBOA03	0511	Biology	14 days * 8h	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
			Student Mobility for Studies	Staff Mobility for Teaching
P LISBOA03	Portuguese (for 1st cycle)	Portuguese and/or English (for 2nd and 3rd cycles)	B1	B2
BG SOFIA30	Bulgarian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

BG SOFIA30: The Bulgarian Academy of Sciences is entitled to teach PhD students (3rd level) and not Master of Bachelor students. Incoming students may attend courses at any of the 42 institutes of the Academy as long as they correspond to their field of study and there is a group to begin a course. Students with disabilities may be admitted after consultation with the Erasmus office.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31st	October 31st
BG SOFIA30	Year-round: there are no semesters at the Academy; courses are held as soon as a group of at least 5 students gathers; if there are fewer students, then the respective course is held in reading form under the supervision of a lecturer.	

2. The receiving institution will send its decision within 4 weeks (minimum).
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P LISBOA03: http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf
BG SOFIA30: <http://www.bas.bg/документи/#1395-incoming-erasmus>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
BG SOFIA30	stefanov@cu.bas.bg +359 2 979 5238	http://www.mfa.bg/en/pages/109/index.html http://www.bas.bg/документи/#1395-incoming-erasmus

3. Insurance

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance.

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	--
BG SOFIA30	stefanov@cu.bas.bg +359 2 979 5238	http://www.bas.bg/документи/#1395-incoming-erasmus





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
BG SOFIA30	tominaglb@cu.bas.bg Tel: +359 2 979 5387	http://www.bas.bg/документи/#1395-incoming-erasmus

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
P LISBOA03	Prof. João Amaro de Matos Institutional Coordinator	22/02/19	 
BG SOFIA30	Prof. Evdokia Pasheva, DSc Institutional Coordinator	08/04 2019	 

⁴ Scanned signatures are accepted