



of the sending institution]	of the receiving institution]	code [ISCED]		[short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Student Mobility for Studies [total number of months of the study periods or average duration*]
D DRESDEN02	P LISBOA03	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup>	13*6 (each)
P LISBOA03	D DRESDEN02	061	Computer Science	1 <sup>st</sup> , 2 <sup>nd</sup>	13*6 (each)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]
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### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D DRESDEN02	Computer Science	German	English	B1	...
P LISBOA03	---	Portuguese (for 1 <sup>st</sup> cycles)	Portuguese and/or English (for 2 <sup>nd</sup> and 3 <sup>rd</sup> cycles)	B1	---

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### D DRESDEN02

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Infrastructure to welcome students and staff with disabilities: [http://tu-dresden.de/die\\_tu\\_dresden/gremien\\_und\\_beauftragte/beauftragte/bfsb](http://tu-dresden.de/die_tu_dresden/gremien_und_beauftragte/beauftragte/bfsb)

**P LISBOA03:**

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\*[add requirements on **academic or organisational aspects**, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

Infrastructure to welcome students and staff with disabilities: ---

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D DRESDEN02	15 <sup>th</sup> July	15 <sup>th</sup> January
P LISBOA03	May 31 <sup>st</sup>	October 31 <sup>st</sup>

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4] weeks (minimum).

3. Issue of the **Transcript of Records**

*D DRESDEN02: The faculties issue Transcripts of Records (documenting credits earned at the TU Dresden). Every student must pick up the transcript him/herself! The TU Dresden will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.*

P LISBOA03: ToR will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

4. **Termination of the agreement**

*The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

**F. Information**

**1. Grading systems of the institutions**

*D DRESDEN02: The grading scale ranges from 1 to 5, in which 1 stands for "excellent/very good", 2 for "good", 3 for "satisfactory", 4 for "sufficient" and 5 for "not satisfactory". Passing grades may also be qualified decimal numbers such as 0.3 or 0.7 to indicate tendencies towards the next grade.*

P LISBOA03:

Information available at:

[http://www.fct.unl.pt/sites/default/files/erasmus\\_incoming/EU\\_Scale\\_FCT.pdf](http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf)

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
D DRESDEN02	<a href="mailto:tellstudium@mailbox.tu-dresden.de">tellstudium@mailbox.tu-dresden.de</a>	<a href="http://tu-dresden.de/Internationales/int_stud/ohne_abschluss/appllc_no_degree/visa_requirements_and_entry_permits">http://tu-dresden.de/Internationales/int_stud/ohne_abschluss/appllc_no_degree/visa_requirements_and_entry_permits</a>
P LISBOA03	<a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a>	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/Information-Incoming-students-and-other-visitors">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/Information-Incoming-students-and-other-visitors</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

#### **At P LISBOA03**

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance: ([http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao\\_academica/Seguro%20Escolar/General\\_apoliceSegAlunos\\_013.pdf](http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/General_apoliceSegAlunos_013.pdf)).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

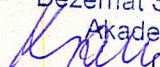
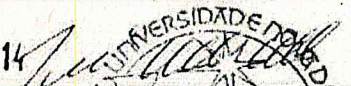

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
D DRESDEN02	<a href="mailto:tellstudium@mailbox.tu-dresden.de">tellstudium@mailbox.tu-dresden.de</a>	<a href="http://tu-dresden.de/Internationales/int_stud/planning_your_course_of_studies/health_insurance">http://tu-dresden.de/Internationales/int_stud/planning_your_course_of_studies/health_insurance</a>
P LISBOA03	<a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a>	---

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
D DRESDEN02	<a href="mailto:wohnen@studentenwerk-dresden.de">wohnen@studentenwerk-dresden.de</a>	<a href="http://www.studentenwerk-dresden.de/english/wohnen/">http://www.studentenwerk-dresden.de/english/wohnen/</a>
P LISBOA03	<a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a>	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
D DRESDEN02	Dagmar Krause, Institutional ERASMUS Coordinator		<p>Technische Universität Dresden                      Dezernat Studium und Weiterbildung                      Akademisches Auslandsamt                      04062 Dresden</p> 
P LISBOA03	Prof. José Esteves Pereira Institutional Coordinator	70 JAN. 2014	 

<sup>5</sup> Scanned signatures are accepted