Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2014-20[21][2]
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[3] (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	**Institutional Coordinator :** Prof. José Esteves Pereira Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8 ------------------------- **Subject Area Contact:** Prof. Isabel Fonseca Email: bio@fct.unl.pt Tel.: + 351 21 294 83 03 ------------------------- **Administrative contact:** SAE-AM div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	www.unl.pt http://www.fct.unl.pt /en/student/student-orientation-and-mobility/students-mobility-study-sms
UNIVERSIDAD DE ALICANTE – Fac. Ciencias	E ALICANT01	José Belda **Institutional Coordinator** Dori Urbán (agreements & staff) Elena Agulló (students) **Mobility Office** e-mail: s.internacional@ua.es Tel.: +34 96 590 3812 Fax: +34 96 590 9846	http://www.ua.es http://sri.ua.es/es/movilidad

[1] Inter-institutional agreements can be signed by two or more higher education Institutions
[2] Higher Education Institutions have to agree on the period of validity of this agreement
[3] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers[4] per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.]

Student mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]
P LISBOA03	E ALICANT01	0531	Chemistry	1st	2 * 6 (each)
E ALICANT01	P LISBOA03	0531	Chemistry	1st	2 * 6 (each)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc-tion 1	Language of instruction 2	Recommended language of instruction level[5]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA03		Portuguese (for 1st cycles)	Portuguese and/or English (for 2nd and 3rd cycles)	B1	B2
E ALICANT01		Spanish	English (only Staff)	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution

D. Additional requirements

E ALICANT01: Course Catalogue http://sri.ua.es/en/movilidad/exchanges/undergraduate-programmes.html

The Student Support Centre of the University of Alicante, CAE, consists of a multidisciplinary team of social workers, psychologists, managers and technical ICT accessibility, sociologists, whose mission is to offer a specific attention to the students with special needs in order to ensure their full participation in the University following the principles of equality of opportunity and universal accessibility. In order for the CAE to assess and plan the special support, the students need to provide some additional documentation (such a professional diagnosis/ prognosis/ assessment plan of the home institution) to get a more complete understanding of the situation.

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[4] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*: http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*

[5] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31st	October 31st
E ALICANT01	1 June (nomination) 15 June (application)	1 November (nomination) 15 November (application)

2. The receiving institution will send its decision within [4] weeks (minimum).

3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

   In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus incoming/EU Scale FCT.pdf

E ALICANT01: In the Spanish System, marks are graded from 0 to 10, with 5 being the minimum score required to pass:

Spanish Grade	Description
Matrícula de honor (9-10)	The most outstanding performance
Sobresaliente (9-10)	Excellent performance
Notable (7-8.9)	Very good performance
Aprobado (5-6.9)	Average performance
Suspenso (0-4.9)	Insufficient performance
No presentado	Exam not done by the student

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
E ALICANT01	student.mobility@ua.es	http://sri.ua.es/en/movilidad/exchanges/visas.html

3. Insurance

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance: (http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao academica/Seguro%20Escolar/Generali apoliceSegAlunos 013.pdf).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad

- Insurance Health for visitors outside European Union;

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	
E ALICANT01	student.mobility@ua.es	http://sri.ua.es/en/movilidad/exchanges/medical-assistance.html

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
E ALICANT01	student.mobility@ua.es	http://sri.ua.es/en/movilidad/exchanges/accommodation.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[6]
P LISBOA03	Institutional Coordinator, Prof. José Esteves Pereira	27 JAN. 2014	
E ALICANT01	José Belda, Institutional Coordinator	24/01/2014	

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[6] Scanned signatures are accepted