

TOULOUSE (INPT-ENSIACET, INPT-ENSAT, INPT-ENSEEIH)		6 Allée Emile Monso – BP 34038 F- 31029 TOULOUSE Cedex 4 Phone : +33 5 34 32 30 00 Fax : + 33 5 34 32 31 83 E-mail : joelle.courbieres@inp-toulouse.fr	
Institut National Polytechnique de Toulouse – Ecole Nationale Supérieure des Ingénieurs en Arts Chimiques et Technologiques	F TOULOUS28	Prof. Carlos VACA GARCIA, Head of International Relations Office INPT-ENSIACET 4 Allée E. Monso – BP 44362 F- 31030 TOULOUSE Cedex 4 Phone : 00 33 5 34 32 33 49 Fax : 00 33 5 34 32 33 99 E mail : Carlos.VacaGarcia@ensiacet.fr Prof. Jacques LACAZE INPT-ENSIACET E-mail : jacques.lacaze@ensiacet.fr	http://www.ensiacet.fr

B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

Student mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

P LISBOA03	Toulouse	072	Manufacturing and processing	2 nd , 3 rd	2 students * 3 months (each)	TBD
F TOULOUS28	P LISBOA03	072	Manufacturing and processing	2 nd , 3 rd	2 students * 3 months (each)	TBD

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

Staff mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P LISBOA03	F TOULOUS28	072	Manufacturing and processing	Braz Fernandes + 1 TBD * 8h	---
F TOULOUS28	P LISBOA03	072	Manufacturing and processing	One teacher for 5 days or 8 hours	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA03		Portuguese (for 1 st	Portuguese and/or English (for	B1	B2

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

		cycles)	2 nd and 3 rd cycles)		
F TOULOUS28		French	French	B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

F-TOULOUS28 :

INP Toulouse has the necessary infrastructure to host, accompany and assist disabled students in fulfilling their exchange program.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31 st	October 31 st
F-TOULOUS28	June 1st	November 1st

[to be adapted in case of a trimester system]*

F-TOULOUS28 :

2. The receiving institution will send its decision within 4 to 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 6 to 10 weeks after the assessment period has finished at the receiving HEI.
2. The receiving institution will send its decision within [4] weeks (minimum).
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

F-TOULOUS28

The French grading system requires a minimum score of 10 to validate the Academic Unit (UE). It is a 20-point scale with the following honors:

10=correct,

12=satisfactory,

14=good, 16=very good,

18 and above=congratulations.

In practice, outstanding students get a score >15.

The European ECTS system initially divides students between pass and fail groups, and then assesses the performance of these two groups separately. Those obtaining passing grades are divided into five subgroups:

the best 10% are awarded an A-grade,

the next 25% a B-grade,

the following 30% a C-grade,

the following 25% a D-grade

and the final 10% an E-grade.

Those who have not achieved a performance sufficient to allow a passing grade are divided into two subgroups:

FX (Fail - some more work required before credit can be awarded)

and F (Fail - considerable further work is required).

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
--------------------------------------	--	--------------------------------

P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
F-TOULOUS28	internationaloffice@ensiacet.fr	European students : http://www.haute-garonne.gouv.fr/Demarches-administratives/Immigration-et-integration?dmi_code=F21841 Not European students : http://www.haute-garonne.gouv.fr/Demarches-administratives/Immigration-et-integration?dmi_code=F16162

3. Insurance

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance:

(http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Ecolar/Generali_apoliceSegAlunos_013.pdf).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad
- Insurance Health for visitors outside European Union;

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	
F-TOULOUS28	internationaloffice@ensiacet.fr	The insurance "civil liability" is compulsory. You can take it during the registration at INP Toulouse


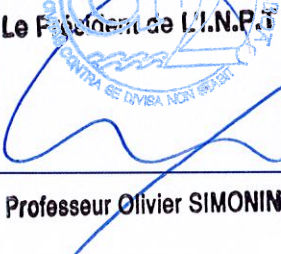


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
F-TOULOUS28	Contacts for dorms possibilities: internationaloffice@ensiacet.fr	Practical student handbook Ariane http://www.univ-toulouse.fr/vie-etudiante/vie-pratique/guide-pratique-ariane General information on accommodation: http://en.univ-toulouse.fr/life/accomodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
P LISBOA03	Institutional Coordinator, Prof. José Esteves Pereira	04/07/2014	
F-TOULOUS28	Prof. Olivier SIMONIN Président	2/07/14	 Le Président de l'I.N.P.T.   Professeur Olivier SIMONIN

⁵ Scanned signatures are accepted

