



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

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| Código Seguro De Verificación | ej/wt4+HfEktdyjSIYa0VQ== | Estado | Fecha y hora |
| Firmado Por | Paloma Castro Prieto - Vicerrectora de Internacionalización | Firmado | 28/11/2023 13:21:03 |
| Observaciones | | Página | 1/11 |
| Url De Verificación | https://portal.sede.uva.es/validador-documentos?code=ej%2Fwt4%2BHfEktdyjSIYa0VQ%3D%3D | | |
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Validity period of the agreement

| Timeframe | Academic Year* | Call Year* |
|-------------------|----------------|------------|
| Start of validity | 2023/24 | |
| End of validity | 2027/28 | |

A. Information about the higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ² (email, phone) | Websites (General/Faculties/ Course catalogue) |
|---|--------------------|---|---|
| UNIVERSITY OF VALLADOLID | E VALLADO01 | <p>ADMINISTRATIVE COORDINATOR</p> <p>ESMERALDA LORENZO FERNÁNDEZ International Relations Office, Casa del Estudiante</p> <p>Real de Burgos s/n, 47011 Valladolid, SPAIN +34 983 184919;</p> <p>erasmus.agreements@uva.es</p> <p>ACADEMIC CONTACT</p> <p>REYES SERRANO, MIRIAM E. de Ingenierías Industriales - Sede Doctor Mergelina Paseo Prado de la Magdalena 3-5, 47011 +3498342-3629 miriam.reyes@uva.es</p> | http://www.uva.es |
| UNIVERSIDADE NOVA DE LISBOA (NOVA University Lisbon) | P LISBOA03 | <p>Vice-Rector for International Development: Prof. João Amaro de Matos Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8</p> <p>----- Subject Area Contact: Erasmus Coordinator of Mechanical Engineering Email: Tel.:</p> | www.unl.pt |

²Contact details to reach the senior officer in charge of this agreement and of its possible updates.

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| <p>This agreement corresponds to the School/Faculty:</p> <p>Faculdade de Ciências e Tecnologia (NOVA School of Science and Technology)</p> | <p>Administrative contact: International Relations Division Email: div.ri.agreements@fct.unl.pt div.ri.outgoing@fct.unl.pt div.ri.incoming@fct.unl.pt</p> <p>Tel: + 351 21 294 78 20/7</p> | <p>https://www.fct.unl.pt/en/student/student-orientation-and-mobility</p> |
|--|---|--|

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code (optional)* [ISCED] | Subject area name (optional)* | Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)* | Number of student mobility periods | | | |
|---|---|--|-------------------------------|--|--|--|---|---|
| | | | | | Student Mobility for Studies [total number of students] | Student mobility for Studies [total number of months] | Student Mobility for Traineeships (optional)* [total number of students] | Student Mobility for Traineeships (optional)* [total number of months] |
| E VALLADO 01 | P LISBOA03 | 0715 | Mechanics and metal trades | 1 st /2 nd /3 rd | 4 | 48 (12 per each student) | To be determined upon individual request | To be determined upon individual request |
| P LISBOA03 | E VALLADO 01 | 0715 | Mechanics and metal trades | 1 st /2 nd /3 rd | 4 | 48 (12 per each student) | To be determined upon individual request | To be determined upon individual request |

x Short-term blended mobility option for students

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

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By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code (optional)* [ISCED] | Subject area name (optional)* | Number of staff mobility periods | | | |
|---|---|--|-------------------------------|--|---|--|---|
| | | | | Staff Mobility for Teaching [total number of staff] | Staff Mobility for Teaching [total number of days] | Staff Mobility for Training (optional)* [total number of staff] | Staff Mobility for Training (optional)* [total number of days] |
| E VALLAD O01 | P LISBOA03 | 0715 | Mechanics and metal trades | 2 | 5 per each professor | To be determined upon individual request | To be determined upon individual request |
| P LISBOA03 | E VALLAD O01 | 0715 | Mechanics and metal trades | 2 | 5 per each professor | To be determined upon individual request | To be determined upon individual request |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ⁴ | |
|---|------------------------|---------------------------|---------------------------|---|-----------------------------|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching |
| | | | | | |

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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| | | | | | [Minimum recommended level: B2] |
|-------------|-----|---|--|--|---------------------------------|
| E VALLADO01 | ALL | SPANISH | | B1(*) | B2 |
| P LISBOA03 | All | Portuguese (for 1 st cycles) | Portuguese and/or English (for 2 nd and 3 rd cycles) | <u>Required:</u> A2 – Portuguese or B1 – English | B2 |

(*) All incoming students must show evidence of a B1 Spanish language level when registering on-line at University of Valladolid. In case they do not provide any language certification, they will be required to compulsorily attend an intensive Spanish course at the beginning of their stay at the Language Center of our university <http://studyspanishinvalladolid.com>

D. Calendar

Nominations of incoming students must reach the institution by:

| Receiving institution [Erasmus code] | Autumn term* [day/month] | Spring term* [day/month] |
|--------------------------------------|--------------------------|--------------------------|
| E VALLADO01 | APRIL 30 TH | OCTOBER 30 TH |
| P LISBOA03 | 31 st May | 31 st October |

Applications from incoming students must reach the institution by:

| Receiving institution [Erasmus code] | Autumn term* [day/month] | Spring term* [day/month] |
|--------------------------------------|--------------------------|---------------------------|
| E VALLADO01 | MAY 30 TH | NOVEMBER 30 TH |
| P LISBOA03 | 30 th June | 30 th November |

Application procedure for incoming students

| Receiving institution [Erasmus code] | Contact details (email, phone) | Website for information |
|--------------------------------------|--|---|
| E VALLADO01 | incoming@uva.es | http://www.relint.uva.es |

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| Url De Verificación | https://portal.sede.uva.es/validador-documentos?code=ej%2Fwt4%2BHfEktDyjsIYa0VQ%3D%3D | | |
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|---------------|---|---|
| P LISBOA03 | div.ri.incoming@fct.unl.pt +351 21 294 78 27 | https://www.fct.unl.pt/en/student/student-orientation-and-mobility |
|---------------|---|---|

E. Additional requirements

| Receiving institution [Erasmus code] | Requirement | Details | Website for information (if applicable) |
|---|--|--|---|
| E VALLADO01 | Students coming to follow 2nd and 3rd level courses (Master and Doctorate Level) will require the acceptance of the Committee of the corresponding Master/ Doctorate as well as the Vice-Rector's. | | |
| P LISBOA03 | Transcript of Records | - List of successfully completed courses - Number of ECTS credits completed | https://www.fct.unl.pt/en/student/student-orientation-and-mobility |

The receiving institution will send its decision within 3 weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Receiving institution [Erasmus code] | Available infrastructure adjusted for people with: | Description of infrastructure (optional) | Contact details (email, phone) | Website for information |
|---|--|--|--------------------------------|-------------------------|
| | | | | |

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|--------------------|---|---|---|---|
| E VALLAD 001 | <ul style="list-style-type: none"> - Physical disabilities and/or reduced mobility. - Hearing impairment and/or deafness. - Visual impairment and/or blindness. - Mental disabilities. - Specific learning difficulties and/or specific educational support needs (E.g. Autistic Spectrum Disorder, Attention Deficit Disorder, dyslexia, etc.). | | asuntos.sociales@uva.es | http://rsu.uva.es/discapacidad/ |
| P LISBOA0 3 | <ul style="list-style-type: none"> - Reduced mobility - Hearing impairments - Visual impairments | <p>All facilities are accessible for wheelchair.</p> <p>Students with reduced mobility are placed in ground floor classrooms.</p> <p>For students with hearing impairments sign language is available whenever possible</p> <p>For visually impaired students' adaptative equipment is available whenever possible.</p> | div.ri.incoming@fct.unl.pt +351 21 294 78 27 | www.fct.unl.pt |

| Receiving | Available support | Description of support | Contact details (email, phone) | Website for information |
|-----------|-------------------|------------------------|--------------------------------|-------------------------|
|-----------|-------------------|------------------------|--------------------------------|-------------------------|

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| institution [Erasmus code] | services for people with: | services (optional) | | |
|----------------------------------|---|---|---|---|
| E VALLADO 01 | <ul style="list-style-type: none"> - Physical disabilities and/or reduced mobility. - Hearing impairment and/or deafness. - Visual impairment and/or blindness. - Mental disabilities. - Specific learning difficulties and/or specific educational support needs (E.g. Autistic Spectrum Disorder, Attention Deficit Disorder, dyslexia, etc.). | | asuntos.sociales@uva.es | http://rsu.uva.es/discapacidad/ |
| P LISBOA0 3 | <ul style="list-style-type: none"> - Reduced mobility - Hearing impairments - Visual impairments | <p>The Student's Union (Buddies)</p> <p>Psychological Counselling Service</p> | div.ri.incoming@fct.unl.pt +351 21 294 78 27 | https://www.fct.unl.pt/en/student/student-orientation-and-mobility |

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|--|---|
| E VALLADO01 | incoming@uva.es | http://www.relint.uva.es |

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|-------------------------------|---|---------|---------------------|
| Código Seguro De Verificación | ej/wt4+HfEktdyjSIYa0VQ== | Estado | Fecha y hora |
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| Url De Verificación | https://portal.sede.uva.es/validador-documentos?code=ej%2Fwt4%2BHfEktdyjSIYa0VQ%3D%3D | | |
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| P LISBOA03 | div.ri.incoming@fct.unl.pt +351 21 294 78 27 | https://www.fct.unl.pt/en/student/student-orientation-and-mobility |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| E VALLADO01 | incoming@uva.es | http://www.relint.uva.es |
| P LISBOA03 | div.ri.incoming@fct.unl.pt +351 21 294 78 27 | https://www.fct.unl.pt/en/student/student-orientation-and-mobility |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|--|
| E VALLADO01 | incoming@uva.es | http://www.relint.uva.es |
| P LISBOA03 | div.ri.incoming@fct.unl.pt +351 21 294 78 27 | https://www.fct.unl.pt/en/student/student-orientation-and-mobility All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance. It is mandatory that Mobility Students and Staff bring: |

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| | | <ul style="list-style-type: none"> - European Health Insurance Card for medical assistance (just for people from the European Union's 28 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad; - Insurance Health for visitors outside European Union. |
|--|--|--|

4. Additional information

| Receiving institution [Erasmus code] | Information on recognition process / other useful information: | Contact details (email, phone) | Website for information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|---|-----------|------------------------|-----------|-----------------------|----------|-----------|----------|------------------|----------|-----------|----------|------------------|----------|------|----------|-------------------|----------|--------------|----------|-------------------|----------|------------|----------|-----------------|-------------|------|-----------|---------------|--|----------------------------------|--|---|
| E VALLADO 01 | <p>The credit system used by University of Valladolid is ECTS (European Credit Transfer and Accumulation System).</p> <p>Our grading system is as follows:</p> <table border="1"> <tr> <td>MH</td> <td>9,0-10: Matrícula de honor</td> <td>A+</td> <td>Excellent with honours</td> </tr> <tr> <td>SB</td> <td>9,0-10: Sobresaliente</td> <td>A</td> <td>Excellent</td> </tr> <tr> <td>N</td> <td>8,0-8,9: Notable</td> <td>B</td> <td>Very good</td> </tr> <tr> <td>N</td> <td>7,0-7,9: Notable</td> <td>C</td> <td>Good</td> </tr> <tr> <td>A</td> <td>6,0-6,9: Aprobado</td> <td>D</td> <td>Satisfactory</td> </tr> <tr> <td>A</td> <td>5,0-5,9: Aprobado</td> <td>E</td> <td>Sufficient</td> </tr> <tr> <td>S</td> <td>0-4,9: Suspenso</td> <td>FX-F</td> <td>Fail</td> </tr> <tr> <td>NP</td> <td>No presentado</td> <td></td> <td>The student did not sit the exam</td> </tr> </table> | MH | 9,0-10: Matrícula de honor | A+ | Excellent with honours | SB | 9,0-10: Sobresaliente | A | Excellent | N | 8,0-8,9: Notable | B | Very good | N | 7,0-7,9: Notable | C | Good | A | 6,0-6,9: Aprobado | D | Satisfactory | A | 5,0-5,9: Aprobado | E | Sufficient | S | 0-4,9: Suspenso | FX-F | Fail | NP | No presentado | | The student did not sit the exam | incoming@uva.es | http://www.relint.uva.es |
| MH | 9,0-10: Matrícula de honor | A+ | Excellent with honours | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SB | 9,0-10: Sobresaliente | A | Excellent | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| N | 8,0-8,9: Notable | B | Very good | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| N | 7,0-7,9: Notable | C | Good | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 6,0-6,9: Aprobado | D | Satisfactory | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| A | 5,0-5,9: Aprobado | E | Sufficient | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| S | 0-4,9: Suspenso | FX-F | Fail | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NP | No presentado | | The student did not sit the exam | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| P LISBOA03 | ECTS and Grading System | div.ri.incoming@fct.unl.pt +351 21 294 78 27 | http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

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Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁵ |
|-------------------------------|---|--|--|
| E VALLADO01 | PALOMA CASTRO PRIETO VICE-RECTOR FOR INTERNATIONALIZATION | DATE OF ELECTRONIC SIGNATURE | PLEASE FIND IT ON THE BOTTOM OF THE PAGE |
| P LISBOA03 | Vice-Rector for International Development Prof. João Amaro de Matos | [Assinatura Qualificada] João Manuel Gonçalves Amaro de Matos | Assinado de forma digital por [Assinatura Qualificada] João Manuel Gonçalves Amaro de Matos Dados: 2023.11.23 15:48:36 Z |

⁵ Scanned signatures are accepted

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