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# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

#### **Information on Digital Inter-Institutional Agreements**

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**Information about the higher education institutions**

| <b>Interinstitutional Agreement Partners</b> |  |                                  |                              |                     |
|--|--|----------------------------------|------------------------------|---------------------|
| Partner HEI 1                                | <b>Name of the institution (and department, where relevant)</b>    |                                  | <b>SCHAC code</b>            | <b>Erasmus code</b> |
|  | UNIVERSIDADE NOVA DE LISBOA, NOVA School of Science and Technology |                                  | unl.pt                       | P LIS-BOA03         |
|  | <b>Partner Contact Details</b>                                     |                                  |                              |                     |
|  | <b>#</b>   | <b>Full Name</b>                 | <b>Email</b>                 | <b>Phone</b>        |
|  | 1  | International Relations Division | div.ri.agreements@fct.unl.pt |                     |
| 2  | Conservation and Restoration Erasmus Coordinator                   | dcr.coord.era@fct.unl.pt         |                              |                     |
| Partner HEI 2                                | <b>Name of the institution (and department, where relevant)</b>    |                                  | <b>SCHAC code</b>            | <b>Erasmus code</b> |
|  | AKADEMIE DER BILDENDEN KUNSTE WIEN                                 |                                  | akbild.ac.at                 | A WIEN06            |
|  | <b>Partner Contact Details</b>                                     |                                  |                              |                     |
|  | <b>#</b>   | <b>Full Name</b>                 | <b>Email</b>                 | <b>Phone</b>        |
|  | 1  | International Office             | international@akbild.ac.at   |                     |
| 2  | Prof. Carolin Bohlmann, Institute for Conservation-Restoration     | c.bohlmann@akbild.ac.at          |                              |                     |

| <b>Approvals Table</b> |             |                            |                      |
|------------------------|-------------|----------------------------|----------------------|
| <b>SCHAC code</b>      | <b>Name</b> | <b>Email</b>               | <b>Date</b>          |
| unl.pt                 | Ana Dallot  | div.ri.outgoing@fct.unl.pt | 2023-10-30T17:32:07Z |
| akbild.ac.at           |             |                            | 2023-11-03           |



## Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

|   |       |
|---|-------|
| <b>Calendar</b>   |       |
| <b>Incoming student nominations must reach the institution by:</b>        |       |
| <b>Autumn term [day/month]</b>  | 05/31 |
| <b>Spring term [day/month]</b>  | 11/01 |
| <b>Applications from incoming students must reach the institution by:</b> |       |
| <b>Autumn term [day/month]</b>  | 06/30 |
| <b>Spring term [day/month]</b>  | 12/01 |

|  |                      |   |
|--|----------------------|---|
| <b>Application procedure Information</b> |                      |   |
| <b>Contact email</b>                     | <b>Contact phone</b> | <b>Websites for information</b>                       |
| erasmus@unl.pt                           | +351                 | <a href="https://www.unl.pt/">https://www.unl.pt/</a> |

|  |                             |                  |
|--|-----------------------------|------------------|
| <b>Additional requirements Information</b> |                             |                  |
| <b>Academic requirements</b>               |                             |                  |
| <b>ECTS completed</b>                      | <b>Subject area (ISCED)</b> | <b>EQF level</b> |
| <b>Requirement</b>                         | <b>Details</b>              | <b>Website</b>   |

|   |                                      |                        |                                |
|---|--------------------------------------|------------------------|--------------------------------|
| <b>Inclusion and accessibility Information</b>  |                                      |                        |                                |
| The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources: |                                      |                        |                                |
| <b>Available infrastructure adjusted for people with:</b>   | <b>Description of infrastructure</b> | <b>Contact details</b> | <b>Website for information</b> |
| <b>Available support services for people with:</b>  | <b>Description of infrastructure</b> | <b>Contact details</b> | <b>Website for information</b> |

**Housing Information**

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Contact email  | Contact phone | Websites for information                              |
|----------------|---------------|---|
| erasmus@unl.pt | +351          | <a href="https://www.unl.pt/">https://www.unl.pt/</a> |

**Visa Information**

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Contact email  | Contact phone | Websites for information                              |
|----------------|---------------|---|
| erasmus@unl.pt | +351          | <a href="https://www.unl.pt/">https://www.unl.pt/</a> |

**Insurance Information**

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Contact email  | Contact phone | Websites for information                              |
|----------------|---------------|---|
| erasmus@unl.pt | +351          | <a href="https://www.unl.pt/">https://www.unl.pt/</a> |

**Additional Information**

| Information on | Contact email | Contact phone | Website for information |
|----------------|---------------|---------------|-------------------------|
|----------------|---------------|---------------|-------------------------|



## Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

|   |  |
|---|--|
| <b>Calendar</b>   |  |
| <b>Incoming student nominations must reach the institution by:</b>        |  |
| <b>Autumn term [day/month]</b>  |  |
| <b>Spring term [day/month]</b>  |  |
| <b>Applications from incoming students must reach the institution by:</b> |  |
| <b>Autumn term [day/month]</b>  |  |
| <b>Spring term [day/month]</b>  |  |

|  |                      |                                 |
|--|----------------------|---------------------------------|
| <b>Application procedure Information</b> |                      |                                 |
| <b>Contact email</b>                     | <b>Contact phone</b> | <b>Websites for information</b> |
|  |                      |                                 |

|  |                      |                                 |
|--|----------------------|---------------------------------|
| <b>Housing Information</b>   |                      |                                 |
| The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources: |                      |                                 |
| <b>Contact email</b>   | <b>Contact phone</b> | <b>Websites for information</b> |
|  |                      |                                 |

|   |                      |                                 |
|---|----------------------|---------------------------------|
| <b>Visa Information</b>   |                      |                                 |
| The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources: |                      |                                 |
| <b>Contact email</b>  | <b>Contact phone</b> | <b>Websites for information</b> |
|   |                      |                                 |

|                              |
|------------------------------|
| <b>Insurance Information</b> |
|------------------------------|



# Inter-Institutional Agreement

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Contact email | Contact phone | Websites for information |
|---------------|---------------|--------------------------|
|               |               |                          |



Erasmus+

# Inter-Institutional Agreement

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## **Cooperation conditions**

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

|                                     |
|-------------------------------------|
| <b>Student Mobility for Studies</b> |
|-------------------------------------|



|   |   |                             |                                   |                            |                                   |
|---|---|-----------------------------|-----------------------------------|----------------------------|-----------------------------------|
| 1   | <b>Sending SCHAC</b>                                      | <b>Sending Department</b>   | <b>EQF level</b>                  | <b>Start Academic Year</b> | <b>End Academic Year</b>          |
|   | akbild.ac.at  |                             | 7                                 | 2022/2023                  | 2028/2029                         |
|   | <b>Receiving SCHAC</b>                                    | <b>Receiving Department</b> | <b>Blended Mobility option</b>    | <b>Number of Students</b>  | <b>Total Months Per Year</b>      |
|   | unl.pt  |                             | YES                               | 2                          | 12                                |
|   | <b>Subject Areas (ISCED)</b>                              |                             |                                   |                            |                                   |
|   | <b>#</b>  | <b>Subject Area</b>         | <b>Subject Area Clarification</b> |                            |                                   |
|   | 1   | 0222                        |                                   |                            |                                   |
|   | <b>Language Skills</b>                                    |                             |                                   |                            |                                   |
|   | <b>#</b>  | <b>Language</b>             | <b>Language Level</b>             | <b>Subject Area</b>        | <b>Subject Area Clarification</b> |
|   | 1   | pt                          | A2                                | 0222                       |                                   |
| 2   | en  | B1                          | 0222                              |                            |                                   |
| <b>Sending Contact Details</b>  |   |                             |                                   |                            |                                   |
| <b>#</b>  | <b>Full Name</b>  |                             | <b>Email</b>                      | <b>Phone</b>               |                                   |
| 1   | International Office                                      |                             | international@akbild.ac.at        |                            |                                   |
| <b>Receiving Contact Details</b>  |   |                             |                                   |                            |                                   |
| <b>#</b>  | <b>Full Name</b>  |                             | <b>Email</b>                      | <b>Phone</b>               |                                   |
| 1   | International Relations Division - Incoming Mobility Team |                             | div.ri.incoming@fct.unl.pt        |                            |                                   |
| <b>Other information regarding the terms of the agreement</b>   |   |                             |                                   |                            |                                   |
| <p>Recommended language skills, Required: A2 - Portuguese or B1 - English; Portuguese (for 1st cycles); Portuguese and/or English (for 2nd and 3rd cycles); Nominations of incoming students must reach the institution by: Autumn term - 31st May; Spring term - 31st October; Applications from incoming students must reach the institution by: Autumn term - 30th June; Spring term - 30th November; Application procedure for incoming students / Inclusion and accessibility / Housing / Visa /Insurance - <a href="https://www.fct.unl.pt/en/international/incoming-students-mobilities">https://www.fct.unl.pt/en/international/incoming-students-mobilities</a> ; ECTS and Grading System: <a href="http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf">http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf</a></p> |   |                             |                                   |                            |                                   |





|   |                                  |   |                                   |                            |                              |
|---|----------------------------------|---|-----------------------------------|----------------------------|------------------------------|
| 2 | <b>Sending SCHAC</b>             | <b>Sending Department</b>                                 | <b>EQF level</b>                  | <b>Start Academic Year</b> | <b>End Academic Year</b>     |
|   | unl.pt                           | NOVA School of Science and Technology                     | 7                                 | 2022/2023                  | 2028/2029                    |
|   | <b>Receiving SCHAC</b>           | <b>Receiving Department</b>                               | <b>Blended Mobility option</b>    | <b>Number of Students</b>  | <b>Total Months Per Year</b> |
|   | akbild.ac.at                     |   | YES                               | 2                          | 12                           |
|   | <b>Subject Areas (ISCED)</b>     |   |                                   |                            |                              |
|   | <b>#</b>                         | <b>Subject Area</b>                                       | <b>Subject Area Clarification</b> |                            |                              |
|   | 1                                | 0222  |                                   |                            |                              |
|   | <b>Sending Contact Details</b>   |   |                                   |                            |                              |
|   | <b>#</b>                         | <b>Full Name</b>  | <b>Email</b>                      | <b>Phone</b>               |                              |
|   | 1                                | International Relations Division - Outgoing Mobility Team | div.ri.outgoing@fct.unl.pt        |                            |                              |
|   | <b>Receiving Contact Details</b> |   |                                   |                            |                              |
|   | <b>#</b>                         | <b>Full Name</b>  | <b>Email</b>                      | <b>Phone</b>               |                              |
| 1 | International Office             | international@akbild.ac.at                                |                                   |                            |                              |

|  |
|--|
| <b>Student Mobility for Traineeships</b> |
|--|



|   |                                |   |                                   |                            |                              |
|---|--------------------------------|---|-----------------------------------|----------------------------|------------------------------|
| 1   | <b>Sending SCHAC</b>           | <b>Sending Department</b>                                 | <b>EQF level</b>                  | <b>Start Academic Year</b> | <b>End Academic Year</b>     |
|   | unl.pt                         | NOVA School of Science and Technology                     | 7                                 | 2022/2023                  | 2028/2029                    |
|   | <b>Receiving SCHAC</b>         | <b>Receiving Department</b>                               | <b>Blended Mobility option</b>    | <b>Number of Students</b>  | <b>Total Months Per Year</b> |
|   | akbild.ac.at                   |   | YES                               | 2                          | 12                           |
|   | <b>Subject Areas (ISCED)</b>   |   |                                   |                            |                              |
|   | <b>#</b>                       | <b>Subject Area</b>                                       | <b>Subject Area Clarification</b> |                            |                              |
|   | 1                              | 0222  |                                   |                            |                              |
|   | <b>Sending Contact Details</b> |   |                                   |                            |                              |
|   | <b>#</b>                       | <b>Full Name</b>  | <b>Email</b>                      | <b>Phone</b>               |                              |
|   | 1                              | International Relations Division - Outgoing Mobility Team | div.ri.outgoing@fct.unl.pt        |                            |                              |
| <b>Receiving Contact Details</b>  |                                |   |                                   |                            |                              |
| <b>#</b>  | <b>Full Name</b>               | <b>Email</b>  | <b>Phone</b>                      |                            |                              |
| 1   | International Office           | international@akbild.ac.at                                |                                   |                            |                              |
| <b>Other information regarding the terms of the agreement</b>   |                                |   |                                   |                            |                              |
| The study cycle, number of students and months are merely indicative. To be determined upon individual request. |                                |   |                                   |                            |                              |



|   |   |   |                                   |                            |                              |
|---|---|---|-----------------------------------|----------------------------|------------------------------|
| 2 | <b>Sending SCHAC</b>  | <b>Sending Department</b>                                 | <b>EQF level</b>                  | <b>Start Academic Year</b> | <b>End Academic Year</b>     |
|   | akbild.ac.at  |   | 7                                 | 2022/2023                  | 2028/2029                    |
|   | <b>Receiving SCHAC</b>  | <b>Receiving Department</b>                               | <b>Blended Mobility option</b>    | <b>Number of Students</b>  | <b>Total Months Per Year</b> |
|   | unl.pt  | NOVA School of Science and Technology                     | YES                               | 2                          | 12                           |
|   | <b>Subject Areas (ISCED)</b>  |   |                                   |                            |                              |
|   | <b>#</b>  | <b>Subject Area</b>                                       | <b>Subject Area Clarification</b> |                            |                              |
|   | 1   | 0222  |                                   |                            |                              |
|   | <b>Sending Contact Details</b>  |   |                                   |                            |                              |
|   | <b>#</b>  | <b>Full Name</b>  | <b>Email</b>                      | <b>Phone</b>               |                              |
|   | 1   | International Office                                      | international@akbild.ac.at        |                            |                              |
|   | <b>Receiving Contact Details</b>  |   |                                   |                            |                              |
|   | <b>#</b>  | <b>Full Name</b>  | <b>Email</b>                      | <b>Phone</b>               |                              |
|   | 1   | International Relations Division - Incoming Mobility Team | div.ri.incoming@fct.unl.pt        |                            |                              |
|   | <b>Other information regarding the terms of the agreement</b>   |   |                                   |                            |                              |
|   | The study cycle, number of students and months are merely indicative. To be determined upon individual request. |   |                                   |                            |                              |

**Staff Mobility for Teaching**



|          |   |                                       |                                   |                            |                                   |
|----------|---|---------------------------------------|-----------------------------------|----------------------------|-----------------------------------|
| 1        | <b>Sending SCHAC</b>                                      | <b>Sending Department</b>             |                                   | <b>Start Academic Year</b> | <b>End Academic Year</b>          |
|          | akbild.ac.at  |                                       |                                   | 2022/2023                  | 2028/2029                         |
|          | <b>Receiving SCHAC</b>                                    | <b>Receiving Department</b>           |                                   | <b>Number of Staff</b>     | <b>Total Days Per Year</b>        |
|          | unl.pt  | NOVA School of Science and Technology |                                   | 2                          | 10.00                             |
|          | <b>Subject Areas (ISCED)</b>                              |                                       |                                   |                            |                                   |
|          | <b>#</b>  | <b>Subject Area</b>                   | <b>Subject Area Clarification</b> |                            |                                   |
|          | 1   | 0222                                  | History and archaeology           |                            |                                   |
|          | <b>Language Skills</b>                                    |                                       |                                   |                            |                                   |
|          | <b>#</b>  | <b>Language</b>                       | <b>Language Level</b>             | <b>Subject Area</b>        | <b>Subject Area Clarification</b> |
|          | 1   | en                                    | B2                                | 0222                       |                                   |
|          | <b>Sending Contact Details</b>                            |                                       |                                   |                            |                                   |
|          | <b>#</b>  | <b>Full Name</b>                      |                                   | <b>Email</b>               | <b>Phone</b>                      |
|          | 1   | International Office                  |                                   | international@akbild.ac.at |                                   |
|          | <b>Receiving Contact Details</b>                          |                                       |                                   |                            |                                   |
| <b>#</b> | <b>Full Name</b>  |                                       | <b>Email</b>                      | <b>Phone</b>               |                                   |
| 1        | International Relations Division - Incoming Mobility Team |                                       | div.ri.incoming@fct.unl.pt        |                            |                                   |



|                                  |                                |   |                                   |                            |
|----------------------------------|--------------------------------|---|-----------------------------------|----------------------------|
| 2                                | <b>Sending SCHAC</b>           | <b>Sending Department</b>                                 | <b>Start Academic Year</b>        | <b>End Academic Year</b>   |
|                                  | unl.pt                         | NOVA School of Science and Technology                     | 2022/2023                         | 2028/2029                  |
|                                  | <b>Receiving SCHAC</b>         | <b>Receiving Department</b>                               | <b>Number of Staff</b>            | <b>Total Days Per Year</b> |
|                                  | akbild.ac.at                   |   | 2                                 | 10.00                      |
|                                  | <b>Subject Areas (ISCED)</b>   |   |                                   |                            |
|                                  | <b>#</b>                       | <b>Subject Area</b>                                       | <b>Subject Area Clarification</b> |                            |
|                                  | 1                              | 0222  | History and archaeology           |                            |
|                                  | <b>Sending Contact Details</b> |   |                                   |                            |
|                                  | <b>#</b>                       | <b>Full Name</b>  | <b>Email</b>                      | <b>Phone</b>               |
|                                  | 1                              | International Relations Division - Outgoing Mobility Team | div.ri.outgoing@fct.unl.pt        |                            |
| <b>Receiving Contact Details</b> |                                |   |                                   |                            |
| <b>#</b>                         | <b>Full Name</b>               | <b>Email</b>  | <b>Phone</b>                      |                            |
| 1                                | International Office           | international@akbild.ac.at                                |                                   |                            |

|                                    |
|------------------------------------|
| <b>Staff Mobility for Training</b> |
|------------------------------------|



|   |                                |   |                                   |                            |
|---|--------------------------------|---|-----------------------------------|----------------------------|
| 1   | <b>Sending SCHAC</b>           | <b>Sending Department</b>                                 | <b>Start Academic Year</b>        | <b>End Academic Year</b>   |
|   | unl.pt                         | NOVA School of Science and Technology                     | 2022/2023                         | 2028/2029                  |
|   | <b>Receiving SCHAC</b>         | <b>Receiving Department</b>                               | <b>Number of Staff</b>            | <b>Total Days Per Year</b> |
|   | akbild.ac.at                   |   | 2                                 | 10.00                      |
|   | <b>Subject Areas (ISCED)</b>   |   |                                   |                            |
|   | <b>#</b>                       | <b>Subject Area</b>                                       | <b>Subject Area Clarification</b> |                            |
|   | 1                              | 0222  |                                   |                            |
|   | <b>Sending Contact Details</b> |   |                                   |                            |
|   | <b>#</b>                       | <b>Full Name</b>  | <b>Email</b>                      | <b>Phone</b>               |
|   | 1                              | International Relations Division - Outgoing Mobility Team | div.ri.outgoing@fct.unl.pt        |                            |
| <b>Receiving Contact Details</b>  |                                |   |                                   |                            |
| <b>#</b>  | <b>Full Name</b>               | <b>Email</b>  | <b>Phone</b>                      |                            |
| 1   | International Office           | international@akbild.ac.at                                |                                   |                            |
| <b>Other information regarding the terms of the agreement</b>                                   |                                |   |                                   |                            |
| The number of staff and months are merely indicative. To be determined upon individual request. |                                |   |                                   |                            |



|   |   |                                       |                                   |                            |
|---|---|---------------------------------------|-----------------------------------|----------------------------|
| 2   | <b>Sending SCHAC</b>                                      | <b>Sending Department</b>             | <b>Start Academic Year</b>        | <b>End Academic Year</b>   |
|   | akbild.ac.at  |                                       | 2022/2023                         | 2028/2029                  |
|   | <b>Receiving SCHAC</b>                                    | <b>Receiving Department</b>           | <b>Number of Staff</b>            | <b>Total Days Per Year</b> |
|   | unl.pt  | NOVA School of Science and Technology | 2                                 | 10.00                      |
|   | <b>Subject Areas (ISCED)</b>                              |                                       |                                   |                            |
|   | <b>#</b>  | <b>Subject Area</b>                   | <b>Subject Area Clarification</b> |                            |
|   | 1   | 0222                                  |                                   |                            |
|   | <b>Sending Contact Details</b>                            |                                       |                                   |                            |
|   | <b>#</b>  | <b>Full Name</b>                      | <b>Email</b>                      | <b>Phone</b>               |
|   | 1   | International Office                  | international@akbild.ac.at        |                            |
| <b>Receiving Contact Details</b>  |   |                                       |                                   |                            |
| <b>#</b>  | <b>Full Name</b>  | <b>Email</b>                          | <b>Phone</b>                      |                            |
| 1   | International Relations Division - Incoming Mobility Team | div.ri.incoming@fct.unl.pt            |                                   |                            |
| <b>Other information regarding the terms of the agreement</b>                                   |   |                                       |                                   |                            |
| The number of staff and months are merely indicative. To be determined upon individual request. |   |                                       |                                   |                            |