

Erasmus+ Programme

Key Action 1

- Mobility for learners and staff Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]3

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details* (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDADE NOVA DE LISHOA - Faculdade de Ciências e Tecnologia	P LISBOA03	Institutional Coordinator: Prof. João Sãágua Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8	www.jinl.pt
		Subject Area Contact: Prof. Carlos Lodeiro Espino, Assistant Professor / Prof. Tose Luis Capelo, Assistant Professor Telephone: + 351 210 934 720 Email: cle@fct.unl.pt / jlcm@fct.unl.pt	http://www.fct.ual.pt/er//student/student- orientation-and- mobility/students- mobility-study-sins
		Administrative contact: SAE-AM Email: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	

Inter-institutional agreements can be signed by two or more higher education institutions

¹ Higher Education Institutions have to agree on the period of validity of this agreement

^aClauses may be added to this template agreement to better reflect the nature of the institutional partnership.

^{*}Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Università degli Studi di Cagliari	I CAGLIAR01	Prof.ssa Giovanna Maria Ledda Pro Rettore per l'Internazionalizzazione Settore Mobilità Studentesca -Via San Giorgio, 12, Ingresso n. 2 - 09124 Cagliari - ITALY - Tel. +39- 070-675 6533 fax. +39-070-675- 6543	www.unica.it; http://www.unica.it/pub/ english/
		email: erasmus@unica.it Subject Area Contact: Dr Claudia Caltagirone, Assistant Professor Telephone: + 39 6754452/4495 Email: ccaltagirone@unica.it	

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year: The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

Student mobility:

[Erasmus [Erasmus area code area			Study cycle	Number of student mobility periods		
code of the sending institution]	code of the receiving institution]	[ISCED]	name *	[short cycle, 1 st , 2 nd or 3 rd] *	Student Mobility for Studies [total number of months of the study periods or average duration']	Student Mobility for Traineeships
P LISBOA03	I CAGLIAR01	0531	Chemistry	1 st /2 nd /3 rd	2 * 6 months (each)	TBD
I CAGLIAR01	P LISBOA03	0531	Chemistry	1 st /2 nd /3 rd	2 * 6 months (each)	1

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

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FROM TO [Erasmus [Erasmus	Subject area code	Subject area name	Number of staff mobility periods		
code of the sending institution]	code of the receiving institution]	[ISCED]		Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
P LISBOA03	I CAGLIAR01	0531	Chemistry	2 * 8h (each)	2
I CAGLIAR01	P LISBOA03	0531	Chemistry	2 * 8 (each)	2

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving <i>Optional:</i> institution <i>Subject</i>		Language of instruc-	Language of instruc-	Recommended language of instruction level ⁶		
[Erasmus code]	area	tion 1	tion 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]	
P LISBOA03		Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 rd and 3 rd cycles)	B1	B2	
I CAGLIAR01	Any	Italian (majority of courses)	English (some courses)	B1 English language A1 Italian Language	B2 English language	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

I CAGLIAR01 is delighted to welcome students and staff with disabilities

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31 st	October 31 st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4] weeks (minimum).

3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

I CAGLIARO1

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
	OCTOBER - FEBRUARY	MARCH - JULY
I CAGLIARO1	31 May for nomination	31 October for nomination
	31 July for application	30 November for application

Partner institutions should send nominations by email to erasmus@unica.it

- 2. I CAGLIAR01 will send its decision within 4 weeks.
- 3. A Transcript of Records will be issued by **I CAGLIAR01** no later than 4 weeks after the assessment period has finished at the receiving HEI.
- 4. Termination of the agreement

The agreement will become operative on the date of signature of both universities and shall remain in force for a period of **6 years**. In case of the termination, a notice of at least one academic year should be sent to the partner university. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus incoming/EU_Scale_FCT.pdf

I CAGLIARO1: Subject units are generally taught for two semesters. Final assessment of the student is based on the result of one or more examinations, which may be oral and/or written. The pass mark for examinations is 18 out of 30. The highest mark for examinations is 30 out of 30. An excellent performance is usually graded above 28.

ECTS grading scale: A= 30 e 30 cum laude; B:27/28/29; C: 24/25/26; D = 21/22/23 E: 18/19/20; F: fail (see: http://www.unica.it/pub/english/index.jsp?is=23&iso=380)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student- orientation-and-mobility/information-incoming- students-and-other-visitors
I CAGLIAR01	Anna Maria Aloi – Head of International Student Mobility Office (ISMOKA) – Tel. +39-070-675-6543 email: erasmus@unica.it	www.unica.it; http://www.unica.it/pub/english/

3. Insurance

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance:

(http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Esc_olar/Generali_apoliceSegAlunos_013.pdf).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	
I CAGLIAR01	Anna Maria Aloi – Head of International Student Mobility Office (ISMOKA) – Tel. +39-070-675 6533 - fax. +39-070-675-6543 email: erasmus@unica.it	www.unica.it; http://www.unica.it/pub/english/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student- orientation-and-mobility/students-mobility- study-sms
I CAGLIAR01	Anna Maria Aloi – Head of International Student Mobility Office (ISMOKA) – Tel. +39-070-675-6533 - fax. +39-070-675-6543 email: erasmus@unica.it	www.unica.it; http://www.unica.it/pub/english/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
P LISBOAG3	Institutional Coordinator, Prof. João Sáágua	21-11-2014	2) /2/10
I CAGLIARO1	Giovanna Maria Ledda (Vice Chancellor for International Relations)	13/11/2014	White I COS Can

Scanned signatures are accepted