



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**Information about the higher education institutions**

Interinstitutional Agreement Partners				
Partner HEI 1	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	UNIVERSIDADE NOVA DE LISBOA, NOVA School of Science and Technology		unl.pt	P LIS-BOA03
	Partner Contact Details			
	#	Full Name	Email	Phone
	1	International Relations Division	div.ri.agreements@fct.unl.pt	
2	Erasmus Coordinator of Biomass Science and Technology	dq.coord.era.ctb@fct.unl.pt		
Partner HEI 2	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	UNIVERSITA DEGLI STUDI DI FOGGIA		unifg.it	I FOGGI-A03
	Partner Contact Details			
	#	Full Name	Email	Phone
	1	Giulio Esposito	giulio.esposito@unifg.it	+390881338378
2	Valentina Di Francesco	Valentina.difrancesco@unifg.it		

Approvals Table			
SCHAC code	Name	Email	Date
unl.pt	Ana Dallot	div.ri.outgoing@fct.unl.pt	2023-12-18T10:33:51Z
unifg.it	Giulio Esposito	giulio.esposito@unifg.it	2023-11-14T13:53:26Z



Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	05/31
Spring term [day/month]	11/01
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	06/30
Spring term [day/month]	12/01

Application procedure Information		
Contact email	Contact phone	Websites for information
erasmus@unl.pt	+351	https://www.unl.pt/

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website

Inclusion and accessibility Information			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Available support services for people with:	Description of infrastructure	Contact details	Website for information

**Housing Information**

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@unl.pt	+351	https://www.unl.pt/

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@unl.pt	+351	https://www.unl.pt/

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@unl.pt	+351	https://www.unl.pt/

Additional Information

Information on	Contact email	Contact phone	Website for information
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Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	06/15
Spring term [day/month]	11/30
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	07/15
Spring term [day/month]	12/15

The institution will send its decision within 1 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
relint@unifg.it	+000	https://en.unifg.it/international/erasmus-programme/incoming-students/arrival

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website

Inclusion and accessibility Information			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information



Servizio	Disabilità		https://www.unifg.it/en/services-opportunities/servizi-gli-studenti/student-s-disabilities-and-specific-learning-disorders
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
housing@esnoggia.it	+000	https://www.unifg.it/en/international/scegli-unifg/incoming-students

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
relint@unifg.it	+000	https://www.unifg.it/en/international/scegli-unifg/incoming-students

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
relint@unifg.it	+000	https://www.unifg.it/en/international/scegli-unifg/incoming-students

Additional Information

Information on	Contact email	Contact phone	Website for information
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Erasmus+

Inter-Institutional Agreement

A Transcript of Records will be issued by the institution no later than 2 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies				
Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
unifg.it	IRO	67	2023/2024	2028/2029
Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
unl.pt	NOVA School of Science and Technology	YES	4	48
Subject Areas (ISCED)				
#	Subject Area	Subject Area Clarification		
1	0888	agriculture		
2	0721	food processing		
Sending Contact Details				
#	Full Name	Email	Phone	
1	Giulio Esposito	giulio.esposito@unifg.it	+390881338378	
Receiving Contact Details				
#	Full Name	Email	Phone	
1	International Relations Division - Incoming Mobility Team	div.ri.incoming@fct.unl.pt		
Other information regarding the terms of the agreement				
<p>2 students from each department for 12 months each student. Recommended language skills, Required: A2 - Portuguese or B1 - English; Portuguese (for 1st cycles); Portuguese and/or English - B2 (for 2nd and 3rd cycles); Nominations of incoming students must reach the institution by: Autumn term - 31st May; Spring term - 31st October; Applications from incoming students must reach the institution by: Autumn term - 30th June; Spring term - 30th November; Application procedure for incoming students / Inclusion and accessibility / Housing / Visa / Insurance - https://www.fct.unl.pt/en/international/incoming-students-mobilities ; ECTS and Grading System: http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf</p>				



Inter-Institutional Agreement

2	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	unl.pt	NOVA School of Science and Technology	67	2023/2024	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	unifg.it		YES	4	48
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0888			
	2	0721			
	Sending Contact Details				
	#	Full Name	Email	Phone	
1	International Relations Division - Outgoing Mobility Team	div.ri.outgoing@fct.unl.pt			
Other information regarding the terms of the agreement					
2 students from each subject area for 12 months each student					

Student Mobility for Traineeships



1	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	unl.pt	NOVA School of Science and Technology	678	2023/2024	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	unifg.it	IRO	NO	2	12
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0888			
	2	0721			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B1	0011	
	Sending Contact Details				
	#	Full Name		Email	Phone
	1	International Relations Division - Incoming Mobility Team		div.ri.incoming@fct.unl.pt	
	Receiving Contact Details				
#	Full Name		Email	Phone	
1	Giulio Esposito		giulio.esposito@unifg.it	+390881338378	
Other information regarding the terms of the agreement					
The study cycle, number of students and months are merely indicative. To be determined upon individual request.					



	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	unifg.it	IRO	678	2023/2024	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	unl.pt	NOVA School of Science and Technology	NO	2	12
Subject Areas (ISCED)					
	#	Subject Area	Subject Area Clarification		
	1	0888			
	2	0721			
Language Skills					
2	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		
Sending Contact Details					
	#	Full Name	Email	Phone	
	1	Giulio Esposito	giulio.esposito@unifg.it	+390881338378	
Receiving Contact Details					
	#	Full Name	Email	Phone	
	1	International Relations Division - Incoming Mobility Team	div.ri.incoming@fct.unl.pt		
Other information regarding the terms of the agreement					
The study cycle, number of students and months are merely indicative. To be determined upon individual request.					

Staff Mobility for Teaching



1	Sending SCHAC	Sending Department	Start Academic Year	End Academic Year
	unl.pt	NOVA School of Science and Technology	2023/2024	2028/2029
	Receiving SCHAC	Receiving Department	Number of Staff	Total Days Per Year
	unifg.it	IRO	2	10.00
	Subject Areas (ISCED)			
	#	Subject Area	Subject Area Clarification	
	1	0888		
	2	0721		
	Sending Contact Details			
	#	Full Name	Email	Phone
	1	International Relations Division - Outgoing Mobility Team	div.ri.outgoing@fct.unl.pt	
	Receiving Contact Details			
	#	Full Name	Email	Phone
	1	Giulio Esposito	giulio.esposito@unifg.it	+390881338378
Other information regarding the terms of the agreement				
The number of staff and days are merely indicative. To be determined upon individual request.				



2	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	unifg.it	IRO		2023/2024	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	unl.pt	NOVA School of Science and Technology		2	10.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0888			
	2	0721			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		
	Sending Contact Details				
	#	Full Name		Email	Phone
	1	Giulio Esposito		giulio.esposito@unifg.it	+390881338378
	Receiving Contact Details				
#	Full Name		Email	Phone	
1	International Relations Division - Incoming Mobility Team		div.ri.incoming@fct.unl.pt		
Other information regarding the terms of the agreement					
The number of staff and days are merely indicative. To be determined upon individual request.					

Staff Mobility for Training



1	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	unl.pt	NOVA School of Science and Technology		2023/2024	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	unifg.it	IRO		2	10.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0888			
	2	0721			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B1		
	Sending Contact Details				
	#	Full Name		Email	Phone
	1	International Relations Division - Outgoing Mobility Team		div.ri.outgoing@fct.unl.pt	
	Receiving Contact Details				
#	Full Name		Email	Phone	
1	Giulio Esposito		giulio.esposito@unifg.it	+390881338378	
Other information regarding the terms of the agreement					
The number of staff and days are merely indicative. To be determined upon individual request.					



2	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	unifg.it	IRO		2023/2024	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	unl.pt	NOVA School of Science and Technology		2	10.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0888			
	2	0721			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		
	Sending Contact Details				
	#	Full Name		Email	Phone
	1	Giulio Esposito		giulio.esposito@unifg.it	+390881338378
Receiving Contact Details					
#	Full Name		Email	Phone	
1	International Relations Division - Incoming Mobility Team		div.ri.incoming@fct.unl.pt		
Other information regarding the terms of the agreement					
The number of staff and days are merely indicative. To be determined upon individual request.					