Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2014-20[21][2]
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[3] (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	**Institutional Coordinator :** Prof. José Esteves Pereira Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8 ----------------------------- **Subject Area Contact:** Prof. Fernando Pedro Reino da Silva Birra Email: fpb@fct.unl.pt Tel.: + 351 21 294 83 00 ----------------------------- **Administrative contact:** SAE-AM	www.unl.pt http://www.fct.unl.pt/en/stud ent/student-orientation-and-mobility/students-mobility-

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[1] Inter-institutional agreements can be signed by two or more higher education institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Email: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	study-sms
POLITECHNIKA WROCŁAWSKA	PL WROCLAW02	Erasmus Institutional Coordinator: Ewa Mroczek, MA, Head of International Office Phone: +48713203585 Fax: +48713203570 E-mail: erasmus@pwr.wroc.pl Faculty of Computer Science and Management: Dr Inż. Jan Kwiatkowski Phone: +48 71 320 36 02 Fax: +48 71 321 10 18 E-mail: jan.kwiatkowski@pwr.wroc.pl	International Office: www.dwm.pwr.wroc.pl University: www.pwr.wroc.pl

B. Mobility numbers[4] per academic year

Student mobility:

FROM [Erasmus code of the sending institution]	I PISA01	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
P LISBOA03	PL WROCLAW02	061	Information and Communication Technologies (ICTs)	1st ,2nd	4*5 (each)	TBD
PL WROCLAW02	P LISBOA03	061	Information and Communication Technologies (ICTs)	1st , 2nd	2*10 (each)	TBD

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of*

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[4] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*

http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

Staff mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subjec t area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P LISBOA03	PL WROCLAW02	061	Information and Communication Technologies (ICTs)	8h*Nuno Correia	---
PL WROCLAW02	P LISBOA03	061	Information and Communication Technologies (ICTs)	8h*1 TBD	---

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level[5]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA03	---	Portuguese (for 1st cycles)	Portuguese and/or English (for 2nd and 3rd cycles)	B1	B2
PL WROCLAW02		Polish	English	English B2	English B2

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[5] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

PL WROCLAW02:

Orientation Week is compulsory for incoming students.

The university is able to welcome students and staff with disabilities, subject to prior notice.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31st	October 31st
PL WROCLAW02	15th June	15th November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

   In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

At P LISBOA03

Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

At PL WROCLAW02

http://www.portal.pwr.wroc.pl/files/prv/id24/nauczanie/att_regulamin_studiow_2010_ang.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
PL WROCLAW02	erasmus@pwr.wroc.pl	http://www.dwm.pwr.wroc.pl/practical_information/

3. Insurance

At **P LISBOA03**

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance:
(http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apoliceSegAlunos_013.pdf).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad
- Insurance Health for visitors outside European Union;

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	---
PL WROCLAW02	erasmus@pwr.wroc.pl	http://www.dwm.pwr.wroc.pl/practical_information/

4. Housing

The receiving institution will guide incoming mobile participants in finding

accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
PL WROCLAW02	erasmus@pwr.wroc.pl	http://www.dwm.pwr.wroc.pl/practical_information/395/accomodation.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[6]
P LISBOA03	Prof. José Esteves Pereira Institutional Coordinator	1 3 FEV. 2014	
PL WROCLAW02	Prof. Cezary Madryas, Vice Rector for Development		

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[6] Scanned signatures are accepted