



# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-20[21]** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details<sup>1</sup></b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	<b>Institutional Coordinator :</b> Prof. José Esteves Pereira Email: <a href="mailto:erasmus@unl.pt">erasmus@unl.pt</a> Tel.: +351 21 384 52 07/8 ----- <b>Subject Area Contact:</b> Prof. Maria Teresa Cidade Email: <a href="mailto:mtc@fct.unl.pt">mtc@fct.unl.pt</a> Tel.: 212948584 ----- <b>Administrative contact:</b> SAE-AM Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.unl.pt">www.unl.pt</a>           <a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Universidad de Huelva	E HUELVA01	<b>Institutional Coordinator:</b> Prof. Dra. Maria Losada Friend Servicio de Relaciones Internacionales Avda. Fuerzas Armadas, s/n. Campus de El Carmen, Pabellón 8 21071 Huelva-España, Phone: 34 959 21 9494 FAX: 34 959 219359 Email: drinter@uhu.es, friend@uhu.es  <b>Subject Area Contact:</b> Prof. José M <sup>o</sup> Franco Departamento de Ingeniería Química Facultad de Ciencias Experimentales Campus del Carmen 21071, Huelva, SPAIN Phone: 34-959-219995 Fax: 34-959-219983 E-mail: franco@uhu.es	<a href="http://www.uhu.es/sric">http://www.uhu.es/sric</a>  <a href="http://www.uhu.es/english/erasmusStudents/">http://www.uhu.es/english/erasmusStudents/</a>

## B. Mobility numbers<sup>2</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

*Student mobility:*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

P LISBOA03	E HUELVA01	0711	Chemical Eng. & Processes	1 <sup>st</sup>	2*10	
				2 <sup>nd</sup>	1*10	
				3 <sup>rd</sup>	2*9	
		0722	Materials (glass, paper, plastic and wood)	1st	2*10	
				2nd	1*10	
				3rd	2*9	
E HUELVA01	P LISBOA03	0711	Chemical Eng. & Processes	1 <sup>st</sup>	2*10	
				2 <sup>nd</sup>	1*10	
				3 <sup>rd</sup>	2*9	
		0722	Materials (glass, paper, plastic and wood)	1 <sup>st</sup>	2*10	
				2 <sup>nd</sup>	1*10	
				3 <sup>rd</sup>	2*9	

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

**Staff mobility:**

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P LISBOA03	E HUELVA01	0711	Chemical Eng. & Processes	8h*TBD	1 week
		0722	Materials (glass, paper, plastic and wood)	8h*TBD	1 week
E HUELVA01	P LISBOA03	0711	Chemical Eng. & Processes	8h*TBD	1 week
		0722	Materials (glass, paper, plastic and wood)	8h*TBD	1 week



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
P LISBOA03		Portuguese (for 1 <sup>st</sup> cycles)	Portuguese and/or English (for 2 <sup>nd</sup> and 3 <sup>rd</sup> cycles)	B1	B2
E HUELVA01		Spanish (for 1 <sup>st</sup> cycles)	Spanish and/or English (for 2 <sup>nd</sup> and 3 <sup>rd</sup> cycles)	B1	B2

### D. Additional requirements

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
P LISBOA03	May 31 <sup>st</sup>	October 31 <sup>st</sup>
E HUELVA01	May 31 <sup>st</sup>	October 31 <sup>st</sup>

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*In the event of unilateral termination, a notice of at least one academic year should be given.*

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

Information available at:

[http://www.fct.unl.pt/sites/default/files/erasmus\\_incoming/EU\\_Scale\\_FCT.pdf](http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf)

<http://www.uhu.es/english/erasmusStudents/p5.htm>

### 2. Visa

Not necessary

### 3. Insurance

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance:

([http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao\\_academica/Seguro%20Escolar/Generali\\_apoliceSegAlunos\\_013.pdf](http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apoliceSegAlunos_013.pdf)).

All students enrolled in E HUELVA01 are covered by an accident and third party liability insurance

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance to access health care services during temporary visits abroad

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	
E HUELVA01	Email: <a href="mailto:drinter@uhu.es">drinter@uhu.es</a> Tel.: + 34 9592194 94 / 95 / 96	

### 4. Housing

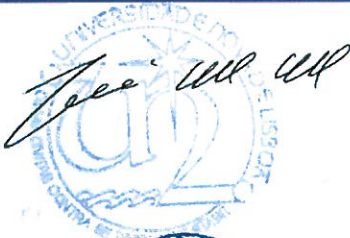

The receiving institution will guide incoming mobile participants in finding

accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>
E HUELVA01	Email: <a href="mailto:drinter@uhu.es">drinter@uhu.es</a> Tel.: + 34 9592194 94 / 95 / 96	<a href="http://www.uhu.es/english/erasmusStudents/p4.htm">http://www.uhu.es/english/erasmusStudents/p4.htm</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
P LISBOA03	Institutional Coordinator, Prof. José Esteves Pereira	07/04/2014	
E HUELVA01	Prof. Dra. Maria Losada Friend Directora del Servicio de Relaciones Internacionales	9-4-2014	 Universidad de Huelva

<sup>3</sup> Scanned signatures are accepted