



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 **between programme countries**

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	Institutional Coordinator: Prof. José Esteves Pereira E-mail: erasmus@unl.pt Tel.: +351 21 384 52 07/8 ----- Faculty of Sciences and Technology Prof. Rosa Miranda E-mail: rmiranda@fct.unl.pt Tel.: +351212949618 ----- Administrative contact: SAE-AM E-mail: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	www.unl.pt http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

<p>UNIVERSITATEA "DUNAREA DE JOS" DIN GALATI (University "Dunarea de Jos" of Galati) Str. Domneasca nr. 47 800008 Galati, Romania</p> <p>Faculty of Mechanical Engineering Str. Domneasca nr. 111 800201 Galati, Romania</p> <p>International Relations/Erasmus</p>	<p>RO GALATI01</p>	<p>Institutional Coordinator: Prof. Dan Scarpete (Mr) Tel: +40 336 130 159 dan.scarpete@ugal.ro</p> <p>Faculty coordinator: Prof. Elena Scutelnicu Tel: +40 336 130 212 elena.scutelnicu@ugal.ro</p> <p>Contact Person: Bianca Elena Chiosa (Ms) Tel: + 40 336 130 262 bianca.chiosa@ugal.ro</p>	<p>University's home page: http://www.ugal.ro/</p> <p>Course catalogue: http://www.ugal.ro/index.php?page=pages.pa&title=List%C4%83%20discipline%202013-2014&PHPSESSID=3d01a911fa3563adcbc41ffd5d1c0293</p>
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B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships [total number of months of the study periods or average duration*]	
P LISBOA03	RO GALATI01	071	Engineering and engineering trades	1 st , 2 nd , 3 rd	18 months (3 students x 6 months)	-
		0715	Mechanics and metal trades	1 st , 2 nd , 3 rd	18 months (3 students x 6 months)	-
RO GALATI01	P LISBOA03	071	Engineering and engineering trades	1 st , 2 nd , 3 rd	18 months (3 students x 6 months)	
		0715	Mechanics and metal trades	1 st , 2 nd , 3 rd	18 months (3 students x 6 months)	

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

Staff mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
P LISBOA03	RO GALATI01	071	Engineering and engineering trades	10 days (2 staff x 5 days; 8 hrs of teaching/week)	10 days (2 staff x 5 days)
		0715	Mechanics and metal trades	10 days (2 staff x 5 days; 8 hrs of teaching/week)	10 days (2 staff x 5 days)
RO GALATI01	P LISBOA03	071	Engineering and engineering trades	10 days (2 staff x 5 days; 8 hrs of teaching/week)	10 days (2 staff x 5 days)
		0715	Mechanics and metal trades	10 days (2 staff x 5 days; 8 hrs of teaching/week)	10 days (2 staff x 5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA03	071, 0715	Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	B1	B2
RO GALATI01	071, 0715	Romanian	English ^{*)}	B1	B2 (for English)

*) Only for tutoring

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].



D. Additional requirements

RO GALATI01:

Students: The sending institution should send a nomination letter (name, e-mail, area of study, period of study) to the International Relations Office/Erasmus (bianca.chiosa@ugal.ro) prior to the nomination deadline. An invitation will be released upon home university request.

Application forms are available on the website

<http://www.ugal.ro/index.php?page=pages.pa&title=Erasmus>

Signed forms must be sent by e-mail to: bianca.chiosa@ugal.ro

Students must arrive at least 3 days before the academic year/semester starts, but not during the weekends.

Students in Bachelor and Master study programs are allowed to attend courses of maximum 63 credits/academic year and 33 credits/semester.

Staff: Teaching and non-teaching staff should send (dan.scarpete@ugal.ro) their Teaching or Training Programme prior to their arrival at the University "Dunarea de Jos" of Galati. An invitation will be released upon staff request.

Disabled Students and Staff are welcome.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31 st	October 31 st
RO GALATI01	Nomination: 15 May Application: 15 July	Nomination: 15 December Application: 15 January

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".

F. Information

1. Grading systems of the institutions

P LISBOA03:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

RO GALATI01:

Marks from 1 to 10 (1-4=Fail; 5-10=Pass)

The value of local credits corresponds to ECTS credits.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
RO GALATI01	Ms. Bianca Elena Chiosa Tel: +40 336 130 262 bianca.chiosa@ugal.ro	http://www.ugal.ro/index.php?page=pages.pa&title=Erasmus

RO GALATI01:

Students from the European Union, the European Economic Area (EEA) and Switzerland do not need a visa or residence permit to enter Romania. Within 90 days after their arrival, they simply need to register within Immigration Office, providing a proof of sufficient funding and health insurance coverage.

3. Insurance

P LISBOA03: All students enrolled are covered by an accident and third party liability insurance:

(http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apoliceSegAlunos_013.pdf).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad

- Insurance Health for visitors outside European Union.

RO GALATI01:

Students from EU member states should have an European Health Insurance Card.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	E-mail: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	
RO GALATI01	Ms. Bianca Elena Chiosa Tel: +40 336 130 262 bianca.chiosa@ugal.ro	http://www.ugal.ro/index.php?page=pages.pa&title=Erasmus




4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	E-mail: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
RO GALATI01	Ms. Bianca Elena Chiosa Tel: +40 336 130 262 bianca.chiosa@ugal.ro	http://www.ugal.ro/index.php?page=pages.pa&title=Incoming%20Students

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
P LISBOA03	Prof. José Esteves Pereira Institutional Coordinator	26 FEB. 2014	
RO GALATI01	Prof. Dan Scarpete Institutional Coordinator	21.02.2014	 



ERASMUS INSTITUTIONAL FORM
ACADEMIC YEAR 2013 - 2014

UNIVERSITATEA “DUNAREA DE JOS” DIN GALATI
(University “Dunarea de Jos” of Galati)

Full Legal Name of Institution	Universitatea “Dunarea de Jos” din Galati (University “Dunarea de Jos” of Galati)
ERASMUS ID CODE	RO GALATI01
EUC number	56018-IC-1-2007-1-RO-ERASMUS-EUCX-1
Head of the Institution	Prof. Iulian Gabriel Bîrsan Rector
International Relations	Prof. Anca Gâță Vice-Rector
Address	Str. Domneasca nr. 47 800008 Galati ROMANIA
Telephone	+40 336 130 108
Fax	+40 236 461 353
Internet address (general)	http://www.ugal.ro
Internet address (Erasmus)	http://www.ugal.ro/index.php?page=pages.pa&title=Erasmus

Erasmus Institutional Co-ordinator

Name	Prof. Dan Scarpete
Address	Str. Domneasca nr. 47 800008 Galati ROMANIA
Telephone	+40 336 130 159
Fax	+40 236 461 353
E-mail address	dan.scarpete@ugal.ro

Contact Person for Erasmus Office

Name	Ms. Bianca Elena Chiosa
Address	Str. Domneasca nr. 47 800008 Galati ROMANIA
Telephone	+40 336 130 262; +40 372 770 768
Fax	+40 236 461 353
E-mail address	bianca.chiosa@ugal.ro



General information on academic year

Starting date	1 October
End date	30 June (including summer exam session)
End date of the first semester	10 February (including winter exam session)
Starting date of the second semester	17 February

General information for Erasmus incoming students

Nomination deadline	Fall semester/whole a.y.: 15 June Spring semester: 15 December
Application deadline	Fall semester/whole a.y.: 15 July Spring semester: 15 January
Application Form Learning Agreement Accommodation Form	http://www.ugal.ro/index.php?page=pages.pa&title=Incoming%20Students
Application procedure	The sending institution should send a nomination letter (name, e-mail, area of study, period of study) to the International Relations Office/ Erasmus (bianca.chiosa@ugal.ro) prior to the nomination deadline. An invitation will be released upon home university request. Signed forms must be sent by e-mail to: bianca.chiosa@ugal.ro
Arrival	Students must arrive at least 3 days before the academic year/semester starts, but not during the weekends
Average cost of living	400 €
Language requirements	Teaching language: Romanian English – min. B2 level, only for tutoring
Attending courses from different faculties	Yes, Erasmus students are free to choose their courses from different faculties in order to fulfill their study plan according to their Learning Agreement
Course restrictions/requirements (minimum number of credits)	30 ECTS per semester 60 ECTS per academic year
Grading system	Marks from 1 to 10 (1-4=Fail; 5-10=Pass)
Course catalogue	http://www.ugal.ro/index.php?page=pages.pa&title=List%C4%83%20discipline%202013-2014