



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Montanuniversitaet Leoben Institute of Physics	A LEOBEN01	<u>Administrative Coordinator:</u> MIRO - Montanuniversitaet International Relations Office Susanne Feiel Head of Department susanne.feiel@unileoben.ac.at <u>Departmental Coordinator:</u> Subject Area Contact: Prof. Christian Teichert, e-mail: christian.teichert@unileoben.ac.at	General information: https://www.unileoben.ac.at/en Courses catalogue:
UNIVERSIDADE NOVA DE LISBOA –	P LISBOA03	Institutional Coordinator : Prof. João Sàágua Email: erasmus@unl.pt	www.unl.pt

Faculdade de Ciências e Tecnologia		Tel.: +351 21 384 52 07/8	
Physics Department		Subject Area Contact: Physics Department Prof. Ana Cristina Gomes Silva Email: acs@fct.unl.pt Tel.: + 351 21 294 85 76 ----- Administrative contact: SAM Email: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student-orientation-and-mobility/students-mobility-study-sms

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods *]	Student Mobility for Traineeships *
A LEOBEN01	P LISBOA03	0533	Physics	2 nd	2X5 (each)	
				3 rd	2X5 (each)	
P LISBOA03	A LEOBEN01	0533	Physics	2 nd	2X5 (each)	
				3 rd	2X5 (each)	

[*Optional: subject area code & name and study cycle are optional.]

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
A LEOBEN01	P LISBOA03	0533	Physics	2X5 daysX8h	
P LISBOA03	A LEOBEN01	0533	Physics		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
A LEOBEN01	Physics	German	English	English B2	English B2
P LISBOA03	Physics	Portuguese	English	English B2	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution

A LEOBEN 01 (MUL): A large share of Master programmes at MUL is taught in English. Mining and Tunnelling, Raw Materials Engineering, Petroleum Engineering and Geology are entirely held in English. Other study programmes have a large share of their classes in English. Please refer to the course catalogues or enquire at the respective departments.

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
A LEOBEN 01	October 30 (October 1, non-EU nationals)	May 30 (May 1 non-EU nationals)
P LISBOA03	May 31 st	October 31 st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

A LEOBEN01 (MUL): Students are asked to check regularly if their grades appear in the online system and once all grades are online the transcript request can be sent to MIRO. The transcript will be issued within 4 weeks after the receipt of the request.

4. Termination of the agreement

The agreement between the two institutions can be terminated at any time upon mutual agreement, bearing in mind pre-arranged mobility flows. Upon unilateral termination a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2017 will only take effect as of 1 September 2018+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

A LEOBEN01:

Mark	Result
1	Excellent
2	Good
3	Satisfactory
4	Sufficient

5	Unsatisfactory
Successfully completed	Positive performance
Not completed	Negative performance

P LISBOA03

Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A LEOBEN01	Tel.: (+43) 3842 402 7231 Email: incoming@unileoben.ac.at	http://international.unileoben.ac.at/en/
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance.

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A LEOBEN 01	Tel.: (+43) 3842 402 7231 Email: incoming@unileoben.ac.at	http://international.unileoben.ac.at/en/
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	--



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A LEOBEN 01	Tel.: (+43) 3842 402 8001 Email: minerroom@oead.at	GENERAL INFORMATION https://housing.oead.at/en/accommodation/leoben-en APPLY FOR A ROOM https://housing.oead.at/en/applyhere
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
A LEOBEN01	Prof. Dr. Peter Moser, Vice-Rector for International Affairs	28.11.2016	
P LISBOA03	Prof. João Sàágua Institutional Coordinator	20.12.2016	

³ Scanned signatures are accepted