



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	Institutional Coordinator: Prof. João Sàágua Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8 ----- Subject Area Contact: Prof. Isabel Fonseca Email: blo@fct.unl.pt Tel.: + 351 21 294 83 03 ----- Administrative contact: SAE-AM Email: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	www.unl.pt http://www.fct.unl.pt/en/student-orientation-and-mobility/students-mobility-study-sms

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

UNIVERSITAT DE BARCELONA	E BARCELO01	Erasmus Coordinator: Dra. Carme González socrates.quimica@ub.edu Tel : + 34 93 402 12 00 Fax: + 34 93 411 14 92 C/. Martí i Franquès, 1-11 - 08028 Barcelona Oficina de Mobilitat i Programes Internacionals (OMPI): Pavelló Rosa (Recinte de la Maternitat) Trav. de les Corts, 131-159 - 08028 Barcelona Tel.: 93 403 53 80 - 93 402 17 09	Facultat de Química / Faculty of Chemistry http://www.ub.edu/química http://www.ub.edu/uri/estudiantsN OUB/intercanvis/welcomeang.htm
---------------------------------	--------------------	---	--

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Total Numbers of students/ Total number of Months	
					Student Mobility for Studies	Student Mobility for Traineeships
P LISBOA03	E BARCELO01	0531 0711	Chemistry Chemical Engineering	1 st	2 x 6 (each) 2 x 6 (each)	TBD
E BARCELO01	P LISBOA03	0531 0711	Chemistry Chemical Engineering	1 st	2 x 6 (each) 2 x 6 (each)	TBD

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
P LISBOA03	E BARCELO01	0531	Chemistry	2 x 5 days x 8h	TBD
		0711	Chemical Engineering		
E BARCELO01	P LISBOA03	0531	Chemistry	2 x 5 days x 8h	TBD
		0711	Chemical Engineering		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
LISBOA03	E BARCELO01	Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	B1	B2
E BARCELO01	LISBOA03	Spanish	Catalan	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E BARCELO01:

The Language Courses, taken at the University of Barcelona, might be included in the Student Learning Agreements but its marks will not be part of the Regular Transcript of Records that each Faculty/School will send to the partner at the end of the student stay. An additional document should be provided by the specific Department.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31 st	October 31 st
E BARCELO01	June, 15 th	November, 15 th

[* to be adapted in case of a trimester system]

2. The **E BARCELO01/P LISBOA03** will send its decision within 5 weeks.
3. A Transcript of Records will be issued by **E BARCELO01/P LISBOA03** no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

E BARCELO01:

MARK	RESULT
9.00-10.00 / Excel·lent	Excellent

7.00-8.99 / Notable	Good
6-6.99 / Aprovat	Satisfactory
5.00-5.99 / Aprovat	Sufficient
<5.00 / Suspès	Unsatisfactory
Apte	Positive performance
No apte	Negative performance

P LISBOA03

Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
E BARCELO01	http://www.ub.edu/uri/estudiant_sNO_UB/nie_en.htm	nie@ub.edu

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

All students enrolled in **P LISBOA03** are covered by an accident and third party liability insurance.

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad
- Insurance Health for visitors outside European Union;

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	
E BARCELO01	Socrates.quimica@ub.edu	http://www.ub.edu/uri/estudiantsNOUB/intercanvis/abans_a.htm



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
E BARCELO01		http://www.ub.edu/sae/serveis/allotjament/en/index.html http://en.bcu.cat/Allotjarse/Allotjarse.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature⁵
P LISBOA03	Institutional Coordinator Prof. João Sàágua	15-11-2016	
E BARCELO01	Dra. Carme González International mobility head Faculty of Chemistry		

⁵ Scanned signatures are accepted