

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant) Erasmus code	Unversidade Nova de Lisboa - Faculdade de Ciências e Tecnologia P LISBOA03 www.unl.pt
Contact details (Erasmus Institutional Coordinator and Departmental Coordinator)	Institutional Coordinator : Prof. José Esteves Pereira, Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8; ----- Subject Area Contact: Prof. Maria Rosa Paiva, Email: mrp@fct.unl.pt Tel.: + 351 21 294 83 00 ----- Administrative contact: SAE-AM Email: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7
Website (eg. Of the course)	http://www.fct.unl.pt/en/student/student-orientation-

Name of the institution (and department, where relevant)	www.boku.ac.at
Erasmus code	and-mobility/students-mobility-study-sms
Contact details (Erasmus Institutional Coordinator and Departmental Coordinator)	Universität für Bodenkultur Wien A WIEN03 Center of International Relations Peter-Jordan-Strasse 82a, 1190 Wien Tel.: +43 1 47654-2602 Fax: +43 1 47654-2606 Incomings: Ulrike Piringer, erasmustoboku@boku.ac.at Outgoings / Bilateral Agreements: Katrin Hasenhündl, Erasmus@boku.ac.at
Website (eg. Of the course catalogue)	https://online.boku.ac.at http://www.boku.ac.at/international.html?&L=1

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student mobility for traineeships is done by individual agreement only.

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
A WIEN03	P LISBOA03	07	Engineering, Manufacturing and Construction	1 st , 2 nd	2 * 6 (each)	TBD
P LISBOA03	A WIEN03	07	Engineering, Manufacturing and Construction	1 st , 2 nd	2 * 6 (each)	TBD

FROM	TO	Subject	Subject	Number of staff mobility periods
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	<i>area code</i> * [ISCED]	<i>area name</i> *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	<i>Staff Mobility for Training</i> *
P LISBOA03	A WIEN03	07/05	Engineering, Manufacturing and Construction/ Natural Sciences, mathematics and statistics	Maria Rosa Paiva * 8h Isabel Gomez * 8h	TBD
A WIEN03	P LISBOA03	07/05	Engineering, Manufacturing and Construction/ Natural Sciences, mathematics and statistics	Axel Schopf * 8h Patrick Hirsch*8h	TBD

C. Recommended language skills

The sending Institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: <i>Subject area</i>	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA03	---	Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	B2	B2
A WIEN03	All	German	English	B2*	B2

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see homepage and the course catalogue of each institution:

P LISBOA03:

A WIEN03:

*Students who have received less than 180 ECTS so far, have to prove German language skills at level B2 of the Common European Framework of languages. (BOKU does not offer enough courses taught in English at Bachelor level)

Students who have received more than 180 ECTS so far, have to prove either German OR English language skills at level B2 of the Common European Framework of languages
<http://www.boku.ac.at/int-in-e-howtoapply.html?&L=1>

Course Catalogue search: <https://online.boku.ac.at/BOKUonline/webnav.ini>

D. Additional requirements

P LISBOA03:

A WIEN03:

Measures for preparing, receiving and integrating mobile students and/or staff:

<http://www.boku.ac.at/int-in.html?&L=1>

Infrastructure to welcome students and staff with disabilities:

<http://www.boku.ac.at/bes-bed.html>

contact: DI Ruth Scheiber, ruth.scheiber@boku.ac.at , +43 1 47654-1300

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
P LISBOA03	May 31 st	October 31 st
A WIEN03	Nomination*: 31 st of May Application: 30 th of June	Nomination*: 31 st of October Application: 30 th of November

- * If students need visa/residence permit, please nominate them earlier.
- 2. The receiving Institution will send its decision within 6 weeks after the application has been completed.
- 3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
- 4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P LISBOA03:

Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

A WIEN03:

Austrian grade	ECTS grade	Verbal
1 (sehr gut)	A/B	Excellent / Very good
2 (gut)	C	Good
3 (befriedigend)	D	Satisfactory
4 (genügend)	E	Pass
5 (nicht genügend)	F/FX	Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and

Information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
A WIEN03	Center of International Relations, Incomings Tel.: +43 1 47654-2621 E-mail: erasmustoboku@boku.ac.at	http://www.boku.ac.at/int-in-life-priortoarrival.html?&L=1

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	
A WIEN03	Center of International Relations, Incomings Tel.: +43 1 47654-2621 E-mail: erasmustoboku@boku.ac.at	http://www.boku.ac.at/int-in-life-priortoarrival.html?&L=1

P LISBOA03:

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance: (http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apoliceSeqAlunos_013.pdf).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad

- Insurance Health for visitors outside European Union.

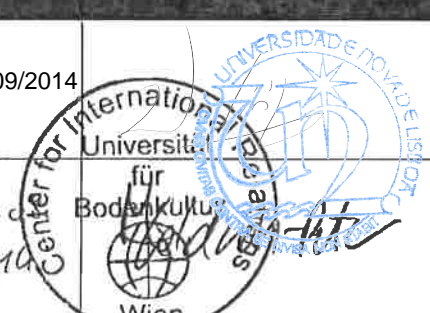
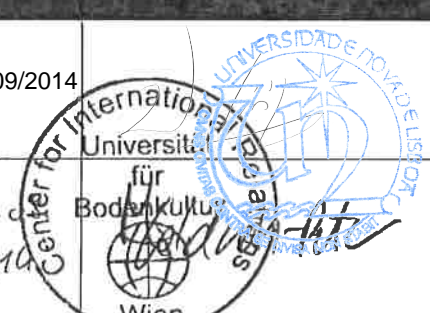
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and Information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
A WIEN03	Center of International Relations, Incomings Tel.: +43 1 47654-2621 E-mail: erasmustoboku@boku.ac.at	http://www.boku.ac.at/int-in-life-priorarrival.html?&L=1

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
P LISBOA03	Institutional Coordinator Prof. João Sáágua	30/09/2014	
A WIEN03	Dr. Margarita Calderón-Peter Erasmus Institutional Co-ordinator	24.09.2014	

² Scanned signatures are accepted

