

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Rijksuniversiteit Groningen	NL GRONING01	Erasmus institutional coordinator: Regine van Groningen Broerstraat 5, 9712 CP Groningen, The Netherlands T +31 50 3637231 E r.j.van.groningen@rug.nl Faculty exchange coordinators:	http://www.rug.nl/education/exchange-programmes/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Henriëtte Mulder Faculty of Mathematics and Natural Sciences Nijenborgh 9, 9747 AG Groningen, The Netherlands T +31 50 363 2171 / 3927 E exchange.science@rug.nl	
UNIVERSIDADE NOVA DE LISBOA	P LISBOA03	Institutional Coordinator : Prof. João Sàágua Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8 ----- Subject Area Contact: Prof. Mário Forjaz Secca Email: mfs@fct.unl.pt Tel.: + 351 21 294 83 00 ----- Administrative contact: SAM Email: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	www.unl.pt http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
NL GRONING01	P LISBOA03	07	Bioengineering - Medical engineering	2	2 students/ 12 months (6 months each)	TBD
P LISBOA03	NL GRONING 01	0914	Medical diagnostic and treatment technology	2	2 students/ 12 months (6 months each)	TBD

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
NL GRONING 01	P LISBOA03	07	Bioengineering - Medical engineering	TBD * 5h	TBD
P LISBOA03	NL GRONING 01	0914	Medical diagnostic and treatment technology	TBD *5h	TBD

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
NL GRONING01		English		B2 / C1	C1 / C2
P LISBOA03		Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	B1	B2

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

NL GRONING01:

For more details on the language proficiency recommendations, see <http://www.rug.nl/fwn/fmns-programme/exchanges-and-short-stay/english-language-proficiency>

D. Additional requirements

NL GRONING01:

- The Language Courses, taken at the University of Groningen, might be included in the Student Learning Agreements but its marks will not be part of the Regular Transcript of Records that each Faculty/School will send to the partner at the end of the stay of the student. An additional document should be provided by the specific Department.
- Incoming Erasmus students should select 100% of the course units in their Learning Agreement from study programs offered by the Faculty of Mathematics and Natural Sciences only.
- The University of Groningen welcomes students and staff with disabilities, providing information and assistance. Further information is available at: <http://www.rug.nl/education/international-students/studying-with-disability/>

E. Calendar

1. **NL GRONING01:** Nominations of students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
NL GRONING01	1 st May	1 st November
P LISBOA03	--	--

Applications of nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
NL GRONING01	15 th May	15 th November
P LISBOA03	May 31 st	October 31 st

[* to be adapted in case of a trimester system]

2. **NL GRONING01 / PLISBOA03:** Nominated students who submitted by e-mail a fully completed & signed application package, will receive an Acceptance Letter and additional information, within **5** weeks after the deadline has passed. Application packages of students who have not been nominated will not be accepted.
3. **NL GRONING01 / PLISBOA03:** A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
This agreement is valid for the period mentioned in the heading. In case both parties agree to modify or terminate the agreement before it officially comes to an end, they

are free to do so. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

[Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

NL GRONINGO1: A student's workload is measured in ECTS credits. According to Dutch law, one credit represents 28 hours of work and 60 credits represent one year of full-time study. The academic year lasts 42 weeks.

The grading system used in the Netherlands is on a scale from 1 (very poor) to 10 (outstanding). The lowest passing grade is 6; 9s are seldom given and 10s are extremely rare. Grades 1-3 are hardly ever used.

<http://www.rug.nl/education/find-out-more/studying-at-university/workload>

For each degree programme at the University of Groningen the ECTS grading table is available. *The grading table for the field(s) of study/ subject Area(s) under B. may be added (ProGRESS).*

At **P LISBOA03**, information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

NL GRONING01	International Service Desk isd@rug.nl	http://www.rug.nl/education/international-students/visa-immigration/
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

At P LISBOA03

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance.

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL GRONING01	International Service Desk isd@rug.nl	http://www.rug.nl/education/international-students/health-insurance/
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	---

4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher

Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL GRONING01	Faculty contact person SSH: Henriëtte Mulder Exchange.science@rug.nl	http://www.rug.nl/education/international-students/getting-started/accommodation http://www.sshxl.nl
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
NL GRONING01	Regine van Groningen Erasmus institutional coordinator	13/11/2015	
P LISBOA03	Prof. João Sàágua Institutional Coordinator	22-12-2015	

⁸ Scanned signatures are accepted