



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff –

Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Palermo	I PALERMO01	<p>Institutional Coordinator Prof. Ada Maria Florena <i>Pro-Rector for International Mobility</i></p> <p>Servizio Speciale Internazionalizzazione Università di Palermo - Viale delle Scienze, ed.3 - piano I 90128 Palermo (ITALY) Email: relinter@unipa.it</p> <p>Departmental Coordinator Erica Mazzola Email: erica.mazzola@unipa.it</p>	<p>http://portale.unipa.it/amministrazione/area2/</p> <p>Course Catalog http://offweb.unipa.it/</p> <p>http://portale.unipa.it/internationalstudents/EducationalOffer/</p>
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	<p>Institutional Coordinator : Prof. João Amaro de Matos Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8</p> <p>----- Subject Area Contact:</p>	www.unl.pt

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Prof. Filipe Tiago de Oliveira Email: fto@fct.unl.pt Tel.: + 351 21 294 85 76 ----- Administrative contact: SAM; Email: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies Total number of months of the study periods or average duration	Student Mobility for Training Total number of months of the training periods or average duration
I PALERMO01	P LISBOA03	0914	Medical diagnostic and treatment technology	1 st	2x6 months for each student	-
P LISBOA03	I PALERMO01	0914	Medical diagnostic and treatment technology	1 st	2x6 months for each student	-

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I PALERMO01	P LISBOA03	0914	Medical diagnostic and treatment technology	1x7 days, 8 hours	1x7 days, 8 hours
P LISBOA03	I PALERMO01	0914	Medical diagnostic and treatment technology	1x7 days, 8 hours	1x7 days, 8 hours

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I PALERMO01		ITALIAN*		B1 - No Certificate Required	B1 - No Certificate Required
P LISBOA03		Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	B1 - No Certificate Required	B2 - No Certificate Required

* The main language of instruction is Italian. Most study programs offered at Università degli Studi di Palermo are Italian-taught programs. However, there may be select courses taught in English even in Italian study programs

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Additional requirements at I PALERMO01

The University of Palermo has the infrastructure to welcome students and staff with disabilities. See table below for contact details.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	giulia.ingrassia@unipa.it +39 091 23862419	http://tud.unipa.it

Additional requirements at

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term*	Spring term*
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² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	[month]	[month]
I PALERMO01	30 th JUNE	30 th OCTOBER
P LISBOA03	May 31 st	October 31 st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision **within 8 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **4 weeks** after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

I PALERMO01 grading system

Examinations are graded according to a scale ranging from 0 to 30, with 18 as a pass mark. A "cum laude" may be added to the highest grade (30; 30 e lode) as a mention of special distinction. All examination results are used to calculate the overall degree mark on a scale of 0 – 110. The final result is based on exam results plus the presentation of a project or dissertation in front of a Board of Examiners. The pass mark is 66 and students who obtain full marks of 110 may also be awarded 'summa cum laude' (110 e lode).

Statistical distribution of grades according to the descriptions in the ECTS users' guide will be available at <http://portale.unipa.it/amministrazione/area2/uoa06/grading-systems/>

P LISBOA03 Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	studentistranieri.cot@unipa.it +3909123865500	http://portale.unipa.it/strutture/cot/Sportelli_e_Servizi/Sportello_Accoglienza_Studenti_Stranieri/index.html

P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

All students enrolled in **P LISBOA03** are covered by an accident and third party liability insurance. It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	UOA - Polizze e denuncie assicurative e-mail: stella.neri@unipa.it Tel: +39 091 238 90809	http://portale.unipa.it/amministrazione/area5/set40/polizze/
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	---

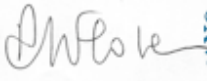


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	CASAUNIPA - Servizio Alloggi Viale delle Scienze – Ed. "3" Segreteria Studenti – 90128 Palermo Tel. 091.23890905 email: servizioalloggi@unipa.it	http://portale.unipa.it/amministrazione/area1/ssp10/CASAUNIPA.html
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
I PALERMO01	Università degli Studi di Palermo Prof. Ada Maria Florena Pro-Rector for International Relations	28/11/2017	 
P LISBOA03	Prof. João Amaro de Matos Institutional Coordinator	05/12/2017	 

³ Scanned signatures are accepted