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B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

Student mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships S *
P LISBOA03	D-JENA01	0531	Chemistry	1 ^o /2 ^o /3 ^o	2 X 6 (each)	-
		0512	Biochemistry	1 ^o /2 ^o /3 ^o	2 X 6 (each)	-
D-JENA01	P LISBOA03	0531	Chemistry	1 ^o /2 ^o /3 ^o	2 X 6 (each)	-
		0512	Biology and Biochemistry	1 ^o /2 ^o /3 ^o	2 X 6 (each)	-

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students*

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

Staff mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training *
P LISBOA03	D-JENA01	0531	Chemistry	Teachers TBD * Min. 2 days and min. 8 hours each teacher	-
		0512	Biochemistry	Teachers TBD * Min. 2 days and min. 8 hours each teacher	-
D-JENA01	P LISBOA03	0531	Chemistry	Teachers TBD * Min. 2 days and min. 8 hours each teacher	-
		0512	Biology and Biochemistry	Teachers TBD * Min. 2 days and min. 8 hours each teacher	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
P LISBOA03		Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	B1	B2
D-JENA01		German	English	B1, better B2	B2 recommended

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements

Although University of Jena has infrastructures to host students and staff with disabilities (accommodation, classroom access, etc.), depending on the nature of the disability, some infrastructures may not be adequate. The University of Jena would advise to provide as much information ahead of time in order to inform the student/staff of the feasibility of the mobility.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31 st	October 31 st
D-JENA01	Nomination: June 30 th Application: July 15 th	Nomination: December 31 st Application: January 15 th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4] weeks (minimum).
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. [*It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines*]
4. Termination of the agreement

[In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

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Grades (according to local grading scale):

German grade	verbal definition
1.0 to 1.5	very good (a performance much better than the average demands)
1.6 to 2.5	good (a performance better than the average demands)
2.6 to 3.5	satisfactory (a performance equivalent to the average demands)
3.6 to 4.0	sufficient (performance meets the minimum criteria)
4.1 to 5.0	fail (a performance not sufficient to the average demands because of considerable shortcomings)

ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade
A	10
B	25
C	30
D	25
E	10
FX	_*
F	-**
* FAIL - some more work required before credits can be awarded	
** FAIL - considerable further work is required	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
D-JENA 01	Email: international@uni-jena.de Tel.: +49 3641 931166	http://www.uni-jena.de/en/guide_guest_studies_FAQ.html non-EU-nationals will have to apply for student visa before or after arrival

3. Insurance

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance.

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	
D-JENA 01	Email: international@uni-jena.de Tel.: +49 3641 931166	http://www.uni-jena.de/en/guide_quest_studies_FAQ.html Accepted insurances: European Health Insurance Cards or German public student HI



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
D-JENA 01	Email: international@uni-jena.de Tel.: +49 3641 931166	http://www.uni-jena.de/en/guide_quest_studies_FAQ.html http://www.stw-thueringen.de/english/housing/index.html Deadlines: January 31 st , July 31 st

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
P LISBOA03	Institutional Coordinator Prof. João Sàágua	February 13, 2017	
D-JENA01	Prof. Dr. Dirk Hoffmeister Departmental Coordinator Faculty of Biology and Pharmacy	February 10, 2017	

⁷ Scanned signatures are accepted