



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2015/2016-2020/2021<sup>2</sup> between programme countries [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
Mersin Üniversitesi	TR MERSIN01	<b>Institutional Coordinator:</b> Ms Banu Es Yilmaz Tel.: +90 324 341 28 15 (1050) Email: <a href="mailto:banues@mersin.edu.tr">banues@mersin.edu.tr</a> <b>Departmental Coordinator:</b> Prof. Dr. Nurseren Tor Tel.: +90 324 361 00 01 (5001) Email: <a href="mailto:nurserentor6@gmail.com">nurserentor6@gmail.com</a>	<a href="http://oibs.mersin.edu.tr/bologna/?id=/&amp;dil=en">http://oibs.mersin.edu.tr/bologna/?id=/&amp;dil=en</a>
Universidade Nova de Lisboa – Faculdade de Ciências e Tecnologia	P LISBOA03	<b>Institutional Coordinator :</b> Prof. João Sàágua Email: <a href="mailto:erasmus@unl.pt">erasmus@unl.pt</a> Tel.: +351 21 384 52 07/8 ----- <b>Subject Area Contact:</b> Prof. Paulo Legoinha Email: <a href="mailto:pal@fct.unl.pt">pal@fct.unl.pt</a> Tel.: 00351212948573 ----- <b>Administrative contact:</b>	<a href="http://www.unl.pt">www.unl.pt</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		SAE-AM Email: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/student-s-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/student-s-mobility-study-sms</a>
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## B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR MERSIN01	P LISBOA03	0532	Earth Sciences (Geological Engineering)	1 <sup>st</sup> (Bachelor) or 2 <sup>nd</sup> (Master) or 3 <sup>rd</sup> (PhD)	2 students each for 10 months	-
P LISBOA03	TR MERSIN01	0532	Earth Sciences (Geological Engineering)	1 <sup>st</sup> (Bachelor) or 2 <sup>nd</sup> (Master) or 3 <sup>rd</sup> (PhD)	2 students each for 10 months	-

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area code</b> * [ISCED ]	<b>Subject area name</b> *	<b>Number of staff mobility periods</b>	
				<b>Staff Mobility for Teaching</b>  [total number of days of teaching periods or average duration *]	<b>Staff Mobility for Training</b> *
TR MERSIN01	P LISBOA03	071	Geological Engineering	2 persons / each for 1 week (8 teaching hours per week)	-
P LISBOA03	TR MERSIN01	0532	Earth Sciences	2 persons / each for 1 week (8 teaching hours per week)	-

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<b>Receiving institution</b> [Erasmus code]	<b>Optional: Subject area</b>	<b>Language of instruction 1</b>	<b>Language of instruction 2</b>	<b>Recommended language of instruction level<sup>6</sup></b>	
				<b>Student Mobility for Studies</b>  [Minimum recommended level: B1]	<b>Staff Mobility for Teaching</b>  [Minimum recommended level: B2]
TR MERSIN01		Turkish	English (where indicated)	B1, English Studies	B2
P LISBOA03		Portuguese (for 1 <sup>st</sup> cycles)	Portuguese and/or English (for 2 <sup>nd</sup> and 3 <sup>rd</sup> cycles)	Minimum recommended level: B1  No certificate required	Minimum recommended level: B2  No certificate required

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

In general classes at the University of Mersin are instructed in Turkish. Exchange students are advised to know Turkish in order to attend classes but no requirement. For exchange students special ERASMUS Turkish classes will be offered during the term (6 academic hours per week) at several levels. Students who pass the examination at the end of the semester will get an ECTS certificate.

## D. Additional requirements

TR MERSIN01:

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: [erasmus@mersin.edu.tr](mailto:erasmus@mersin.edu.tr)

## E. Calendar

1. Students who would like to attend Erasmus Student Exchange programme at Mersin University have to fill and send the application documents (application form, Learning Agreement, passport size Photo, accommodation form) to Mersin University Erasmus Office. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR MERSIN01	15 <sup>th</sup> of July	15 <sup>th</sup> of November
P LISBOA03	May 31 <sup>st</sup>	October 31 <sup>st</sup>

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks, provided the documents are complete.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

TR MERSIN01:

<http://oibs.mersin.edu.tr/bologna/?id=/university/recognition>

P LISBOA03 - Information available at:

[http://www.fct.unl.pt/sites/default/files/erasmus\\_incoming/EU\\_Scale\\_FCT.pdf](http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf)

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR MERSIN01	<a href="mailto:erasmus@mersin.edu.tr">erasmus@mersin.edu.tr</a> , <a href="mailto:banues@gmail.com">banues@gmail.com</a>	<a href="http://oibs.mersin.edu.tr/bologna/?id=/students/practicalInfo">http://oibs.mersin.edu.tr/bologna/ ?id=/students/practicalInfo</a>
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct. unl.pt</a>	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors">http://www.fct.unl.pt/en/student/s tudent-orientation-and- mobility/information-incoming- students-and-other-visitors</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR MERSIN01	<a href="mailto:erasmus@mersin.edu.tr">erasmus@mersin.edu.tr</a> , <a href="mailto:banues@gmail.com">banues@gmail.com</a>	<a href="http://oibs.mersin.edu.tr/bologna/?id=/students/insurance">http://oibs.mersin.edu.tr/bologna/ ?id=/students/insurance</a>
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct .unl.pt</a>	

All students enrolled in **P LISBOA03** are covered by an accident and third party liability insurance: ([http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao\\_academica/Seguro%20Escolar/Generali\\_apoliceSegAlunos\\_013.pdf](http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apoliceSegAlunos_013.pdf)).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

## **4. Housing**



The receiving institution will guide incoming mobile participants in finding accommodation,

according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR MERSIN01	<a href="mailto:erasmus@mersin.edu.tr">erasmus@mersin.edu.tr</a> , <a href="mailto:banues@gmail.com">banues@gmail.com</a>	<a href="http://oibs.mersin.edu.tr/bologna/?id=/students/accommodation">http://oibs.mersin.edu.tr/bologna/?id=/students/accommodation</a>
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a>	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

<b>Institution</b> [Erasmus code]	<b>Name, function</b>	<b>Date</b>	<b>Signature<sup>7</sup></b>
TR MERSIN01	<b>Banu ES YILMAZ</b> <b>Erasmus Institutional Coordinator</b>		
P LISBOA03	<b>Institutional Coordinator</b> Prof. João Sàágua	29-05-2015	

<sup>7</sup> Scanned signatures are accepted