



# ERASMUS+ PROGRAMME

## Key Action 1 Inter-institutional Agreement 2016 / 2021 between E BADAJOZ01 and P LISBOA03

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about Higher Education Institutions

NAME OF THE INSTITUTION	ERASMUS CODE	CONTACT	WEBSITE
UNIVERSIDAD DE EXTREMADURA	E BADAJOZ01	Relaciones Internacionales Avda. Universidad s/n Edif. Usos Múltiples E-10003 Phone: + 34 927 257016 Fax: + 34 927 257017 E-mail: - For outgoing: <a href="mailto:erasmusotgoing@unex.es">erasmusotgoing@unex.es</a>  -For incoming: <a href="mailto:esmeraldafc@unex.es">esmeraldafc@unex.es</a>  -For bilateral agreements: <a href="mailto:erasmusplus@unex.es">erasmusplus@unex.es</a>	<a href="http://www.unex.es/relint">www.unex.es/relint</a>
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	<b>Institutional Coordinator :</b> Prof. João Sâagua Email: <a href="mailto:erasmus@unl.pt">erasmus@unl.pt</a> Tel.: +351 21 384 52 07/8  <b>Subject Area Contact:</b> Prof. Pedro Miguel Ribeiro Viana Baptista Email: <a href="mailto:pmvb@fct.unl.pt">pmvb@fct.unl.pt</a> Tel.: + 351 21 294 83 00  <b>Administrative contact:</b> SAM Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel: + 351 21 294 78 20/7	<a href="http://www.unl.pt">www.unl.pt</a>          <a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

#### 1. Student mobility

FROM (Erasmus code of the sending Institution)	TO (Erasmus code of the receiving Institution)	SUBJECT AREA		LEVEL – CYCLE			STUDENT MOBILITY			
							For study		For traineeship	
							Student number	Months	Student number	Months
E BADAJOZ01	P LISBOA03	051	Biological and related sciences	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	2	9 (each)	NA	NA
P LISBOA03	E BADAJOZ01	051	Biological and related sciences	X	X	NA	2	9 (each)	NA	NA

**\*Study Cycle:**

**UEX 1<sup>st</sup> Study Cycle:** UEX academical structure - 4 years Bachelor  
 UEx students on 4th year would enrol Host University 1st Master year.  
 UEx Incoming students on 1st Master year would enrol 4th Uex Bachelor year.

**2. Staff mobility**

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	SUBJECT AREA		STAFF MOBILITY			
				For teaching		For training	
		ISCED code	Name	Staff number	Teaching hours	Staff number	Working days
E BADAJOZ01	P LISBOA03			TBD-Upon request	At least 8	TBD-Upon request	5
P LISBOA03	E BADAJOZ01			TBD-Upon request	At least 8	TBD-Upon request	5

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

RECEIVING INSTITUTION (Erasmus code)	SUBJECT AREA (ISCED code)	STUDENT MOBILITY						STAFF MOBILITY		
		1 <sup>st</sup> language of instruction Common European Framework of Reference for Languages (CEFR)			2 <sup>nd</sup> language of instruction Common European Framework of Reference for Languages (CEFR)			Language for teaching or training Common European Framework of Reference for Languages (CEFR)		
		Name	Minimum recommended level	Certification	Name	Minimum recommended level	Certification	Name	Minimum recommended level	
E BADAJOZ01		Spanish	A2	Yes No X				Yes No X	Spanish	B2
P LISBOA03		Portuguese (for 1 <sup>st</sup> cycles)	B1	Yes No X	Portuguese and/or English (for 2 <sup>nd</sup> and 3 <sup>rd</sup> cycles)	B1	Yes No X	Portuguese		B2

**D. Information about additional requirements and disabilities**

RECEIVING INSTITUTION (Erasmus code)	SUBJECT AREA (ISCED code)	ADDITIONAL REQUIREMENTS	FACILITIES FOR DISABILITIES
E BADAJOZ01	All subject areas	<a href="http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students">http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students</a>	<a href="http://www.unex.es/organizacion/unidades/uae">http://www.unex.es/organizacion/unidades/uae</a>
P LISBOA03	All subject areas	--	--

**E. Calendar**

**1. Applications or information on nominated students must reach the receiving institution by:**

RECEIVING INSTITUTION (Erasmus code)		I TERM		II TERM		III TERM	
		From	To	From	To	From	To
E BADAJOZ01	Study period (exams included)	September	December	January	May	NA	NA

	<b>Application period</b>	1 <sup>st</sup> May	31 <sup>st</sup> May	1 <sup>st</sup> November	30 <sup>st</sup> November	NA	NA
P LISBOA03	<b>Study period (exams included)</b>	September	January	February/March	July	NA	NA
	<b>Application period</b>	--	May 31st	--	October 31st	NA	NA

## 2. Documents related to the mobility:

RECEIVING INSTITUTION (Erasmus code)		STUDENT ACCEPTANCE	TRANSCRIPT OF RECORDS	RENEWAL OF THE AGREEMENT *
E BADAJOZ01	<b>Procedure</b>	<a href="http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students">http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students</a>	Hand delivery to students at the end of the academic period	Automatic renewal
	<b>Timeline</b>		Hand delivery to students at the end of the academic period	Before end of November
P LISBOA03	<b>Procedure</b>	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>		
	<b>Timeline</b>		Hand delivery to students at the end of the academic period	

\* In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

RECEIVING INSTITUTION (Erasmus code)	DETAILS	WEBSITE
E BADAJOZ01	The results of the exams passed by Erasmus students is represented by a mark based on the national system (in Spain it goes from "1" to "10"). The transcript of records includes the ECTS Grade equivalence.	<a href="http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students">http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students</a>
P LISBOA03	The results of the exams passed by Erasmus students is represented by a mark based on the national system (in Portugal it goes from "1" to "20"). The transcript of records includes the ECTS Grade equivalence.	<a href="http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf">http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
E BADAJOZ01	Phone: + 34 927 257016 - + 34 924 289373 Email: <a href="mailto:esmeraldafc@unex.es">esmeraldafc@unex.es</a>	<a href="http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students">http://www.unex.es/organizacion/secretariados/sri/incoming-erasmus-students-on-line-registration/european-erasmus-students</a>
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

#### At P LISBOA03

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance: ([http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao\\_academica/Seguro%20Escolar/Generali\\_apoliceSegAlunos\\_013.pdf](http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apoliceSegAlunos_013.pdf)).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:



RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
E BADAJOZ01	Phone: + 34 927 257016 - + 34 924 289373 Email: <a href="mailto:esmeraldafc@unex.es">esmeraldafc@unex.es</a>	<a href="http://www.unex.es/organizacion/secretariados/sri/incomin-g-erasmus-students-on-line-registration/european-erasmus-students">http://www.unex.es/organizacion/secretariados/sri/incomin-g-erasmus-students-on-line-registration/european-erasmus-students</a>
P LISBOA03	Email: <a href="mailto:div_a_ae.mobilidade@fct.unl.pt">div_a_ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	---

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

RECEIVING INSTITUTION (Erasmus code)	CONTACT DETAILS	WEBSITE
E BADAJOZ01	Contact person: Relaciones Internacionales Phone: + 34 927 257016 Email: <a href="mailto:esmeraldafc@unex.es">esmeraldafc@unex.es</a>	<a href="http://www.unex.es/organizacion/secretariados/sri/incomin-g-erasmus-students-on-line-registration/european-erasmus-students">http://www.unex.es/organizacion/secretariados/sri/incomin-g-erasmus-students-on-line-registration/european-erasmus-students</a>
P LISBOA03	Email: <a href="mailto:div_a_ae.mobilidade@fct.unl.pt">div_a_ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>

#### G. SIGNATURES OF THE INSTITUTIONS

INSTITUTION (Erasmus code)	FUNCTION	NAME	DATE	SIGNATURE	STAMP
E BADAJOZ01	Head of the International Office	Pablo Hurtado Pardo	19/10/2015		
P LISBOA03	Institutional Coordinator	João Sàágua	18-12-2015	Fdo.: Pablo Hurtado Pardo	