



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
BULGARIAN ACADEMY OF SCIENCES Institute of Optical Materials and Technologies (IOMT)-BAS	BG SOFIA30	Erasmus Institutional Coordinator: Prof. Evdokia Pasheva E-mail: eva@bio21.bas.bg Erasmus Coordinator: Tomina Galibova Bulgarian Academy of Sciences 1, 15 November Str., Sofia 1040 Phone: +359 2 979 5387 E-mail: tominaglb@cu.bas.bg Agreement Coordinator: Prof. Dsc. Vera Marinova Tel. +35929793531; +359886895767 E-mail: vmarinova@iomt.bas.bg	http://www.bas.bg/ Course catalogue in English: http://bas.bg/images/erasmus/course_catalogue-edu-bas1.pdf website of Institute: http://www.iomt.bas.bg/
UNIVERSIDADE NOVA DE LISBOA Faculdade de Ciências e Tecnologia Physics Department	P LISBOA03	Institutional Coordinator: Prof. João Amaro de Matos Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8 Subject Area Contact: Physics Department Prof. Ana Cristina Gomes Silva Email: acs@fct.unl.pt Tel.: + 351 21 294 85 76 / ext. 10552 ----- Administrative contact: SAM Email: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	www.unl.pt http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st / 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeship S *
BG SOFIA30	P LISBOA03	0533	Physics	3 rd	2x5 (each)	
P LISBOA03	BG SOFIA30	0533	Physics	3 rd	2x5 (each)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
BG SOFIA30	P LISBOA03	0533	Physics	2x5 days x 8h	
P LISBOA03	BG SOFIA30	0533	Physics	2x5 days x 8h	

*ISCED Subject Area Codes:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ¹	
			Student Mobility for Studies	Staff Mobility for Teaching
BG SOFIA30	Bulgarian	English	B1	B2
P LISBOA03	Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

BG SOFIA30: The Bulgarian Academy of Sciences is entitled to teach PhD students (3rd level) and not Master of Bachelor students. Incoming students may attend courses at any of the 42 institutes of the Academy as long as they correspond to their field of study and there is a group to begin a course. Students with disabilities may be admitted after consultation with the Erasmus office.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG SOFIA30	Year-round: there are no semesters at the Academy; courses are held as soon as a group of at least 5 students gathers; if there are fewer students, then the respective course is held in reading form under the supervision of a lecturer.	
P LISBOA03	May 31 st	October 31 st

2. The receiving institution will send its decision **within 5 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year shall be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agency can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

BG SOFIA30: www.bas.bg, after clicking on the Erasmus logo, Incoming/Grading system

P LISBOA03 Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA30	stefanov@cu.bas.bg +359 2 979 5238	http://www.mfa.bg/en/pages/109/index.html http://bas.bg/images/erasmus/2016-2017/BAN_GUIDE_1.pdf
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

All students enrolled in **P LISBOA03** are covered by an accident and third party liability insurance.

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

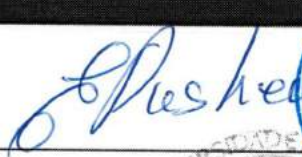



Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA30	stefanov@cu.bas.bg +359 2 979 5238	http://bas.bg/images/erasmus/2016-2017/BAN_GUIDE_1.pdf
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt + 351 21 294 78 20/7	--

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG SOFIA30	tominaglb@cu.bas.bg Tel: +359 2 979 5387	http://bas.bg/images/erasmus/2016-2017/BAN_GUIDE_1.pdf
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ² and stamp
BG SOFIA30	Prof. Evdokia Pasheva, DSc Institutional Coordinator	23.10. 2019	 
P LISBOA03	Institutional Coordinator Prof. João Amaro de Matos	22/02/19	 

² Scanned signatures are accepted