



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF CYPRUS DEPARTMENT OF MATHEMATICS AND STATISTICS	CY NICOSIA01	Erasmus Institutional Coordinator: Mrs Elena Avgoustidou Kyriacou, Senior University Officer, International Relations Service Tel. +35722894295 E-mail: avgoustidou.elena@ucy.ac.cy	www.ucy.ac.cy
		Name of Academic Coordinator: Evis Ieronymou Tel.: +35722892637 E-mail: e.ieronymou@ucy.ac.cy	www.ucy.ac.cy/mas/en/
UNIVERSIDADE NOVA DE LISBOA FACULTY OF SCIENCE AND TECHNOLOGY DEPARTMENT OF MATHEMATICS	P LISBOA03	Erasmus Institutional Coordinator: Prof. João Amaro de Matos Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8	www.unl.pt
		Name of Academic Coordinator: Prof. Rui Cardoso Email: rrc@fct.unl.pt Tel.: + 351 21 294 83 88 Administrative contact: SAM Email: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms



B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED)	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships
CY NICOSIA01	P LISBOA03	054	Mathematics and statistics	1 st	4 * 24 (6 months each)	TBD
				2 nd		
				3 rd		
P LISBOA03	CY NICOSIA01	054	Mathematics and statistics	1 st	4 * 24 (6 months each)	TBD
				2 nd		
				3 rd		

*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED)	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
CY NICOSIA01	P LISBOA03	054	Mathematics and statistics	2 staff members (minimum 8 hours)	TBD
P LISBOA03	CY NICOSIA01	054	Mathematics and statistics	2 staff members (minimum 8 hours)	TBD





E. Calendar

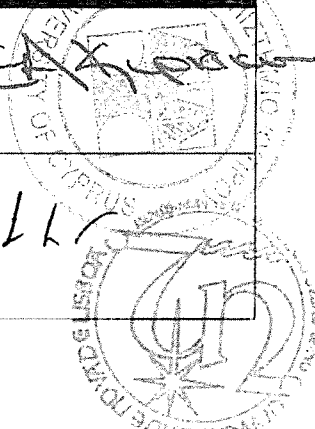
4. Termination of the agreement

In the event of unilateral termination of the current agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of the current year will only take effect as of 1 September of next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

C-F. SEE ANNEX

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
CY NICOSIA01	Mrs Elena Avgoustidou Kyriacou, Senior University Officer, International Relations Service	23/11/19	
P LISBOA03	Prof. João Amaro de Matos Vice-Rector for International Development	26/11/2019	





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ANNEXES TO INTERINSTITUTIONAL AGREEMENT – PARTS C-F

ANNEX I : CY NICOSIA 01: UNIVERSITY OF CYPRUS

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction		Recommended language of instruction level	
		1	2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CY NICOSIA01		Greek (majority of courses)	English (some courses)	B2 English language or B1 Greek language	B2 English language

For more details on the language of instruction recommendations, see the course catalogue

D. Additional requirements

CY NICOSIA01 has the infrastructure to welcome students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CY NICOSIA01	1 May for nomination	1 October for nomination



	20 May for application	20 October for application
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2. CY NICOSIA01: University of Cyprus as the receiving institution will send its decision within 6 weeks.
3. CY NICOSIA01: A Transcript of Records will be issued by the University of Cyprus no later than 5 weeks after the assessment period has finished at the receiving HEI.

F. Information

1. Grading system

CY NICOSIA01

At the University of Cyprus the grading system for each unit module is numeric from 0 to 10 rounded to the nearest half unit and a GPA of 5 is the passing grade.

Excellent (Άριστα): 8.5-10

Very Good (Λιαν Καλώς): 6.5-8.49

Good (Καλώς): 5.0-6.49

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
CY NICOSIA01	Irída Chrysafi Tel: +35722894050 Email: visa@ucy.ac.cy	http://www.ucy.ac.cy/internationalsupport/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
CY NICOSIA01	Emma Zeniou, University Officer in charge, Mobility Support Office E-mail: erasmus@ucy.ac.cy	http://www.ucy.ac.cy/it/en/erasmus-programme/student-mobility-for-studies/student-incoming-mobility-for-studies



	Tel.: +35722894281	
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CY NICOSIA01	Lambrou Christina, University Officer in charge, Housing Office E-mail: housing@ucy.ac.cy Tel.: +35722894031	http://ucy.ac.cy/fmweb/en/organizational-structure/welfare-sector-2/housing-office

Frequently asked questions:

If the agreement is for 2 students for 10 months (example), will you allow 4 students for 5 months each instead?

YES

Are there any restrictions for Erasmus students when it comes to course selection? Are Erasmus students allowed to sign up for courses outside the subject area of the exchange agreement?

Erasmus students must take the majority of their courses from the department with which the exchange agreement exists. Only 1-2 courses selection from other departments is allowed

Are the students required to take a certain number of ECTS credits within the subject area of the agreement?

30 ECTS per semester



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ANNEXES TO INTERINSTITUTIONAL AGREEMENT – PARTS C-F

ANNEX II: P LISBOA03: UNIVERSIDADE NOVA DE LISBOA (Faculdade de Ciências e Tecnologia)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction	Language of instruction	Recommended language of instruction level ¹	
		1	2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA03		Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	Required: A2 - Portuguese or B1 - English	B2

For more details on the language of instruction recommendations, see the course catalogue

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff, measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]



E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31 st	October 31 st

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

F. Information

1. Grading system

P LISBOA03 Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.e.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors

3. Insurance

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance.

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	---

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

Frequently asked questions:

If the agreement is for 2 students for 10 months (example), will you allow 4 students for 5 months each instead?

YES

Are there any restrictions for Erasmus students when it comes to course selection? Are Erasmus students allowed to sign up for courses outside the subject area of the exchange agreement?

In our Faculty Erasmus students are allowed to do courses from different Departments and different study cycles. However it can happen that you will have problems with the schedule, because courses from different departments and/or different study cycles can have the same schedule. But in that case the student can always change the learning agreement and choose other courses.

Are the students required to take a certain number of ECTS credits within the subject area of the agreement?

Maximum of 30 ECTS per semester

