

Erasmus+ Programme

Akademisches Auslandsamt

0 8. JAN. 2014

Key Action 1

- Mobility for learners and staff Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)	
Technische Universität Dresden D DRESDEN02		Prof. Dr. Christof Fetzer Christof.fetzer@tu-dresden.de Inst. f. Systemarchitektur, 01062 Dresden, Germany, 2+49 351 463-39708 Assistant: Ms Thordis Kombrink Thordis.kombrink@tu-dresden.de 2+49 351 463-39613 Fax: +49 351 463-39710	http://tu- dresden.de/inf http://tu- dresden.de/inf/eras mus	
Universidad Nova de Lisboa	P LISBOA03	Institutional Coordinator: Prof. José Esteves Pereira, Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8; Subject Area Contact: Prof. Fernando Pedro Reino da Silva	www.unl.pt	
		Birra Email: fpb@fct.unl.pt Tel.: + 351 21 294 83 36		
		Administrative contact: SAE-AM Email: div.a.ae.mobilldade@fct.unl.pt Tel: + 351 21 294 78 20/7	http://www.frt.unl.pt/en/stu dent/student-orientation- and-mobility/students- mobility-study-sms	

B. Mobility numbers³ per academic year

[The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	TO	Subject	Subject area	Study	Number of student
[Erasmus code	[Erasmus code	area	name	cycle	mobility periods

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

²Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: http://www.uis.unesco.org/Education/Pages/International-standard-classification-of-education.aspx)

of the sending institution]	of the receiving institution]	code [ISCED]		[short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies [total number of months of the study periods or average duration*]
D DRESDEN02	P LISBOA03	061	Information and Communication Technologies (ICTs)	1 st , 2 nd	13*6 (each)
P LISBOA03	D DRESDEN02	061	Computer Science	1 st , 2 nd	13*6 (each)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]
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C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Optional: institution Subject area		Language of instruc-	Language of instruc-	Recommended language of instruction level ⁴	
[Erasmus code]		tion 1	tion 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D DRESDEN02	Computer Science	German	English	B1	In all and the control of the contro
P LISBOA03		Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	B1	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

D DRESDEN02

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr



Infrastructure to welcome students and staff with disabilities: http://tu-dresden.de/die tu dresden/gremien und beauftragte/beauftragte/bfsb

P LISBOA03:

Infrastructure to welcome students and staff with disabilities: ---

E. Calendar

Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term*	Spring term*	
[Erasmus code]	[month]	[month]	
D DRESDEN02	15 th July	15 th January	
P LISBOA03	May 31 st	October 31 st	

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4] weeks (minimum).

3. Issue of the Transcript of Records

D DRESDEN02: The faculties issue Transcripts of Records (documenting credits earned at the TU Dresden). Every student must pick up the transcript him/herself! The TU Dresden will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.

P LISBOA03: ToR will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

D DRESDEN02: The grading scale ranges from 1 to 5, in which 1 stands for "excellent/very good", 2 for "good", 3 for "satisfactory", 4 for "sufficient" and 5 for "not satisfactory". Passing grades may also be qualified decimal numbers such as 0.3 or 0.7 to indicate tendencies towards the next grade.

P LISBOA03:

Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus incoming/EU Scale FCT.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education, Information and assistance can be provided by the following contact points and information sources:

^{*[}add requirements on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]



Institution [Erasmus code]	Contact details (email, phone)	Website for information
D DRESDEN02	teilstudium@mailb ox.tu-dresden.de	http://tu- dresden.de/internationales/int_stud/ohne_abschluss/applic_no ndegree/visa_requirements_and_entry_permits
P LISBOA03	div.a.ae,mobilidad e@fct.unl.pt	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

At P LISBOA03

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance: (http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao academica/Seguro%20Escolar/Generall apoliceSegAlunos 013.pdf).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D DRESDEN02	teilstudium@mailb ox.tu-dresden.de	http://tu- dresden.de/internationales/int_stud/planning_yo ur_course_of_studies/health_insurance
P LISBOA03	div.a.ae.mobilidad e@fct.unl.pt	

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information	
D DRESDEN02	wohnen@studentenwerk- dresden.de	http://www.studentenwerk- dresden.de/english/wohnen/	
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt	http://www.fct.unl.pt/en/student/student- orientation-and-mobility/students- mobility-study-sms	

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
D DRESDEN02	Dagmar Krause, Institutional ERASMUS Coordinator		Technische Universität Dresde Dezernat Studium und Weiterbildur Akademisches Auslandsamt 01062 Dresden
P LISBOA03	Prof. José Esteves Pereira Institutional Coordinator	7 0 JAN.	CRSIDADE A

⁵ Scanned signatures are accepted