



<b>Universität Koblenz-Landau</b> President's Office - International Relations Department - Rhabanusstrasse 3 D-55118 Mainz Germany	D KOBLENZ02	<b>Erasmus Institutional Coordinator:</b> Lena Metzger Tel.: +49 6131 3746026 Fax: +49 6131 3746040 Email: <a href="mailto:erasmus@uni-koblenz-landau.de">erasmus@uni-koblenz-landau.de</a>	<a href="http://www.uni-koblenz-landau.de/">http://www.uni-koblenz-landau.de/</a>  <a href="http://www.uni-koblenz-landau.de/international-en">http://www.uni-koblenz-landau.de/international-en</a>
Universität Koblenz-Landau Campus Koblenz International Office Universitätsstraße 1 D-56070 Koblenz Germany		<b>Contact details for Student Mobility / Nomination:</b> International Office at Koblenz Campus Tel.: +49 261 2871764 Email: <a href="mailto:erasmus-ko@uni-koblenz-landau.de">erasmus-ko@uni-koblenz-landau.de</a>	<a href="http://www.uni-koblenz-landau.de/international-en/incomings/erasmus-in">http://www.uni-koblenz-landau.de/international-en/incomings/erasmus-in</a>
Universität Koblenz-Landau Fachbereich 4: Informatik Universitätsstrasse 1 D-56070 Koblenz Germany		<b>Erasmus Departmental Coordinator:</b> Prof. Dr. Susan Williams  <b>Contact:</b> Verena Hausmann, M.Sc. Tel.: +49 261 2872867 Email: <a href="mailto:yhausmann@uni-koblenz.de">yhausmann@uni-koblenz.de</a>	<a href="http://www.uni-koblenz-landau.de/koblenz/fb4/studierende/auslandsstudium/incomin/GeneralInformation">http://www.uni-koblenz-landau.de/koblenz/fb4/studierende/auslandsstudium/incomin/GeneralInformation</a>  <a href="http://kllos.uni-koblenz.de">http://kllos.uni-koblenz.de</a> (klick to Lectures/Course Overview/Koblenz/Fachbereich 4: Informatik)

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED ]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods Number of Students      Number of month [total number]	
P LISBOA03	D KOBLENZ02	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup>	2	5 (sum=10)
D KOBLENZ02	P LISBOA03	061	Information and Communication Technologies (ICTs)	1 <sup>st</sup> , 2 <sup>nd</sup>	2	5 (sum=10)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Number of teachers	Number of days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA03	---	Portuguese (for 1 <sup>st</sup> cycles)	Portuguese and/or English (for 2 <sup>nd</sup> and 3 <sup>rd</sup> cycles)	B1	B2
D KOBLENZ02	---	German	English	German: B1 English: B1	English: B 2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### Additional requirements at University of Koblenz-Landau

The University of Koblenz-Landau provides the infrastructure to welcome students and staff with disabilities and will try to support them according to their special needs. Koblenz-Landau also supports students and staff with disabilities if they want to go abroad.



## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31 <sup>st</sup>	October 31 <sup>st</sup>
D KOBLENZ02	Winter semester Nomination: 30 April Application: 31 May	Summer semester Nomination: 31 October Application: 30 November

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

Either party can terminate the agreement by informing the other party expressly in writing. In case of a unilateral termination of the agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Students selected prior the date of notification must be admitted by the receiving institution. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

## F. Information

### 1. Grading systems of the institutions

#### Universidade Nova de Lisboa

[http://www.fct.unl.pt/sites/default/files/erasmus\\_incoming/EU\\_Scale\\_FCT.pdf](http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf)

#### University of Koblenz-Landau

<http://www.uni-koblenz-landau.de/international-en/incomings/erasmus-in>

ECTS Grade	Local grade	Definition
A	1,0 ...1,2	EXCELLENT - outstanding performance with only minor errors
B	1,3 ... 1,5	VERY GOOD - above the average standard

		but with some errors
<b>C</b>	<b>1,6 ... 2,5</b>	GOOD - generally sound work with a number of notable errors
<b>D</b>	<b>2,6 ... 3,5</b>	SATISFACTORY - fair but with significant shortcomings
<b>E</b>	<b>3,6 ... 4,0</b>	SUFFICIENT - performance meets the minimum criteria
<b>F</b>	<b>5,0</b>	FAIL - considerable further work is required

## **2. Visa**

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
P LISBOA03	Email: <a href="mailto:dly.a.ae.mobillidade@fct.unl.pt">dly.a.ae.mobillidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors</a>
D KOBLENZ02	International Office at Koblenz Campus <a href="mailto:erasmus-ko@uni-koblenz-landau.de">erasmus-ko@uni-koblenz-landau.de</a>	<a href="http://www.uni-koblenz-landau.de/international-en/incomings/erasmus-in">http://www.uni-koblenz-landau.de/international-en/incomings/erasmus-in</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
P LISBOA03	Email:	

*J*

	<a href="mailto:div.a.ae.mobillidade@fct.unl.pt">div.a.ae.mobillidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	
D KOBLENZ02	International Office at Koblenz Campus <a href="mailto:erasmus-ko@uni-koblenz-landau.de">erasmus-ko@uni-koblenz-landau.de</a>	<a href="http://www.uni-koblenz-landau.de/international-en/incomings/erasmus-in">http://www.uni-koblenz-landau.de/international-en/incomings/erasmus-in</a>  <a href="https://www.daad.de/versicherung/allgemein/bedingungen/en/14397-daad-insurance-destination-germany/">https://www.daad.de/versicherung/allgemein/bedingungen/en/14397-daad-insurance-destination-germany/</a>

### Universidade Nova de Lisboa

All students enrolled in P LISBOA03 are covered by an accident and third party liability Insurance:

([http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao\\_academica/Seguro%20Escolar/GeneralI\\_apoliceSegAlunos\\_013.pdf](http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/GeneralI_apoliceSegAlunos_013.pdf)).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

### 4. Housing




The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: <a href="mailto:div.a.ae.mobillidade@fct.unl.pt">div.a.ae.mobillidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>
D KOBLENZ02	International Office at Koblenz Campus <a href="mailto:erasmus-ko@uni-koblenz-landau.de">erasmus-ko@uni-koblenz-landau.de</a>	<a href="http://www.studierendenwerk-koblenz.de/de/go/start/wohnen">www.studierendenwerk-koblenz.de/de/go/start/wohnen</a>  <a href="http://kosinus.uni-koblenz.de/de/article/studierendenwohnheime-wohnanlagen/">http://kosinus.uni-koblenz.de/de/article/studierendenwohnheime-wohnanlagen/</a>  <a href="http://www.uni-koblenz-landau.de/international-en/incomings/erasmus-in">http://www.uni-koblenz-landau.de/international-en/incomings/erasmus-in</a>



**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
P LISBOA03	Prof. José Esteves Pereira Institutional Coordinator,	22 JAN. 2014	
D KOBLENZ02	Prof. Dr. Roman Heiligenthal President	14/01/14	 

<sup>2</sup> Scanned signatures are accepted.

