



<p>UNIVERSIDAD DEL PAIS VASCO/UNIVERSITY OF THE BASQUE COUNTRY</p>	<p><b>E BILBAO01</b></p>	<p>Tel: + 351 21 294 78 20/7</p> <p><b>Marta Barandiaran, Director for International Mobility</b> Edificio Rectorado, Barrio Sarriena s/n – 48940 LEIOA – (BIZKAIA) – SPAIN Phone: +34 94 601 2165 Fax: +34 94 601 3590 <a href="mailto:directora.internacional@ehu.es">directora.internacional@ehu.es</a></p> <p><b>Bilateral Agreements, International Relations Office</b> Vicerrectorado de Proyección Internacional Edificio Ignacio M<sup>a</sup> Barriola – 1<sup>a</sup> pl. Plaza Elhuyar, 1 // 20018 DONOSTIA-SAN SEBASTIAN (GIPUZKOA) – SPAIN Tel.: +34 943 018136 Fax: +34 943018230: <a href="mailto:agreements.internacional@ehu.es">agreements.internacional@ehu.es</a></p> <p><b>Faculty of Chemistry. 0711 + 072 Subject Areas</b> <b>Contact</b>(Campus of Gipuzkoa): Academic Contact: Mariló Gurruchaga <a href="mailto:químicas.internacional@ehu.es">químicas.internacional@ehu.es</a></p> <p><b>Faculty of Science and Technology. 0711 Subject Area</b> <b>Contact</b>(Campus of Biscay): Academic Contact: Josu Igartua, Vicedean for students and International Affairs Barrio de Sarriena, s/n – 48940 Leioa – Bizkaia – Spain Phone: +34 946012670 Fax: +34 946012740 <a href="mailto:ciencia.internacional@ehu.es">ciencia.internacional@ehu.es</a></p>	<p><a href="http://www.relaciones-internacionales.ehu.es">http://www.relaciones-internacionales.ehu.es</a></p> <p><a href="http://www.kimika-zientziak.ehu.es/p250-home/es">http://www.kimika-zientziak.ehu.es/p250-home/es</a></p> <p><a href="http://www.zientzia-teknologia.ehu.es">http://www.zientzia-teknologia.ehu.es</a></p>
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## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

Student mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
P LISBOA03	E BILBAO01	0711	Chemical Engineering and Processes	1 <sup>st</sup>	1 x 10	
				2 <sup>nd</sup>	1 x 10	
				3 <sup>rd</sup>	1 x 10	
		072	Manufacturing and Processing	1 <sup>st</sup>	1 x 10	
2 <sup>nd</sup>	1 x 10					
3 <sup>rd</sup>	1 x 10					
E BILBAO01	P LISBOA03	0711	Chemical Engineering and Processes	1 <sup>st</sup>	1 x 10	
				2 <sup>nd</sup>	1 x 10	
				3 <sup>rd</sup>	1 x 10	
		072	Manufacturing and Processing	1 <sup>st</sup>	1 x 10	
2 <sup>nd</sup>	1 x 10					
3 <sup>rd</sup>	1 x 10					

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

**Staff mobility:**

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
P LISBOA03	E BILBAO01	0711	Chemical Engineering and Process	1 lecturer / 2 weeks	1 member / 2 weeks
		072	Manufacturing and Processing	1 lecturer / 2 weeks	1 member / 2 weeks
E BILBAO01	P LISBOA03	0711	Chemical Engineering and Process	1 lecturer / 2 weeks	1 member / 2 weeks
		072	Manufacturing and Processing	1 lecturer / 2 weeks	1 member / 2 weeks

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA03		Portuguese (for 1 <sup>st</sup> cycles)	Portuguese and/or English (for 2 <sup>nd</sup> and 3 <sup>rd</sup> cycles)	B1	B2
EBILBAO01		Spanish B1	English B2	B1 Spanish or English	B2 Spanish or English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

- Student applicants will be required to meet the admission requirements of the host university in terms of prerequisites for courses and language requirements.
- Students will be admitted as full time, non-graduating students at the Host Institution.
- It is the responsibility of the student to inform the Host Institution in advance of any disabilities to ensure that relevant support can be put in place.
- The host university will provide an Orientation programme for incoming students.
- Exchange students are entitled to the same rights and privileges as students normally enrolled at the Host Institution.
- The Host Institution will complete with all relevant health and safety legislation of the country in which the Host Institution is located.
- The Host Institution will provide an induction for incoming staff.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31 <sup>st</sup>	October 31 <sup>st</sup>
E BILBAO01	30 <sup>th</sup> June	30 <sup>th</sup> November

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4] weeks (minimum).
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

This agreement will take effect in the 2015 academic year being valid for a period of 6 years, and will be tacitly renewed for further identical periods./ This agreement shall be in effective for the valid period indicated within this agreement. It shall be reviewed by both parties 6 months prior to expiry and may be tacitly renewed for a further term by mutual agreement.

The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities.

Either institution is free to terminate the present agreement. In order to do so, the institution wishing to terminate the agreement must:

- I. Notify the other institution in writing of its intention, by giving at least a 12 months' notice, stating the date on which it intends to make the termination effective. That is to say, a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In consequence, any students who have started their exchange experience at either university at the date of termination may complete their stay. If an imbalance exists in the number of terms/semesters where exchanges have taken place, the deficit institution will be entitled to further exchanges until the imbalance is eliminated.

II. Termination of the agreement will not be penalised.

The host institution shall have the right to terminate the mobility agreement forthwith with respect to any student who violates the host university's policies or rules

*"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

### **1. Grading systems of the institutions**

Information available at:

P LISBOA03:

[http://www.fct.unl.pt/sites/default/files/erasmus\\_incoming/EU\\_Scale\\_FCT.pdf](http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf)

E BILBAO01:

<http://go.ehu.es/gradingsystem>

#### **ECTS grading scale:**

ECTS Grade	Spanish Grade	Definition	
A	10	EXCELLENT	outstanding performance with only minor errors
B	9	VERY GOOD	above the average standard but with some errors
C	8	GOOD	generally sound work with a number of notable errors
D	6, 7	SATISFACTORY	fair but with significant shortcomings
E	5	SUFFICIENT	performance meets the minimum criteria
FX	4	FAIL	some more work required before the credit can be awarded
F	1 + 3	FAIL	considerable further work is required

#### **ECTS credits:**

one semester  
**30 ECTS credits**

one full academic year  
**60 ECTS credits**

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors</a>
E BILBAO01	Ministerio de Asuntos Exteriores y Cooperación	<a href="http://www.exteriores.qob.es/Portal/en/ServiciosAlCiudadano/InformacionP araExtranjeros/Paginas/RequisitosDeEntrada.aspx">http://www.exteriores.qob.es/Portal/en/ServiciosAlCiudadano/InformacionP araExtranjeros/Paginas/RequisitosDeEntrada.aspx</a> Further assistance: <a href="mailto:helpcentre4.internacional@ehu.es">helpcentre4.internacional@ehu.es</a>

## **3. Insurance**

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance: ([http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao\\_academica/Seguro%20Escolar/Generali\\_apolloSegAlunos\\_013.pdf](http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apolloSegAlunos_013.pdf)).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad
- Insurance Health for visitors outside European Union;

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	
E BILBAO01	<a href="#">European Commission (Employment, Social Affairs &amp; Inclusion)</a>	<a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a> Further assistance: <a href="mailto:helpcentre4.internacional@ehu.es">helpcentre4.internacional@ehu.es</a>



#### 4. Housing

The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: <a href="mailto:div.a.ae.mobildade@fct.unl.pt">div.a.ae.mobildade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>
E BILBAO01	Campus of Gipuzkoa: <a href="mailto:helpcentre4.internacional@ehu.es">helpcentre4.internacional@ehu.es</a> Campus of Biscay (Leioa): <a href="mailto:helpcentre2.internacional@ehu.es">helpcentre2.internacional@ehu.es</a>	

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
P LISBOA03	Institutional Coordinator, Prof. João Sáágua	16-01-2015	
E BILBAO01	Marta Barandiaran, Director for International Mobility	09.01.2015	

<sup>7</sup> Scanned signatures are accepted