



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional agreement 2014-20 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name and Erasmus code of the institution (and department, where relevant)	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
<b>UNIVERSIDAD DE CASTILLA- LA MANCHA</b>  E CIUDA-R01	<b>International contact:</b> Esperanza Aranda Peña <a href="mailto:ori@uclm.es">ori@uclm.es</a> Tel: +34 926 295321 <a href="mailto:ori.cr@uclm.es">ori.cr@uclm.es</a> ;  <b>Academic contacts:</b> <b>0531 Chemistry/ 0711 Chemical Engineering and processes</b> María Isabel López Solera <a href="mailto:Mabel.Lopez@uclm.es">Mabel.Lopez@uclm.es</a> Prof. Elena Villaseñor Camacho <a href="mailto:Elena.Villasenor@uclm.es">Elena.Villasenor@uclm.es</a> Facultad de Tecnologías y Ciencias Químicas de Ciudad Real	<a href="http://www.uclm.es/estudios/catalogo/en/grado/.aspx">http://www.uclm.es/estudios/catalogo/en/grado/.aspx</a>  <a href="http://www.uclm.es/ori">www.uclm.es/ori</a>

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.



<b>UNIVERSIDADE NOVA DE LISBOA</b>  P LISBOA03   <b>Faculdade de Ciências e Tecnologia (FCT)</b>	<b>Institutional Coordinator:</b> Prof. José Esteves Pereira Email: <a href="mailto:erasmus@unl.pt">erasmus@unl.pt</a> Tel.: +351 21 384 52 07/8 ----- <b>Subject Area Contact:</b> <b>0531 Chemistry/ 0711 Chemical Engineering and processes</b> Prof. M <sup>a</sup> Teresa Avilés Perea Email: <a href="mailto:teresa.aviles@fct.unl.pt">teresa.aviles@fct.unl.pt</a> Tel.: + 351 21 294 83 59 ----- <b>Administrative contact:</b> SAE-AM Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	General: <a href="http://www.unl.pt">www.unl.pt</a>          <a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>
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## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
E CIUDA-R01	P LISBOA03	0531	Chemistry (Ciudad Real)	1 <sup>st</sup> , 2 <sup>nd</sup>	2*6 (=12 months)	TBD
		0711	Chemical Engineering and processes (Ciudad Real)	1 <sup>st</sup> , 2 <sup>nd</sup>	2*9 (=18 months)	TBD
P LISBOA03	E CIUDA-R01	0531	Chemistry (Ciudad Real)	1 <sup>st</sup> , 2 <sup>nd</sup>	2*6 (=12 months)	TBD
		0711	Chemical Engineering and processes (Ciudad Real)	1 <sup>st</sup> , 2 <sup>nd</sup>	2*9 (=18 months)	TBD

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions *and per education field (optional\**:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



E CIUDA-R01	P LISBOA03	0531 0711	Chemistry (Ciudad Real)  Chemical Engineering and processes (Ciudad Real)	1*5 days (8h min.)  1*5 days (8h min.)	
P LISBOA03	E CIUDA-R01	0531 0711	Chemistry (Ciudad Real)  Chemical Engineering and processes (Ciudad Real)	1*5 days (8h min.)  1*5 days (8h min.)	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
E CIUDA-R01	All areas	SPANISH	ENGLISH	B1	B2
P LISBOA03		Portuguese (for 1 <sup>st</sup> cycles)	Portuguese and/or English (for 2 <sup>nd</sup> and 3 <sup>rd</sup> cycles)	B1	B2

\* **Teaching language** at the UCLM is Spanish, if you are not fluent in Spanish, please contact academic coordinator for more information regarding this matter. In light of recent issues, we'd also like to point out that we do not require language certificates from our future incomings, but we do expect them to be able to follow lectures and administrative procedures. In their interest, please make sure they have a **B1** level of Spanish or at least they are **fluent** in English in order to help them get started in Ciudad Real.

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

Universidad de Castilla – La Mancha has infrastructure to welcome students and staff with disabilities, more information at: <http://www.uclm.es/english/international.asp?op=7>.

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



**P LISBOA03:**

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
E CIUDA-R01	June 15	November 30
P LISBOA03	May 31 <sup>st</sup>	October 31 <sup>st</sup>

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The present Inter-institutional Agreement will remain valid for the period mentioned in the first page and comes into effect from the date of its signature.

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

Universidad de Castilla – La Mancha: <http://www.uclm.es/english/ects.asp>

<http://www.uclm.es/english/ects.asp>

Spanish grading system, in a scale from 0 to 10, pass with 5.

9-10	Excellent
8-8.9	Very good
6.5-7.9	Good
5-6.4	Sufficient
0 to 4.9	Fail

### 2 - ECTS Grades

The ECTS grading scale is based on the percentile of a student in a given assessment, expressing the student's performance relatively to other students enrolled in the last three years of the same curricular unit/course (or in a significant group of students). Hence there is no direct fixed correspondence between the ECTS grade and the local grade.



ECTS Grade	% of students who have achieved this grade/	Definition (only for failing grades)/
A	10%	
B	25%	
C	30%	
D	25%	
E	10%	
F		FAIL - some more work required before the credit can be awarded
FX		FAIL - considerable further work is required

### P LISBOA03:

Information available at:

[http://www.fct.unl.pt/sites/default/files/erasmus\\_incoming/EU\\_Scale\\_FCT.pdf](http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf)

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CIUDA-R01	<a href="mailto:ori.cr@uclm.es">ori.cr@uclm.es</a> Tel: +34 926 295321	<a href="http://www.uclm.es/english/international.asp?op=4">http://www.uclm.es/english/international.asp?op=4</a>
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CIUDA-R01	<a href="mailto:ori.cr@uclm.es">ori.cr@uclm.es</a>	<a href="http://www.uclm.es/english/international.asp?op=6">http://www.uclm.es/english/international.asp?op=6</a>
P LISBOA03	<a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a>	-----



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CIUDA-R01	<a href="mailto:ori.cr@uclm.es">ori.cr@uclm.es</a>	<a href="http://www.uclm.es/ori/estudiantes_internacionales/guia.asp#alojamiento">http://www.uclm.es/ori/estudiantes_internacionales/guia.asp#alojamiento</a> ESN UCLM Ciudad Real Facebook page
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
E CIUDA-R01	Fátima Guadamillas Gómez <b>Vice President for Academic Affairs and International Programs</b>		
P LISBOA03	<b>Institutional Coordinator</b> Prof. José Esteves Pereira	02/05/2014	

<sup>4</sup> Scanned signatures are accepted