



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement years 2018/2019 to 2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
Universidade Nova de Lisboa	P LISBOA03	<p>Institutional Coordinator : Prof. João Amaro de Matos Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8</p> <p>-----</p> <p>Subject Area Contact: Prof. Isabel Fonseca Email: blo@fct.unl.pt Tel.:351 212948385</p> <p>-----</p> <p>Administrative contact: SAM Email: div.a.ae.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7</p>	<p>www.unl.pt</p> <p>http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</p>
Universidad de Cantabria	E SANTAND01	<p>Institutional Coordinator Teresa Susinos Rada Vicerrectora de Internacionalización y Cooperación Facultad CC. Económicas Avda. de los Castros s/n 39005 Santander (Cantabria) vr.internacional@unican.es</p> <p>Head of International Office: Ms. Gemma Castro Tel. +34 942 20 10 38 castrog@gestion.unican.es</p> <p>Administrative Contact: Ms. Águeda Sánchez Tel.: 34-942-200970 sancheza@gestion.unican.es</p>	<p>Incoming Exchange Student: http://web.unican.es/en/Studying/admission/exchange-students</p>

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM	TO	Area code ISCED	Subject area name	Cycle 1st, 2nd, 3rd	Number of student mobility periods	
					Studies	Students x months
P LISBOA03	E SANTAND01	0711	Chemical Engineering and Processes	2nd	2 x 5	
				3rd	2 x 3	
E SANTAND01	P LISBOA03	0711	Chemical Engineering and Processes	2nd (Master Universitario en Ingeniería Química)	2 x 5	
				3rd (Programa de Doctorado en Ingeniería Química, de la Energía y Procesos)	2 x 3	

FROM	TO	Area code ISCED	Subject area name	Number of staff mobility periods	
				Teaching	Weeks x hours
P LISBOA03	E SANTAND01	0711	Chemical Engineering and Processes	1 TS	(1 week, 8 hrs.)
E SANTAND01	P LISBOA03	0711	Chemical Engineering and Processes	1 TS	(1 week, 8 hrs.)

Departmental contacts (see annex attached)

Institution	Area code ISCED	Departmental contact		
P LISBOA03	0711	blo@fct.unl.pt		
E SANTAND01		* Annex attached		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Area code ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Studies	Teaching
P LISBOA03		Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	B1	B2
E SANTAND01		Spanish		B1 Recommended	
E SANTAND01			English	B2 Recommended	

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

E SANTAND01:

* Support is offered to students and staff with special needs or disability; the International Office should be contacted in the first place.
<http://web.unican.es/en/Studying/Pages/The-UC-International-Relations-office.aspx>.

* Integration of mobile students:

<http://web.unican.es/en/Studying/admission/exchange-students>



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
E SANTAND01	info@accommodationunican.com +34 648 100 288	www.accommodationunican.com/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, fuction	Date	Signature
P LISBOA03	Institutional Coordinator Prof. João Amaro de Matos	8/2/2019	
E SANTAND01	Teresa Susinos Rada Vice-rector for Internationalisation and Cooperation	17-08-2018	

* For further details please refer to the UC information sheet:
<http://www.unican.es/NR/rdonlyres/24E37B6B-D8F0-46C2-862B-A5945E4EA5F9/0/UCInformationSheet2014.pdf>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31 st	October 31 st
E SANTAND01	1st June (deadline for online application)	1st November (deadline for online application)/15 th October in case a Visa is needed

- The receiving institution will send its decision within 5 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement.

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

P LISBOA03 Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

E SANTAND01: <http://web.unican.es/en/Studying/admission/assessment-and-grading-scale>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
E SANTAND01	exchange.students@unican.es	http://web.unican.es/en/Studying/admission/legal-aspects-visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
E SANTAND01	exchange.students@unican.es	http://web.unican.es/en/Studying/admission/health-insurance