



## Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional agreement 2014-2021**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
UNIVERSIDADE NOVA DE LISBOA - Faculdade de Ciências e Tecnologia	P LISBOA03	<p><b>Institutional Coordinator :</b>  Prof. João Sàágua  Email: <a href="mailto:erasmus@unl.pt">erasmus@unl.pt</a>  Tel.: +351 21 384 52 07/8  -----</p> <p><b>Subject Area Contact:</b>  Prof. Carlos Lodeiro Espino,  Assistant Professor / Prof. Jose  Luis Capelo, Assistant Professor    Telephone: + 351 210 934 720  Email: <a href="mailto:cle@fct.unl.pt">cle@fct.unl.pt</a> /  <a href="mailto:jlcm@fct.unl.pt">jlcm@fct.unl.pt</a>  -----</p> <p><b>Administrative contact:</b>  SAE-AM  Email:  <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a>  Tel: + 351 21 294 78 20/7</p>	<p><a href="http://www.unl.pt">www.unl.pt</a></p> <p><a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a></p>
UNIVERSITAT POLITÈCNICA DE VALÈNCIA - ETSID	E VALENCIO2	<p>Manuel Fernández-Peña  ETSID - International Officer  Cno. de Vera, s/n - 46022  Valencia, Spain  Tel: +34 963877007 est. 81815  Fax: +34 963879180  <a href="mailto:manferpe@upvnet.upv.es">manferpe@upvnet.upv.es</a>  -----</p> <p>Academic Coordinator:  Luis Manuel Sánchez  Vice Dean International  Relations - ETSID  Tel: +34 963877186  <a href="mailto:relint@etsid.upv.es">relint@etsid.upv.es</a>  -----</p> <p>Departamental Coordinator:  Ramón Martínez Máñez  IDM  Tel: +34 963877343  <a href="mailto:rmaez@qim.upv.es">rmaez@qim.upv.es</a></p>	<p><a href="http://www.upv.es">www.upv.es</a></p> <p><a href="http://www.etsid.upv.es">www.etsid.upv.es</a></p> <p><a href="http://www.uv.es/idm/">http://www.uv.es/idm/</a></p>

## B. Mobility numbers per academic year

### Student mobility:

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
P LISBOA03	E VALENCI02	0531	Chemistry	1 <sup>st</sup>	2 * 6 months (each)	TBD
E VALENCI02	P LISBOA03	0710	Engineering and engineering trades	1 <sup>st</sup>	2 * 6 months (each)	TBD

### Staff mobility:

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
P LISBOA03	E VALENCI02	0531	Chemistry	2 * 8h (each)	TBD
E VALENCI02	P LISBOA03	0710	Engineering and engineering trades	2 * 8h (each)	TBD

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
P LISBOA03		Portuguese (for 1 <sup>st</sup> cycles)	Portuguese and/or English (for 2 <sup>nd</sup> and 3 <sup>rd</sup> cycles)	B1	B2
E VALENCI02		Spanish	English*	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

\* ETSID offers in English only individual projects, the European Project Semester programme, some courses in the Master in Industrial Design and most of the courses in Electronics and in Aerospace Engineering.

## D. Additional requirements

### E VALENCI02:

<http://www.upv.es/entidades/OPII/infoweb/pi/Info/818854normali.html>

[http://www.etsid.upv.es/?page\\_id=151](http://www.etsid.upv.es/?page_id=151)

<http://www.upv.es/entidades/CAD/index-en.html>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
P LISBOA03	May 31 <sup>st</sup>	October 31 <sup>st</sup>
E VALENCI02	May 31 <sup>st</sup>	October 31 <sup>st</sup>

2. The receiving institution will send its decision within [4] weeks (minimum).
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

**P LISBOA03:** Information available at:

[http://www.fct.unl.pt/sites/default/files/erasmus\\_incoming/EU\\_Scale\\_FCT.pdf](http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf)

**E VALENCI02:**

MH	Matrícula de Honor	Distinction (normally awarded above 9,5 and max. to 1 student each 20)
9 to 10	Sobresaliente	Excellent
7 to 8,9	Notable	Good
4,9 to 6,9	Aprobado	Pass
0 to 4,9	Suspenso	Fail
NP	No Presentado	Coursework / Final exam(s) not completed

Additionally, UPV uses the ECTS grading scale. UPV understands this is a complementary scale, providing the relative position of the student in the reference group. Therefore, identical numerical grades may translate differently into letter A,B,C, D or E.

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b>	<b>Contact details</b>	<b>Website for information</b>
P LISBOA03	<a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors</a>
E VALENCI02	<a href="mailto:extranjeria@upv.es">extranjeria@upv.es</a> +34 963879378	<a href="http://www.upv.es/entidades/OPII/infoweb/pi/info/789793normali.html">http://www.upv.es/entidades/OPII/infoweb/pi/info/789793normali.html</a>

## **3. Insurance**

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance: ([http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao\\_academica/Seguro%20Escolar/Generali\\_apolice\\_SegAlunos\\_013.pdf](http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apolice_SegAlunos_013.pdf)).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b>	<b>Contact details</b>	<b>Website for information</b>
P LISBOA03	<a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	
E VALENCI02	<a href="mailto:opii@upvnet.upv.es">opii@upvnet.upv.es</a> +34 963877785	<a href="http://www.upv.es/entidades/OPII/menu_urli.html?http://www.opii.upv.es/previsualizar2.asp?id=193&amp;web=8">http://www.upv.es/entidades/OPII/menu_urli.html?http://www.opii.upv.es/previsualizar2.asp?id=193&amp;web=8</a>



## **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b>	<b>Contact details</b>	<b>Website for information</b>
P LISBOA03	<a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>
E VALENCI02	<a href="mailto:informacion@upv.es">informacion@upv.es</a>	<a href="http://www.upv.es/perfiles/estudiante/alojamientos-upv-en.html">http://www.upv.es/perfiles/estudiante/alojamientos-upv-en.html</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name, function	Date	Signature
P LISBOA03	Institutional Coordinator Prof. João Sàágua	12-11-2014	
E VALENCI02	Juan Miguel Martínez-Rubio Head of the Rector's Office		 19 NOV. 2014