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# Erasmus+ Programme

**Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-20[21] between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution (and department, where relevant)</b>	<b>Erasmus code</b>	<b>Contact details<sup>1</sup> (email, phone)</b>	<b>Website (eg. of the course catalogue)</b>
Universidad de Zaragoza	E ZARAGOZ01	<u>Institutional Coordinator:</u> Regina Lázaro Gistau C/ Pedro Cerbuna 12, 50009 Zaragoza Tfno. +34 976 762052 Fax. +34 976 762320 Email: relint@unizar.es <u>relint@unizar.es</u>  <u>Departmental Coordinator:</u> Dr. Antonlo Casas Sainz Dpto. Ciencias de la Tierra Facultad de Ciencias C/ Pedro Cerbuna 12, 50009, Zaragoza, Spain Tel.: + 34 976762072 Fax: + 34 976761088 E-mail: acasas@unizar.es	<a href="http://titulaciones.unizar.es">http://titulaciones.unizar.es</a>

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	Institutional Coordinator : Prof. José Esteves Pereira, Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8; ----- Subject Area Contact: Prof. José Carlos Kullberg Email: jck@fct.unl.pt Tel.: + 351 21 294 83 00- ----- Administrative contact: SAE-AM Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel: + 351 21 294 78 20/7	<a href="http://www.unl.pt">www.unl.pt</a>   <a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>
[...]			

### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration]	
E ZARAGOZ01	P LISBOA03	0532	Earth Sciences	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 9 months (=total 18)	No/only by individual agreement
P LISBOA03	E ZARAGOZ01	0532	Earth Sciences	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 9 months (=total 18)	No/only by individual agreement

Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				[total number of days of teaching periods or average duration*]	

E ZARAGOZ01	P LISBOA03	0532	Earth Sciences	Antonio Casas Sáinz * 8h	No/only by individual agreement
P LISBOA03	E ZARAGOZ01	0532	Earth Sciences	José Carlos Kullberg * 8h	No/only by individual agreement

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E ZARAGOZ01	Earth Science	Spanish		B1	B2
P LISBOA03	Earth Science	Portuguese (for 1st cycles)	Portuguese and/or English (for 2nd and 3rd cycles)	B1	B2

**D. Additional requirements** [To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
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E ZARAGOZ01	3rd. March -1st July for whole year and 1 <sup>st</sup> semester students	2nd. September -28 November 2 <sup>nd</sup> semester students
P LISBOA03	May 31st	October 31st

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than (5) weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2015 will only take effect as of 1 September 2016+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

E ZARAGOZ01 :[http://www.unizar.es/university-zaragoza/grading\\_system](http://www.unizar.es/university-zaragoza/grading_system)

P LISBOA03 [http://www.fct.unl.pt/sites/default/files/erasmus\\_incoming/EU\\_Scale\\_FCT.pdf](http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E ZARAGOZ01	International Relations Office +34 976 76 20 52 relint@unizar.es	<a href="http://www.unizar.es/internacional">http://www.unizar.es/internacional</a>

P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors</a>
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### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

#### **At P LISBOA03**

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance:

([http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao\\_academica/Seguro%20Escolar/Generali\\_apoliceSegAlunos\\_013.pdf](http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apoliceSegAlunos_013.pdf)).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad
- Insurance Health for visitors outside European Union;

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
E ZARAGOZ01	<a href="mailto:relint@unizar.es">relint@unizar.es</a> +34 976 76 20 52	<a href="http://www.unizar.es/internacional">http://www.unizar.es/internacional</a>
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	


### **4.Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E ZARAGOZ01	<a href="mailto:relint@unizar.es">relint@unizar.es</a> +34 976 76 20 52	<a href="http://www.unizar.es/internacional">http://www.unizar.es/internacional</a>
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>

G. SIGNATURES OF THE INSTITUTIONS

Institution [Erasmus code]	Name, function	Date	Signature
E ZARAGOZ01	<u>Institutional Coordinator:</u> Regina Lázaro Gistau C/ Pedro Cerbuna 12, 50009 Zaragoza Tfno. +34 976 762052 Fax. +34 976 762320 Email: <a href="mailto:relint@unizar.es">relint@unizar.es</a> <a href="mailto:relint@unizar.es">relint@unizar.es</a>	08 ENE. 2014	
P LISBOA03	<u>Institutional Coordinator,</u> Prof. José Esteves Pereira	08 ENE. 2014 09 JAN. 2014	