



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff Higher Education Student and Staff Mobility

#### Inter-institutional agreement 2014-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
<b>UNIVERSIDA DE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia</b>	<b>P LISBOA03</b>	<b>Institutional Coordinator:</b> Prof. João Sãágua Email: <a href="mailto:erasmus@unl.pt">erasmus@unl.pt</a> Tel.: +351 21 384 52 07/8; ----- <b>Subject Area Contact:</b> Prof. Alexandre Velhinho Email: <a href="mailto:ajv@fct.unl.pt">ajv@fct.unl.pt</a> Tel.: + 351 21 294 85 64 ----- <b>Administrative contact:</b> SAE-AM Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel: + 351 21 294 78 20/7	<a href="http://www.unl.pt">www.unl.pt</a>          <a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/ student/student-orientation-and-mobility/students-mobility-study-sms</a>
<b>Université de Bordeaux, Collège Sciences &amp; Technologies</b>	<b>F BORDEAU 58</b>	<b>Institutional Coordinator :</b> Véronique DEBORD-LAZARO  <b>Departmental Coordinator :</b> Yacine HANNACHI (Chemistry) <a href="mailto:Yacine.hannachi@u-bordeaux.fr">Yacine.hannachi@u-bordeaux.fr</a>  <b>Erasmus officer :</b> Anna GERYKOVA <a href="mailto:mobility-talence@u-bordeaux.fr">mobility-talence@u-bordeaux.fr</a> Tel : +33 5 40 00 83 33 ; Fax : +33 5 40 00 31 01 Direction des Relations Internationales, 351 cours de la Libération, 33405 Talence cedex, FRANCE	<a href="http://www.u-bordeaux.fr/">http://www.u-bordeaux.fr/</a>  <a href="http://www.u-bordeaux.com/">http://www.u-bordeaux.com/</a>  <a href="https://www.u-bordeaux.fr/Colleges-et-departements/College-Sciences-et-technologies">https://www.u-bordeaux.fr/Colleges-et-departements/College-Sciences-et-technologies</a>  <a href="http://www.u-bordeaux.fr/Admission/Etudiants-etrangers/Programmes-de-mobilite/Programmes-d-echange">http://www.u-bordeaux.fr/Admission/Etudiants-etrangers/Programmes-de-mobilite/Programmes-d-echange</a>

## B. Mobility numbers per academic year

FROM	TO	Subject area		Cycle	Number of student mobility	
		code	name		Student Mobility for Studies	Student Mobility for Traineeships
P LISBOA03	F BORDEAU58	0722	Materials (glass, paper, plastic and wood)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3 * 10 (each)	
F BORDEAU58	P LISBOA03	0531	Chemistry	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3 * 10 (each)	

FROM	TO	Subject area [ISCED]		Number of staff mobility periods	
		code	name	Staff Mobility for Teaching	Staff Mobility for Training
P LISBOA03	F BORDEAU58	0722	Materials (glass, paper, plastic and wood)	2 TBD * 8h	TBD
F BORDEAU58	P LISBOA03	0531	Chemistry	2 TBD * 8h	TBD

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language (s) of instruction	Recommended language of instruction level <sup>1</sup>	
		Student Mobility	Staff Mobility
P LISBOA03	Portuguese and/or English (for 2 <sup>nd</sup> and 3 <sup>rd</sup> cycles)	B1	B2
F BORDEAU58	French	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution: <http://www.u-bordeaux1.fr/no-cache/formation/formations-2011-2015.html> .

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
P LISBOA03	May 31 <sup>st</sup>	October 31 <sup>st</sup>
FBORDEAU58	31 <sup>st</sup> of May	15 <sup>th</sup> of November

### **F BORDEAU58:**

Application procedure and form available here: <https://www.u-bordeaux.fr/Admission/Etudiants-etrangeurs/Programmes-de-mobilite/Programmes-d-echange>

2. The receiving institution will send its decision within 6-8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement: The present bilateral agreement will be valid during the academic years 2014/15 – 2019/20, unless either side terminates the agreement in writing at the latest by September 30<sup>th</sup> for activities taking place during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline. Neither the European Commission nor the National Agencies can be held in case of a conflict.

## E. Information

### **1. Grading systems of the institutions<sup>2</sup>**

Institution	Website for information (courses catalogue/grading system)
P LISBOA03	<a href="http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf">http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf</a>
FBORDEAU58	<a href="http://www.u-bordeaux.fr/formation/catalogue">http://www.u-bordeaux.fr/formation/catalogue</a>

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<sup>2</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

Institution	Contact details	Website for information
P LISBOA03	Email: <a href="mailto:div.a.ae.mobillidade@fct.unl.pt">div.a.ae.mobillidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-Incoming-students-and-other-visitors">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-Incoming-students-and-other-visitors</a>
FBORDEAU58	<a href="mailto:mobility-talence@u-bordeaux.fr">mobility-talence@u-bordeaux.fr</a> +33 5 40 00 83 33	<a href="http://www.u-bordeaux.fr/Admission/Etudiants-etrangers/Programmes-de-mobilite/Programmes-d-echange">http://www.u-bordeaux.fr/Admission/Etudiants-etrangers/Programmes-de-mobilite/Programmes-d-echange</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance:

([http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao\\_academica/Seguro%20Escolar/Generali\\_apoliceSegAlunos\\_013.pdf](http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apoliceSegAlunos_013.pdf)).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
P LISBOA03	Email: <a href="mailto:div.a.ae.mobillidade@fct.unl.pt">div.a.ae.mobillidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	
FBORDEAU58	<a href="mailto:mobility-talence@u-bordeaux.fr">mobility-talence@u-bordeaux.fr</a> +33 5 40 00 83 33	<a href="http://www.u-bordeaux.fr/Admission/Etudiants-etrangers/Programmes-de-mobilite/Programmes-d-echange">http://www.u-bordeaux.fr/Admission/Etudiants-etrangers/Programmes-de-mobilite/Programmes-d-echange</a>

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
P LISBOA03	Email: <a href="mailto:div.a.ae.mobilidade@fct.unl.pt">div.a.ae.mobilidade@fct.unl.pt</a> Tel.: + 351 21 294 78 20/7	<a href="http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms">http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</a>
FBORDEAU58	<a href="mailto:mobility-talence@u-bordeaux.fr">mobility-talence@u-bordeaux.fr</a> +33 5 40 00 83 33	<a href="http://www.u-bordeaux.fr/Admission/Etudiants-etrangers/Programmes-de-mobilite/Programmes-d-echange">http://www.u-bordeaux.fr/Admission/Etudiants-etrangers/Programmes-de-mobilite/Programmes-d-echange</a>

### G. RIGHTS AND OBLIGATIONS

University Bordeaux I, Bordeaux II and Bordeaux IV are engaged in a merging process. They become University of Bordeaux from 1<sup>st</sup> January 2014 which will take over the legal rights and obligations of the University Bordeaux I, Bordeaux II and Bordeaux IV.

### H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature <sup>3</sup>
P LISBOA03	Institutional Coordinator Prof. João Sãágua	28/11/2014	
F BORDEAU58	Pr. Manuel TUNON DE LARA, President	.../.../2014	

<sup>3</sup> Scanned signatures are accepted