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Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21] ¹ between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Free University of Bozen-Bolzano	I BOLZANO01	<u>International.relations@unibz.it</u> ; +390471 012500 Sergio Tessaris	<u>www.unibz.it</u> <u>www.unibz.it/DE/STUDENTS/EXCHANGE/default.html</u> <u>http://www.unibz.it/en</u>

¹ Subject to approval of the Programme in October 2013 and of the Erasmus Charter for Higher Education in November 2013

² Insert: name and contact details of the professor in charge of the academic implementation of the agreement and of student support; name and contact details of the office in charge of the administrative implementation of the agreement.

Faculty of Computer		http://www.inf.unl.pt/~tessaritis/contacts.html	/inf/progs/courses/default.html
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	Institutional Coordinator : Prof. José Esteves Pereira, Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8; <hr/> Subject Area Contact: Prof. Fernando Birra Email: fpb@fct.unl.pt Tel.: + 351 21 294 83 00 <hr/> Administrative contact: SAE-AM Email: div.a.ae.mobildade@fct.unl.pt Tel: + 351 21 294 78 20/7	www.unl.pt http://www.fct.unl.pt/en/student-orientation-and-mobility/students-mobility-study-sms

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.]

Student mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Number of students (Mobility for Studies)	Number of months of the study periods or average duration
I BOLZANO01	P LISBOA03	061 (ex 481)	Information and Communication Technologies (ICTs) (ex Computer Science)	2 nd	4	10 (40)
P LISBOA03	I BOLZANO01	061 (ex 481)	Information and Communication Technologies (ICTs) (ex Computer Science)	2 nd	4	10 (40)

Teaching staff mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Number of Staff Mobility for Teaching	Number of days of teaching periods or average duration
I BOLZANO01	P LISBOA03	061 (ex 481)	Information and Communication Technologies (ICTs) (ex Computer Science)	1	5
P LISBOA03	I BOLZANO01	061 (ex 481)	Information and Communication Technologies (ICTs) (ex Computer Science)	1	5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Language of instruction 3	Recommended language of instruction level	
					Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I BOLZANO01*		English	German	Italian	B1	B2
P LISBOA03		Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)		B1	B2

**Please be advised that the Free University of Bozen-Bolzano is trilingual. The minimum linguistic level is required for the language of instruction of the single course (see Course catalogue http://www.unibz.it/en/students/exchange/Incoming/Course_Catalogue.html).*

D. Additional requirements

P LISBOA03

No additional requirements

I BOLZANO 01

No additional requirements

Students and Staff with disabilities

The Free University of Bozen-Bolzano has the infrastructure to welcome students and staff with disabilities: <http://www.unibz.it/en/prospective/info/accessibility/default.html>

E. Calendar

1. Nominations of students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I BOLZANO01	10 June	10 November
P LISBOA03	---	---

[to be adapted in case of a trimester system]*

2. Application documents of nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I BOLZANO01	30 June	30 November
P LISBOA03	May 31 st	October 31 st

3. Please Indicate the starting and ending date of each term:

Receiving institution [Erasmus code]	Autumn term* [from to]	Spring term* [from to]
I BOLZANO01	~30.09. – 22.02.	~24.02. – 19.07.
P LISBOA03	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

[* to be adapted in case of a trimester system]

4. **I BOLZANO 01:** no further selection of the Incoming students.

P LISBOA03: no further selection of the Incoming students.

5. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

6. Termination of the agreement

This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

I BOLZANO01: <http://www.unlbz.it/en/prospective/prog/diplomasupplement.html>

P LISBOA03

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and

Information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BOLZANO01	International.relations@unibz.it ; +390471 012500	http://www.unibz.it/en/students/exchange/Incoming/LLPErasmusIncomingEng.html
P LISBOA03	Email: div.a.ae.mobilldade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors

3. Insurance

The sending and receiving institutions will provide assistance in obtaining Insurance for Incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving Institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BOLZANO01	International.relations@unibz.it ; +390471 012500	http://www.unibz.it/en/students/exchange/Incoming/LLPErasmusIncomingEng.html
P LISBOA03	Email: div.a.ae.mobilldade@fct.unl.pt Tel.: + 351 21 294 78 20/7	

All students enrolled in P LISBOA03 are covered by an accident and third party liability Insurance:

(http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apoliceSegAlunos_013.pdf).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

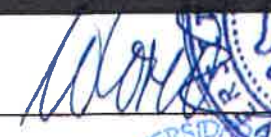

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I BOLZANO01	International.relations@unibz.it ; +390471 012500	http://www.unibz.it/en/students/exchange/Incoming/LLPErasmusIncomingEng.html
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
I BOLZANO01	Walter A. Lorenz, Rector	22.01.14	
P LISBOA03	Institutional Coordinator Prof. José Esteves Pereira	27 JAN. 2014	



³ Scanned signatures are accepted

