



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2020-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about higher education institutions

Name of the institution	Institutional Erasmus codes	Institutional Contact details (name, address, phone, fax, email)	Subject Area Contact details (name, address, phone, fax, email)	Website (eg. of the course catalogue)
SAPIENZA - UNIVERSITA' DI ROMA	I ROMA01 Application reference number: 29415-EPP-1-2014-1-IT-EPPKA3-ECHE Participant Identification Code (PIC number): 999987745	Erasmus Institutional Coordinator and Vice-Rector for European University Networks LUCIANO SASO		http://en.uniroma1.it/
Scienze matematiche, fisiche e naturali		Academic Coordinator Ilenia FRATODDI Dipartimento di Chimica (NE), P.le Aldo Moro, 5 00185 Roma Tel: +3949913182, E-mail: ilena.fratoddi@uniroma1.it Administrative Officer SIMONA ROMANO Presidenza della Facoltà di Scienze MFN 00185 P.le A.Moro, 5 Tel: +39 06 4991 2398 , Fax: , E-mail:		

		erasmusmf@uniroma1.it		
			Agreement Promoter MAURO MAJONE Dipartimento di Chimica, P.le A. Moro 5 00185 Roma Tel: +39 06 49913646, E-mail: mauro.majone@uniroma1.it, Fax: +39 06 49912812	
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	Vice-Rector for International Development: Prof. João Amaro de Matos Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8	Agreement Promoter Maria Ascensão Reis Departamento de Quimica, E- mail: amr@dq.fct.unl.pt Tel: +351212948357 Fax: +351212948550 Erasmus Administrative Officer Email: div.a.se.mobilidade@fct.unl.pt Tel: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

B. Mobility numbers per academic year

The number of students each institution will send may by no means exceed the number of students mentioned in this agreement. More specifically shorter periods of stay do not allow for the sending of more students, i.e. on an exchange of 1 student for 10 months, a partner cannot send 2 students for 5 months, not even if their stay covers different semesters. Each party will take this into consideration when organizing students selection.

For agreements signed for more than one academic year: the partners commit to amend the table below in case of changes in the mobility data by the end of January at the latest in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED *]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of students for Studies	
					Total number of students	Months (each) Min. 3 – max 12
I ROMA01	P LISBOA03	0512	Biochemistry	2, 3	1	9
P LISBOA03	I ROMA01	0512	Biochemistry	2, 3	1	9

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED *]	Subject area name	Number of staff mobility for Teaching		
				Number of staff members	Duration in days per member (min. 2)	Number of teaching hours per member (Min. 8)

* <http://www.uis.unesco.org/Education/Pages/International-standard-classification-of-education.aspx>

Termination and modification of the agreement


In case of changes, the partners can amend the agreement (part B) and/or the attached info sheet data, which form an integral part of the agreement, at one academic year written notice, by sending an email to the institutional contact listed in part A. This means that a unilateral decision to modify the agreement notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Only in case of change of part B the drawing up/stipulation of a new agreement is required.

The agreement may be terminated by either side at one academic year written notice by sending an email to the institutional contact listed in part A. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

The participants already nominated by their home university at the date of notice shall be permitted to complete the program.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

C. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[1]
I ROMA01	LUCIANO SASO Erasmus Institutional Coordinator and Vice-Rector for European University Networks		 
I ROMA01	Ilaria FRATODDI Academic Coordinator		
I ROMA01	MAURO MAJONE Agreement Promoter	15/11/2019	 
P LISBOA03	Prof. JOÃO AMARO DE MATOS Vice-Rector for International Development	12.11.2019	 
P LISBOA03	Maria Ascensão REIS Agreement Promoter	12/Nov/2019	 

[1] Scanned signatures are accepted



SAPIENZA INFOSHEET

Institution: SAPIENZA - Università di Roma Country: Italy

Erasmus code: I ROMA01

Application reference number: 29415-EPP-1-2014-1-IT-EPPKA3-ECHE

Participant Identification Code (PIC number): 999987745

Website: www.uniroma1.it

Head of institution: Prof. Eugenio Gaudio (Rector)

Erasmus Institutional Coordinator and Vice-Rector for European University Networks:

Prof. Luciano Saso

Head of the International Relations Office:

Dott.ssa Maria Ester Scarano

Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optimal: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I ROMA01		Italian	English (only for English taught course)	Italian B1 English B1	

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



Further details on the language of instruction, see the course catalogue:

<http://corsidilaurea.uniroma1.it>

Exchange students will normally be allowed to enter courses at I ROMA01 unless these courses are subject to restricted enrolments.

I ROMA01

As per the new Sapienza guidelines, students are no longer required to provide an official certificate attesting their Italian language level. However, we recommend that students have no less than an intermediate level of Italian to make the most of their stay and make daily life in Rome easier and more enjoyable.

An intermediate level of English is accepted instead of Italian proficiency in the following cases:

- students who wish to attend classes from degree programmes fully or partially taught in English (<http://corsidilaurea.uniroma1.it/en>)
- students coming for their final thesis project or for training work, whose tutor accepts English as working language.

Additional requirements

Students with disabilities Office: <https://www.uniroma1.it/it/pagina/disabilita-e-dsa>

Calendar

1. Student nominations and applications prepared according to the instructions available at <https://www.uniroma1.it/it/pagina/students-coming-sapienza> must be sent to erasmusincoming@uniroma1.it (I ROMA01) within:

Nomination		Application	
Autumn term*	Spring term*	Autumn term*	Spring term*



May, 15 th	October, 15 th	30 days after receiving the login code to on-line application form	30 days after receiving the login code to on-line application form
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2. I ROMA01 will send its decision about acceptance to nominated students within five weeks upon receipt of nominations.

3. A Transcript of Records will be issued by I ROMA01 no later than five weeks after student departure.

Information

1. Grading systems of the institutions

Institution [Erasmus Code]	Information
I ROMA01	<p>I ROMA01 Assessment are expressed in grades calculated on a scale of 0 - 30 for the examinations with the possibility of awarding 'cum laude'. Pass grade and lowest mark for examinations is 18, maximum grade is 30 cum laude.</p> <p>The ECTS grading table of I ROMA01 prepared according the most recent version of the ECTS GUIDE is available at the following page: http://www.unroma1.it/sites/default/files/IROMA01_ECTS-GradingTable_17March2015_.pdf</p>

2. Visa

I ROMA01 will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance are provided by the following contact points and information sources:

Contact details (email, phone)

Website for information



Erasmus Office Incoming Students Phone number: +39 06 4969 0434 e-mail address: erasmusincoming@uniroma1.it	https://www.uniroma1.it/it/pagina/students-coming-sapienza
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3. Insurance

I ROMA01 will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

I ROMA01 will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
Erasmus Office Incoming Students Phone number: 39 06 4969 0434 e-mail address: erasmusincoming@uniroma1.it	https://www.uniroma1.it/it/pagina/students-coming-sapienza

4. Housing

I ROMA01 will guide incoming participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Contact details (email, phone)	Website for information
Special housing agreements with different companies	https://www.uniroma1.it/en/pagina/student-housing

Annex to Erasmus+ Inter-Institutional Agreement Institutional Factsheet of

Universidade Nova de Lisboa (Faculdade de Ciências e Tecnologia)

1. Institutional Information

1.1. Institutional details

Name of the Institution	Universidade Nova de Lisboa (FCT -Faculdade de Ciências e Tecnologia)
Erasmus Code	P LISBOA03
PIC	960782479
Institution website	www.fct.unl.pt
Online course catalogue	https://guia.unl.pt/en/2019/fct

1.2. Main contacts

Contact person	Prof. João Amaro de Matos
Responsibility	Vice-Rector for International Development:
Contact details	erasmus@unl.pt

Contact person	Ana Dalot
Responsibility	FCT Lodging and Mobility Office
Contact details	div.a.se.mobilidade@fct.unl.pt

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Language of instruction level *. Please indicate if it is recommended or mandatory.
Student Mobility for Studies	All	Portuguese (for 1 st cycles) Portuguese and/or English (for 2 nd and 3 rd cycles)	Required: A2 – Portuguese or B1 – English
Staff mobility	All	Portuguese/English	B2 (recommended)

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2.2. Additional requirements/information

The university welcomes students and staff with disabilities and offers the necessary facilities and support.
Useful information:

2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	May 31st
Spring term	October 31st

2.3.2. Decision Response

We will send our decision within 4 weeks.

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the respective department.

2.3.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20xx will only take effect as of 1 September 20xx+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

3. Additional Information

3.1. Grading system

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact Person	Lodging and Mobility Office
Contact details	div.a.aa.mobildade@fct.unl.pt
Website	https://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance.

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Lodging and Mobility Office
Contact details	div.a.ae.mobilidade@fct.unl.pt
Website	https://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Lodging and Mobility Office
Contact details	div.a.ae.mobilidade@fct.unl.pt
Website	https://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms