



Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2015-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the Institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Agricultural University of Athens (Department of Biotechnology)	G ATHINE03	Erasmus+ Departmental Coordinator Assist. Professor Stamatis Rigas srigas@aua.gr , +30 210 5294210 Administrative contact: Ms. Thanla Anastopoulou - European Programmes' Office 75 Iera Odos, 11855 Athens, GREECE european_pr@aua.gr +30 210 5294819 Prof. Dimitra Milloni Department of Agricultural Biotechnology Adress: Iera Odos 75, 11855, Athens, Greece Tel: +30-210-5294348 email: dmilloni@aua.gr	http://www.european.aua. gr/
UNIVERSIDADE NOVA DE LISBOA - Faculdade de Ciências e Tecnologia	P LISBOA03	Institutional Coordinator: PROF. JOÃO SÀÁGUA Email: erasmus@unl.pt Tel: +351 21 384 52 07/8 Subject area contact: PROF. ANA LUISA FERNANDO E mail: ala@fct.unl.pt Tel: +351212948543 Administrative contact: SECÇÃO DE MOBILIDADE div.a.ae.mobilidade@fct.unl.pt	www.unl.pt



¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.



B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED] D]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
G ATHINE03	P LISBOA03	0511	Biology	1 st / 2 nd / 3 rd	18 (3 studentsx6 months)	-
		0512	Biochemistry	1 st / 2 nd / 3 rd	18 (3 studentsx6 months)	-
P LISBOA03	G ATHINE03	0511	Biology	1 st / 2 nd / 3 rd	18 (3 studentsx6 months)	-
		0512	Biochemistry	1 st / 2 nd / 3 rd	18 (3 studentsx6 months)	-

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED] D]	Subject area name *	Name	Number of staff mobility periods	
					Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
G ATHINE03	P LISBOA03	0511	Biology	DIMITRA	8h	-
		0512	Biochemistry	MILIONI	8h	-
P LISBOA03	G ATHINE03	0511	Biology	ANA LUISA	8h	-
		0512	Biochemistry	FERNANDO	8h	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
G ATHINE03	0511 0512	Greek	English courses for exchange students/English for laboratory work	English B2	English B2
P LISBOA03	0511 0512	Portuguese (for 1 st cycles)	Portuguese and /or English (for 2 nd and 3 rd cycles)	B1	B2

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

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[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]
[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

G ATHINE03

- All candidate students and staff should consult the European Programmes' Office website as regards the application procedure and necessary documents.
- It is not possible for exchange students to defend their BA/MA/PhD thesis at the host university.
- Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
G ATHINE03	June 25 th	November 25 th
P LISBOA03	May 31st	October 31st

2. The receiving institution will send its decision within five weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
The agreement remains in effect for the above determined period of validity or until the involved institutions both agree for its termination. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

G ATHINE03: the following scale is used for all types of evaluations/examinations:
AUA Grading scale: A: 9 – 10, B: 8, C: 7, D: 6 E: 5, Fx: 3-4, F: 1-2 (Passing grade is 5).

P LISBOA03:
http://www.fct.unl.pt/sites/default/files/erasmus%20incoming/EU_Scale_FCT.pdf



2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G ATHINE03	European Programmes' Office european_pr@aua.gr +30 210 5294819	http://www.european.aua.gr/
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G ATHINE03	European Programmes' Office european_pr@aua.gr +30 210 5294819	http://www.european.aua.gr/
P LISBOA03(*)	Email: div.a.ae.mobilidade@fct.unl.pt	

(*)All students enrolled in **P LISBOA03** are covered by an accident and third party liability insurance:

(http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apoliceSegAlunos_013.pdf).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad

- Insurance Health for visitors outside European Union;

5. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G ATHINE03	European Programmes' Office european_pr@aua.gr +30 210 5294819	http://www.european.aua.gr/
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms



G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
G ATHINE03	Professor Epaminondas PAPLOMATAS, Vice Rector, ERASMUS+ Institutional Coordinator	17/12/14	
P LISBOA03	Institutional Coordinator Prof João Sáágua	11-12-2014	

⁵ Scanned signatures are accepted