



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2019-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

At Szczecin University all Erasmus agreements at Szczecin University are signed and handled on a faculty or departmental level. Faculties and departments are responsible for its own Erasmus agreements and exchanges. Incoming exchange students can only study courses within the **partner faculty** unless otherwise agreed.

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDADE NOVA DE LISBOA – Faculdade de Ciências e Tecnologia	P LISBOA03	Institutional Coordinator : Prof. João Amaro de Matos Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8 ----- Subject Area Contact:	www.unl.pt

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Prof. Rui Cardoso Email: rrc@fct.unl.pt Tel.: + 351 21 294 83 88</p> <p>----- Administrative contact: SAM Email: div.a.es.mobilidades@fct.unl.pt Tel: + 351 21 294 78 20/7</p>	<p>http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms</p>
<p>SZCZECIN UNIVERSITY - Faculty of Mathematics and Physics</p>	<p>PL SZCZECI01</p>	<p>Erasmus Institutional Coordinator: Paulina Judycka, International Office, al. Papieża Jana Pawła II 31, 70-453 Szczecin, tel +48 91 444 1058, fax +48 91 444 1184, e-mail : dwz@univ.szczecin.pl</p> <p>Faculty Coordinator: dr. Jekaterina Sklyar, Faculty of Mathematics and Physics, Wielkopolska, 15, 70-451 Szczecin Tel. +48 91 444 12 65, jekaterina.sklyar@usz.edu.pl</p>	<p>http://usz.edu.pl/ http://dsm.usz.edu.pl/en/erasmus-plus/ http://wmi.usz.edu.pl/en/</p>

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

Student mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]; *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships * [total number of months of the study periods or average duration*]	
P LISBOA03	PL SZCZECI01	541	Mathematics	1 st 2 nd	4 students (6 months each)	0
PL SZCZECI01	P LISBOA03	541	Mathematics	1 st 2 nd	4 students (6 months each)	0

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.unesco.org/education/Pages/international-standard-classification-of-education.aspx>

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

Staff mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
<i>[total number of days of teaching periods or average duration *]</i>					
P LISBOA03	PL SZCZECI01	541	Mathematics	2 staff members 8h	0
PL SZCZECI01	P LISBOA03	541	Mathematics	2 staff members 8h	0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
P LISBOA03		Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	Required: A2 – Portuguese or B1 – English	B2
PL SZCZECI01		Polish ((for 1 st cycles)English	Polish and/or English (for 2 nd and 3 rd cycles)	B1 B2	B2

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

PL SZCZECI01

Students and Staff with disabilities : <http://www.dsm.usz.edu.pl/practical-information/student-support>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	No later than May 31 st	No later than October 31 st
PL SZCZECI01	Nomination: no later than 30 April, application no later than 31 st May	Nomination: no later than 30 November, application no later than 31 st December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the Agreement or changes in the data set above should be made by written notification before **September 1st** for the following academic year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

[In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. University web site and Departmental web site

P LISBOA0 www.unl.pt

<http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms>

PL SZCZECI01 <http://usz.edu.pl>, <http://wmf.usz.edu.pl/en/>

2. Grading systems of the institutions

P LISBOA03 Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

PL SZCZECIO1 Information available at :

http://studenci.usz.edu.pl/regulamin_studow/

3. International office:

P LISBOA03 <http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms>

PL SZCZECIO1 <http://dsm.usz.edu.pl/about-us>

4. Courses:

P LISBOA03 http://www.unl.pt/guia/2018/fct/UNLGIUnidadeOrganica_view?courses

PL SZCZECIO1 Main catalogue: <http://www.univ.szczecin.pl/ksztalcenie-na-us>

Courses in English: <http://www.dsm.usz.edu.pl/study-program>

5. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ge.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/informat-on-incoming-students-and-other-visitors
PL SZCZECIO1	dwz@univ.szczecin.pl tel.: +48 91 444 10 58	Visa information Ministry of Foreign Affairs: http://www.msz.gov.pl/en/travel_to_poland/visa/visa

6. Insurance

All students enrolled in **P LISBOA03** are covered by an accident and third party liability insurance. It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;

- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	---
PL SZCZECI01	dwz@univ.szczecin.pl tel.: +48 91 444 10 58	Insurance information: Student insurance: http://dsm.usz.edu.pl/practical-information/health-insurance

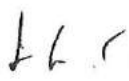



7. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
PL SZCZECI01	dwz@univ.szczecin.pl tel.: +48 91 444 10 58	Housing : http://dsm.usz.edu.pl/practical-information/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
P LISBOA03	Prof. João Amaro de Matos Vice-Rector for International Development	26/11/19	 
PL SZCZECI01			PROREKTOR ds. Nauki i Współpracy Międzynarodowej  prof. dr hab. Marek Górski 28x119 

⁷ Scanned signatures are accepted

