

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<p>Uniwersytet Mikołaja Kopernika w Toruniu (<i>Nicolaus Copernicus University in Toruń</i>).</p> <p>PIC Code 999836619</p>	PL TORUN01	<p>ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246</p> <p>Marta Wiśniewska (marta.wisniewska@umk.pl) - Erasmus+ Institutional Coordinator</p> <p>Katarzyna Fus (incoming@erasmus.umk.pl) - incoming students</p> <p>Martyna Malec (outgoing@erasmus.umk.pl), outgoing students;</p> <p>Faculty of Chemistry</p> <p>Dr hab. Wojciech KUJAWSKI, prof. UMK - Faculty Mobility Coordinator Faculty of Chemistry NCU; ul. Gagarina 7, 87-100 Torun, Poland phone: +48.56 611.43.15 wkujawski@umk.pl</p> <p>Faculty of Physics, Astronomy and Applied Informatics Faculty Mobility Coordinator: dr hab. Jacek Zakrzewski</p> <p>87-100 Toruń, ul. Grudziądzka 5/7 phone: +4856611-3220 jzakrzew@fizyka.umk.pl</p>	<p>ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/</p> <p>Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/</p> <p>Semester dates: http://www.umk.pl/en/cooperation/guide/calendar/</p> <p>http://www.umk.pl/en/cooperation/erasmus/</p>

UNIVERSIDADE NOVA DE LISBOA	P LISBOA03	Institutional Coordinator: Prof. João Amaro de Matos Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8	www.unl.pt
Faculdade de Ciências e Tecnologia		Agreement coordinator: Physics Department Prof. Ana Cristina Gomes Silva Email: acs@fct.unl.pt Tel.: + 351 21 294 85 76	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
Physics Department		Administrative contact: SAM Email: div.a.ae.mobillidade@fct.unl.pt Tel: + 351 21 294 78 20/7	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st / 2 nd or 3 rd]*	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships *	
PL TORUN01	P LISBOA03	0533	Physics	2 nd	2x5 (each)	1x6
PL TORUN01	P LISBOA03	0533	Physics	3 rd	2x5 (each)	1x6
P LISBOA03	PL TORUN01	0533	Physics	2 nd	2x5 (each)	1x6
P LISBOA03	PL TORUN01	0533	Physics	3 rd	2x5 (each)	1x6

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training *	
				[total number of days of teaching periods or average duration *]	
PL TORUN01	P LISBOA03	0533	Physics	2x5 days x 8h	
P LISBOA03	PL TORUN01	0533	Physics	2x5 days x 8h	

*ISCED Subject Area Codes:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
			Student Mobility for Studies	Staff Mobility for Teaching
PL TORUN01	Polish	English	B1	B2
P LISBOA03	Portuguese	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

PL TORUN01:

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>
Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at: <http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL TORUN01	June, 1st	November, 1st
P LISBOA03	May 31 st	October 31 st

2. The receiving institution will send its decision **within 5 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year shall be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agency can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

P LISBOA03 Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl (+48 56 611 4928)	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

All students enrolled in **P LISBOA03** are covered by an accident and third party liability insurance.

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

Information and assistance can be provided by the following contact points and information sources:


Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl (+48 56 611 4928)	http://www.umk.pl/en/cooperation/guide/issues/#A2
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt + 351 21 294 78 20/7	

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL TORUN01	incoming@erasmus.umk.pl (+48 56 611 4928)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/
P LISBOA03	div.a.ae.mobilidade@fct.unl.pt + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ² and stamp
PL TORUN01	Prof. dr hab. Wojciech Wysota NCU Vice-Rector for International and Business Cooperation	12.03. 2018	Prorektor ds. Współpracy z Zagranicą i Otoczeniem Gospodarcym <i>prof. dr hab. Wojciech Wysota</i>
P LISBOA03	Institutional Coordinator Prof. João Amaro de Matos	22/02/19	<i>J. Amaro de Matos</i> 

² Scanned signatures are accepted