

Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2020-2022² between programme countries

between New University of Lisbon, Faculty of Science and Technology, FCT
– NOVA, Physics Department ERASMUS CODE: P LISBOA03, Portugal
and the University of Belgrade, ERASMUS CODE: RS BELGRAD02, Serbia ³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
NOVA University of Lisbon, NOVA School of Science and Technology, FCT – NOVA, Physics Department Campus da Caparica 2829-516 Caparica, Portugal	P LISBOA03	For academic matters: Prof. Ana Cristina Gomes Silva - acs@fct.unl.pt For administrative matters: International Relations Division - div.ri.agreements@fct.unl.pt div.ri.incoming@fct.unl.pt	https://www.unl.pt/en (University) https://www.fct.unl.pt/en (School)
SRB Univerzitet u Beogradu EN University of Belgrade,	RS BELGRAD02	For academic matters: Academic Coordinator at Institute for Chemistry, Technology and Metallurgy: Predrag Banković / Olga Jakšić - olga@nanosys.ihtm.bg.ac.rs Administrative contact at Institute for Chemistry, Technology and Metallurgy: Anita Lainovic - anita@ihtm.bg.ac.rs	https://mobion.bg.ac.rs/ http://www.bg.ac.rs/files/en/international/FAQs-incoming.pdf http://www.bg.ac.rs/welcomeguide.pdf http://bg.ac.rs/en/education/se-arch-study-programs.php

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Studentski trg 1, 11000 Belgrade, Serbia Acronym UB	For academic matters: Academic Coordinator at Institute of Physics Belgrade: dr Aleksander Kovačević - aleksander.kovacevic@ipb.ac.rs Administrative contact at Institute of Physics Belgrade: Vanja Mihajlović - vanja@ipb.ac.rs	Center for Serbian as a Foreign Language www.learnserbian.fil.bg.ac.rs/
	For administrative matters: - International Relations Office of the University of Belgrade Email: Jovana.ilic@rect.bg.ac.rs Phone: +381113207452	

B. Mobility numbers⁵ for the whole duration of the agreement [The number of mobilities that the UB has specified in the table below refers to the whole duration of the agreement and **not** to each academic year (meaning this number of mobilities for 2020/2021 and the same number for 2021/2022)).

[Paragraph to be added, if the agreement is signed for more than one academic year:] The agreement is established for more than one year. The numbers of staff mobility is for each year.

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Staff mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total No. of days of teaching periods or average duration *]	Staff Mobility for Training *
P LISBOA03	RS BELGRAD02 Institute for Chemistry, Technology and Metallurgy	0533	Physics		1 x 5 days (Per each year of the agreement) Meaning: 1 x 5 days for 2022
	RS BELGRAD02 Institute of Physics	0533	Physics	1 x 5 days (Per each year of the agreement) Meaning: 1 x 5 days for 2022	1 x 5 days (Per each year of the agreement) Meaning: 1 x 5 days for 2022
RS BELGRAD02 Institute for Chemistry, Technology and Metallurgy	P LISBOA03	- 053	- Physical sciences	/	1 x 5 days
RS BELGRAD02 Institute of Physics		- 053	- Physical sciences	/	2 x 5 days

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*): <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA03		Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	Required: A2 – Portuguese or B1 – English	B2
RS BELGRAD02		Serbian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution:

RS BELGRAD02 - <http://bg.ac.rs/en/education/search-study-programs.php>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

RS BELGRAD02

1. Selection of students and staff of the University of Belgrade (RS BELGRAD02) shall be carried out by the University of Belgrade (RS BELGRAD02) as their sending institution, in a just, objective and transparent manner, with equal opportunities for all candidates by using the online application system: <http://mobion.bg.ac.rs/>.

Selection criteria are published at the following link:
<http://mobion.bg.ac.rs/howtoapply/selectioncriteria>.

2. All students and staff coming to the University of Belgrade (RS BELGRAD02) are required to register through the online application system at: <http://mobion.bg.ac.rs/> by the dates specified in the Calendar 1.a of the Section E of this Agreement.
3. All Erasmus+ KA1 mobility nominations from the University of Belgrade (RS BELGRAD02) must be sent exclusively from the International Relations Office of the UB, duly signed by the Rector, or Vice-Rectors. Those applications and nominations sent directly to host university by candidates or other Faculties/Institutes of the University of Belgrade should not be accepted and International Relations Office of the University of Belgrade should be informed about it. Please note that the applications received through the above manner will not be financially supported by the grant approved under the current project this agreement is subject to.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Persons with disabilities are asked to visit the following link:
<http://www.bg.ac.rs/en/members/centers/students-with-disabilities.php> .

E. Calendar

- 1.a. Applications/information on nominated students must reach the receiving institution by:
 [* to be adapted in case of a trimester system]

Receiving institution	Autumn term*	Spring term*
P LISBOA03	May 31 st	October 31 st
RS BELGRAD02	Nomination deadline: April 1st Applications by nominated students must reach the receiving institution by: May 1st	Nomination deadline: October 15th Applications by nominated students must reach the receiving institution by: November 1st

- 1.b. Academic calendar:

Receiving institution	Autumn term* [month]	Spring term* [month]
P LISBOA03	September - January	March - July
RS BELGRAD02	/	/

The nominations should be sent to the following email addresses:

when NOVA University of Lisbon, NOVA School of Science and Technology, FCT – NOVA, Physics Department ERASMUS CODE: P LISBOA03 is the receiving institution: div.a.incoming@fct.unl.pt

and when the University of Belgrade (RS BELGRAD02) is the receiving institution:
Jovana.ilic@rect.bg.ac.rs

- The receiving institution will send its decision within 5 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

This agreement is valid from the date of the last signature and will stay in force for the period mentioned in the heading.

This agreement may be amended or modified by mutual agreement in writing. It may be renewed on the same terms, or on terms as agreed by the two institutions.

In the event of unilateral termination, a written notice of at least one academic year is needed and started activities have to be finished in line with eventually signed documents. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

NOVA University of Lisbon, NOVA School of Science and Technology, FCT – NOVA, Physics Department ERASMUS CODE: **P LISBOA03** Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

RS BELGRAD02: Grading scale is published at the following website:

<http://bg.ac.rs/files/en/international/Grading-scale-FAQ.pdf>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (e-mail, phone)	Website for information
P LISBOA03	Email: div.ri.incoming@fct.unl.pt Tel.: + 351 21 294 78 20/7	https://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
RS BELGRAD02	http://www.bg.ac.rs/en/international/contacts.php http://www.bg.ac.rs/en/international/projects/erasmus-plus.php	http://www.bg.ac.rs/welcomeguide.pdf http://www.bg.ac.rs/files/en/international/Additional%20information%20-%20visa%20travel,%20accommodation%20(1).pdf

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (e-mail, phone)	Website for information
P LISBOA03	Email: div.ri.incoming@fct.unl.pt Tel.: + 351 21 294 78 20/7	https://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
RS BELGRAD02	http://www.bg.ac.rs/en/international/contacts.php http://www.bg.ac.rs/en/international/projects/erasmus-plus.php	http://www.bg.ac.rs/welcomeguide.pdf http://www.bg.ac.rs/files/en/international/Additional%20information%20-%20visa%20travel,%20accommodation%20(1).pdf National Health Insurance Fund: http://www.eng.rfzo.rs/

All students enrolled in **P LISBOA03** are covered by an accident and third party liability insurance.

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 28 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad;
- Insurance Health for visitors outside European Union.

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (e-mail, phone)	Website for information
P LISBOA03	Email: div.ri.incoming@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
RS BELGRAD02	http://www.bg.ac.rs/en/international/contacts.php http://www.bg.ac.rs/en/international/projects/erasmus-plus.php	http://bg.ac.rs/files/en/international/Additional%20information%20-%20visa%20travel,%20accomodation%20(1).pdf

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)⁷

Institution [Erasmus code]	Name, function	Date	Signature⁸
P LISBOA03	Vice-Rector for International Development Prof. João Amaro de Matos		...
RS BELGRAD02	Rector Prof. Dr. Vladan Đokić		

⁷ The University of Belgrade may only sign hard copies of inter-institutional agreements at present.

⁸ Scanned signatures are not accepted by the University of Belgrade.