



[Handwritten signature]

Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² **between programme countries**

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSIDADE NOVA DE LISBOA - Faculdade de Ciências e Tecnologia	P LISBOA03	Institutional Coordinator : Prof. José Esteves Pereira Email: erasmus@unl.pt Tel.: +351 21 384 52 07/8; ----- Subject Area Contact: Prof. Francisco Braz Fernandes Email: fbf@fct.unl.pt Tel.: + 351 21 294 96 28 ----- Administrative contact: SAE-AM Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	www.unl.pt http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

UNIVERSITATEA POLITEHNICA TIMISOARA	RO TIMISOA04	Institutional coordinator: Prof. Dr. eng. Lia DOLGA, Phone, Fax: +40 256 403033 E-mail: lia.dolga@upt.ro Mailing address: 2, P-ta Victoriei, 300006 Timisoara, Romania Departmental coordinator: Prof. Dr. Eng Victor BUDAU Phone: +40 256 403653 E-mail: victor.budau@upt.ro	http://www.upt.ro/international
----------------------------------------------------	-----------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [average duration*]	Studen t Mobilit y for Trainee ships *
P LISBOA03	RO TIMISOA04	072	Manufacturing and processing – Material engineering	2 nd , 3 rd	2(x3 months each)	TBD
RO TIMISOA04	P LISBOA03	072	Manufacturing and processing – Material engineering	2 nd , 3 rd	2(x3 months each)	TBD

Staff mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [average duration *]	Staff Mobility for Training *
P LISBOA03	RO TIMISOA04	072	Manufacturing and processing – Material engineering	2 staff members (Braz Fernandes + 1 TBD), 14 days each, 8 teaching hours per week	---

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

RO TIMISOA04	P LISBOA03	072	Manufacturing and processing – Material engineering	2 staff members (Victor Budau + 1 TBD), 14 days each, 8 teaching hours per week	---
-----------------	------------	-----	--------------------------------------------------------	---------------------------------------------------------------------------------------------	-----

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA03	RO TIMISOA04	Portuguese (for 1 st cycles)	Portuguese and/or English (for 2 nd and 3 rd cycles)	B1	B2
RO TIMISOA04	P LISBOA03	Romanian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

RO TIMISOA04: At the date of signing the agreement, Politehnica University of Timisoara has limited infrastructure to welcome students and staff with physical disabilities: each case will be analysed individually.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
P LISBOA03	May 31 st	October 31 st
RO TIMISOA04	15 th June	15 th December

2. The receiving institution will send its decision within [5] weeks (minimum).
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Termination of the agreement

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Information available at:

http://www.fct.unl.pt/sites/default/files/erasmus_incoming/EU_Scale_FCT.pdf

RO TIMISOA04: The grades are integer values from 1 to 10, with the maximal value of 10 (the highest level of knowledge and skills) and the minimal level of 5 (a basic level of knowledge is required, covering the main topics taught) for passing the examination. The Romanian Ministry of Education recommends the following interpretation of each grade:

<i>Romania</i>	<i>1 - 4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>
<i>Portugal</i>	<i>1-9</i>	<i>10</i>	<i>11.12</i>	<i>13</i>	<i>14.15</i>	<i>16.17</i>	<i>18.19.20</i>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: div.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/information-incoming-students-and-other-visitors
RO TIMISOA04	roxana.tripsa@upt.ro	www.mae.ro/en/node/2035

3. Insurance

All students enrolled in P LISBOA03 are covered by an accident and third party liability insurance: (http://www.fct.unl.pt/sites/default/files/documentos/estudante/informacao_academica/Seguro%20Escolar/Generali_apoliceSegAlunos_013.pdf).

It is mandatory that Mobility Students and Staff bring:

- European Health Insurance Card for medical assistance (just for people from the European Union's 27 Member States plus Iceland, Liechtenstein, Norway and Switzerland) to access health care services during temporary visits abroad
- Insurance Health for visitors outside European Union;

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: diy.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	
RO TIMISOA04	roxana.tripsa@upt.ro	http://ec.europa.eu/social/main.jsp?catId=559



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA03	Email: diy.a.ae.mobilidade@fct.unl.pt Tel.: + 351 21 294 78 20/7	http://www.fct.unl.pt/en/student/student-orientation-and-mobility/students-mobility-study-sms
RO TIMISOA04	roxana.tripsa@upt.ro	www.upt.ro/international

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
P LISBOA03	Institutional Coordinator, Prof. José Esteves Pereira	09 JAN. 2014	
RO TIMISOA04	Rector, Prof. Dr. eng. Viorel- Aurel Șerban	06.01. 2014	

⁷ Scanned signatures are accepted

