Public Notice – Research Assistant

Notice no. 12044/2023 published in Diário da República, 2nd series, no. 122, 26/06

Deadline: 17/07/2023

In accordance with the Order No. 181/2023, of January 4, by delegation of powers, the Director of the Faculty of Science and Technology at Universidade NOVA de Lisboa, Prof. Dr. José Júlio Alves Alferes, makes it known that it is open, for a period of 15 days from the immediate day of publication of this notice in the Official Gazette, an international documentary competition, with the internal reference "DCEA-BONEX-AI", for the recruitment of a Research Assistant, under an open-ended contract, in accordance with Regulation No. No. 393/2018, published in the Official Gazette No. 123, 2nd series of June 28, 2018, within the scope of the project BONEX/PRIMA - Boosting Nexus Framework Implementation in the Mediterranean (BONEX/PRIMA Call 2021 Section 1 Nexus IA Grant Agreement number: 2141), funded by European funds and coordinated at FCT NOVA by Prof. Dr. Paula Antunes.

In compliance with paragraph h) of article 9 of the Constitution of the Portuguese Republic, NOVA University of Lisbon, as an employer, actively promotes a policy of equal opportunities between men and women in the access to employment and professional progression, scrupulously taking steps to avoid any form of discrimination.

I - Workplace:

The work will be carried out at the premises of the Department of Environmental Sciences and Engineering (DCEA), located at the School of Sciences and Technology, NOVA University Nova Lisbon, remotely or at any other place necessary for the development of the work plan, under the guidance of the Prof. Doctor Paula Antunes.

II - Activities and Functions:

Collaboration in the research activities allocated to the FCT NOVA team in the BONEX project, namely:

- Conducting fieldwork in the study area;
- Collaboration in the interaction with stakeholders in the Portuguese demonstration project, including the organization of workshops, interviews, questionnaires and focus groups;
- Collection and analysis of information for mapping and evaluation of ecosystem services in the study area;
- Collaboration in the preparation of scientific reports of the project and support in the organization of events and project meetings;
- Participation in project meetings;
- Collaboration in other tasks under the responsibility of the FCT NOVA team in the BONEX project.

III - Remuneration position:
In accordance with the remuneration table contained in Annex I of Regulation no. 393/2018 of 28 June, this tendering procedure is open for the remuneration level 36A, which corresponds to a full-time monthly remuneration of 2,385.99 EUR.

**IV - Modality and duration of the contract:**

a) The uncertain term contract has the duration of the project task, 12 months or for the duration of the funding, but cannot exceed the maximum limit of 48 months.

b) The termination of funding, the termination of the project or the completion of the tasks that constitute the object of this tender procedure will determine the expiry of the contract that will operate with the communication referred to in number one of article 345 of the Labor Code, that is, when the term is expected to occur, the employer communicates the termination of the term to the worker, at least seven, 30 or 60 days in advance, depending on whether the contract has lasted up to six months, from six months to two years or longer.

**V - Candidate admission requirements**

Applicants to this call may be national, foreign or stateless candidates, aged 18 years or over who, at the end of the deadline for submitting applications:

i. Hold a Master's degree in the area of Environmental Engineering or a similar area.

ii. Have solid scientific knowledge and experience in stakeholder engagement methods, participatory modeling and ecosystem services.

iii. Have knowledge and experience in organizing dissemination and communication events.

iv. Have experience and motivation to work with stakeholders and in an interdisciplinary team.

v. Possess knowledge in geographical information systems (GIS) in particular in mapping ecosystem services.

vi. The candidate's experience in the field of the water-energy-food-ecosystems nexus will also be valued.

**VI - Instruction of the application**

1. The application must be completed by filling out the respective application form, which is available at https://www.fct.unl.pt/faculdade/concursos/investigadores.

2. Applications may be submitted in Portuguese or English.

3. The application is accompanied by the following documents:

   a) Updated Curriculum Vitae,

   a) Motivation letter;

   b) Evidence essential for the verification of admission requirements;
c) Certificates of qualifications, duly registered and / or recognized in Portugal.

**VII - Submission of the application**

1. The application documents must be submitted by the 15th working day after the day following the publication of this Notice in the Diário da República.

2. Candidates will submit their application documents, in a single file, in PDF format, by email to the following address: div.rh.recruta.ndoc@fct.unl.pt, indicating the reference of the procedure DCEA-BONEYX-AI.

**VIII - Evaluation parameters**

The selection of the Research Assistant to be hired will be carried out through the evaluation of his/her scientific and curricular career, under the terms of paragraph 1 of Article 37 of Decree-Law No. 124/99 of April 20, approving the Statute of the Scientific Research Career and Regulation No. 393/2018, published in the Diário da República No. 123, 2nd series of June 28, 2018, with the following selection criteria and respective weighting:

a) Master’s area relevant to the project (weight: 0.10);

b) Knowledge and solid scientific experience in stakeholder engagement methods, participatory modeling and assessment of ecosystem services (weight: 0.30);

c) Knowledge and experience in organizing dissemination and communication events (weight: 0.10);

d) Experience and motivation to work in with stakeholders and in an interdisciplinary team (weight: 0.20).

e) Knowledge and experience in geographical information systems (weight: 0.20).

f) Work experience in industry and in in the field of the water-energy-food-ecosystems nexus (weight: 0.10).

The selection methods to be used will be the following: evaluation of the curriculum and documents specified in 8, taking into account the Admission Requirements specified in 7. Candidates who obtain a rating above 15 in the curriculum evaluation will be selected for an eventual interview, after which the final selection will be made based on a valuation of 30% for the interview and 70% for the curriculum evaluation.

**IX - Reasons for exclusion**

Candidates who do not comply with the provisions of point V will not be admitted to the competition procedure, and candidates who do not submit their application using the form, or who do not submit all the documents referred to in point VI, or who submit illegible, incorrectly filled out, or invalid documents, will be excluded without further consideration.

It also has the option of requiring any candidate, in case of doubt and for the purposes of admission to the tender procedure, to present documents proving the respective declarations.
X - Evaluation of Applications

The evaluation of the applications will be made by a jury and will follow the procedure established in the terms of paragraph 1 of Article 37 of Decree Law No. 124/99 approving the Statute of the Scientific Research Career and by Regulation No. 393/2018 published in the Diário da República No. 123, 2nd series of 28.

XI - Notifications and Hearing of Interested Parties

1. A prior hearing shall be held, under the terms of the Administrative Procedure Code, for candidates who have been rejected, and for candidates who have been placed on the ranking list of candidates who cannot be filled for the position open for competition. All candidates shall be notified of the jury's final decision.

2. Notifications are made by e-mail.

3. The tender dossier may be consulted by the candidates, at the Human Resources Division of FCT NOVA, under the terms indicated in the above-mentioned notification.

XII - Composition of the Jury:

a) In accordance with article 12 of do regulamento n.º 393/2018, de 28 de junho, the selection committee is made up of three members to be appointed by the Dean of the organic unit from among researchers, professors or doctors in the scientific area of the recruitment procedure:

President:

Doctor Maria Paula Baptista da Costa Antunes, Full Professor of Faculdade de Ciências e Tecnologia da Universidade NOVA de Lisboa and CENSE Researcher - Center for Environmental and Sustainability Research;

Member:

Doctor Rui Jorge Fernandes Ferreira dos Santos, Full Professor of Faculdade de Ciências e Tecnologia da Universidade NOVA de Lisboa and CENSE Researcher - Center for Environmental and Sustainability Research;

Doctor Nuno Miguel Ribeiro Videira Costa, Associate Professor of Faculdade de Ciências e Tecnologia da Universidade NOVA de Lisboa and CENSE Researcher - Center for Environmental and Sustainability Research;

Substitute member:

Doctor Rita João Duarte Lopes, CENSE Researcher - Center for Environmental and Sustainability Research;

b) The jury decides by absolute majority, with no abstentions allowed.
c) Minutes are drawn up of the jury meetings, which contain a summary of what has taken place in them, as well as the votes cast by each of the members and the respective reasons, being made available to the candidates whenever requested.

**XIII - Non-discrimination and equal access policy**

a) FCT NOVA actively promotes a non-discrimination and equal access policy, reason for which no candidate can be benefited, prejudiced or deprived of any duty, namely ancestry, age, sex, disability, sexual orientation, chronic illness, nationality, ethnic origin or race, religion or political beliefs.

b) Under the terms of Decree-Law nº 29/2001 of February 3, the candidate with a disability has preference in equality of classification, which prevails over any other legal preference. Candidates must declare on the application form, under oath of honor, the respective degree of disability, the type of disability and the means of communication/expression to be used in the selection process, under the terms of the aforementioned diploma.

**IV - Data Protection**

In accordance with the RGPD – General Data Protection Regulation, the data collected will be treated exclusively for the processing of the application.

And for the record, this notice is published.

NOVA School of Sciences and Technology, Prof. Doctor José Alferes, Dean